



November 27, 2023

Dear National Federation Presidents  
Council Members  
Permanent Committee Members

As has been announced, the World Archery Americas General Assembly will be held in Medellin on April 11, 2024

All WAA Member Associations are invited to attend with a maximum of three delegates each. The meeting will be conducted in Spanish and English with simultaneous interpretation available.

Council and Permanent Committee Members are also welcomed to attend.

The Assembly will be held at the Dann Carlton Hotel, in El Poblado, Medellin. The start time will be 3.00 pm.

Delegates to the Assembly who are part of their teams to the Championships will need to register for the Assembly on WAREOS, but do not have to book their accommodation on the WAREOS registration page for the Assembly, as they have done so for the Championships.

Delegates who are not part of their teams and are travelling to Medellin only to attend the Assembly must book their accommodation on WAREOS.

Hotel rooms will be available at the following rates:

**San Fernando Plaza Hotel – 5\***

- Single Room with breakfast: USD 164 per room per night
- Number of single rooms: 3
- Double Room with breakfast: USD 240 per room per night
- Number of double rooms: 3
- Check-in from April 9, 2024 - 3pm

**City Express Hotel – 4\***

- Single Room full board: USD 139 per room per night
- Number of single rooms: 3
- Double Room full board: USD 218 per room per night
- Number of double rooms: 3
- Check-in from April 9 3pm

Confederación Panamericana de Tiro con Arco – World Archery Americas  
Carrera 66B No. 31A – 15 | Unidad Deportiva Andrés Escobar  
Tel: +57 4 265 95 10 | Cel: +57 304 669 6755 | worldarcheryamericas@gmail.com  
Medellín - Colombia



Dinner will be served to all Assembly participants on April 11 at no additional cost.

Deadlines:

- Preliminary Registration - February 11, 2024
- 50% payment advance March 5, 2024
- Final Registration and payment - March 20, 2024

Payment should be made by wire transfer to the following bank account:

### **BANK INFORMATION**

#### **Final beneficiary:**

Account holder name: Federación de Arqueros de Colombia  
NIT 811.030.815-6  
Account holder's address: Carrera 66B N 31 A 15, Medellin Colombia  
Telephone number: +57 3168775003  
Bank: Bancolombia  
Account Number: 362-0000-1217 (cuenta corriente)  
Swift: COLOCOBM  
(if you require 11 digits for your transfer  
COLOCOBMXXX)  
Bank's address: Transversal 39B N 73-47 local 104  
Bank's Phone: +57 4 4449325  
City: Medellin, Colombia

**NOTE:** ALL PAYMENTS SHALL BE MADE IN USD BY BANK TRANSFER.

All bank charges will be paid by the participants. CREDIT CARDS are not accepted.

### **CANCELLATIONS & CHANGES**

All cancellations and changes must be made through WAREOS

- For cancellations received **by 24 March 2024** a full refund of the deposit payment will be made.
- For Cancellations received **after 24 March 2024** no refund will be given.
- Refunds will be processed after the event.

Please share the proof of payment with the Pan American Championships Organizing Committee at the following email addresses: [contabilidadfedearco@gmail.com](mailto:contabilidadfedearco@gmail.com) and [worldarcheryamericas@gmail.com](mailto:worldarcheryamericas@gmail.com)

Transport from the airport to the Official Hotels and return to the airport can be arranged with the Organizing Committee for 60.00 USD (both rides). Information on arrivals and departures must be entered on WAREOS to ensure airport pick-up and drop-off.

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Delegates staying at hotels not arranged with the Organizing Committee will need to cover their own transport.

The agenda of the General Assembly as well as all related documents will be distributed in accordance with the deadlines established by our Constitution.

I remain at your disposal for any questions that you may have.

Regards,

A handwritten signature in black ink, appearing to read "Sergio Font", written in a cursive style.

Sergio Font  
Secretary General