



EUROPEAN PARA
CHAMPIONSHIPS
2023

ROTTERDAM

8th to 20th August



**EUROPEAN
PARA CHAMPIONSHIPS
PRE-REGISTRATION GUIDE**

PARA ARCHERY



Ministry of Health, Welfare and Sport

**ROTTERDAM.
MAKE IT
HAPPEN.**



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ABOUT THE EUROPEAN PARA CHAMPIONSHIPS

WHAT ARE THE EUROPEAN PARA CHAMPIONSHIPS?

The European Para Championships are a multisport event. The event will be staged every four years and will always be hosted by a major European city in the year preceding the Olympic and Paralympic Games. For the first time, the European Championships of ten different parasports will be organized simultaneously in one host city.

The 2023 edition will take place in Rotterdam, the Netherlands from Tuesday 8 to Sunday 20 August 2023. At the event, 1,500 Paralympic athletes from forty-five different European countries will compete to become European Champions.

All sports that are part of the European Para Championships have a direct connection to the Road to the Paris 2024 Paralympics. Paralympic Qualifying Points can be earned during this event. Some sports even involve direct qualification for Paris 2024.

Combining multiple European Para Championships on one occasion will create cross-pollination between sports federations, associations, and other stakeholders. The European Para Championships are an exceptional event that Europe has never seen or experienced!

ROTTERDAM

Rotterdam, the second largest city in the Netherlands, will host the inaugural edition of the European Para Championships in 2023. The main hub, and therefore the venue for multiple sports, is Rotterdam Ahoy. The venue is very well known as the 'biggest on earth' since 1971. It offers a base for international artists, top sports professionals, politicians and celebrities.

In addition to this exceptional world-class indoor location, the European Para Championships 2023 will also use various outdoor venues in the heart of Rotterdam. These 'city center courts' ensure that the parasports come to the people, instead of the other way around. In this way, we

present unique para sports in a high-quality way to Rotterdam and its residents & visitors. This allows them to get acquainted with parasport of the highest level. Enjoy top sports at unique locations!

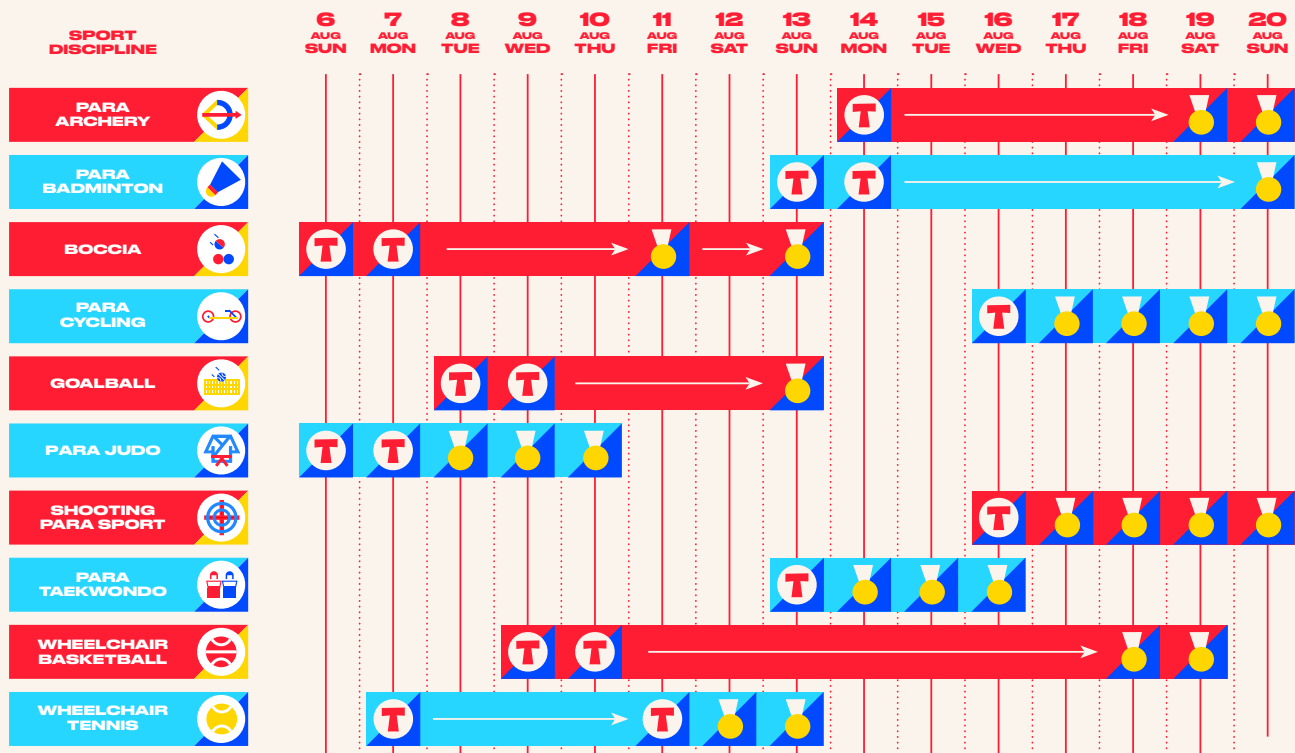
It is important to emphasize that the European Para Championships will not be a one-off event. Besides organizing the inaugural edition in Rotterdam, the Netherlands, the organizing committee develops the concept, scenario and event in such a manner that it will serve as a solid basis for guaranteeing the continuity of the event on the European sports calendar in 2027, 2031 and beyond.

SPORTS



PROGRAM

The event will take place between August 8 and August 20, 2023. The selected dates are aligned with the national and international sports calendars. They are also aligned as much as possible with other relevant events that are part of the sports that are also included in the 2023 European Para Championships.



T TRAINING SESSION/ CLASSIFICATION FINALS



WHEELCHAIR AND PROSTHETICS REPAIR SERVICE

A wheelchair and prosthetics repair service will be present at Rotterdam Ahoy from 6 August till 20 August 2023.

MEDICAL & INSURANCE

A first aid service with medical attention and an ambulance service is available in Rotterdam Ahoy and at all outdoor competition venues from 6 August till 20 August 2023.

Each team must attend the event with their own medical and travel assurance to cover loss of property, injuries or medical treatment, travel disruption or luggage loss. The local organizing committee will accept no responsibilities for injuries or loss of wages due to injuries. The organizing committee will provide third-party liability insurance for the participants, volunteers and other parties concerning the event.

ANTI-DOPING

The organizing committee undertakes the anti-doping rules and regulations as laid down according to the Anti-Doping Code of the International Federation. Anti-doping testing will be carried out by an approved and accredited laboratory.

VISA

Anyone part of the European Para Championships who require a Visa, for example a staff member from outside of Europe, can request a Visa invitation letter from the local organizing committee. Please send a request that includes the following information to

registrations@europeanparachampionships.com

- ▶▶ Full name according to passport
- ▶▶ Date of birth
- ▶▶ Passport number
- ▶▶ Function (e.g. athlete, coach, team manager)

Please note that Visa invitation letters will only be given to persons who are registered for the event.

CLIMATE

The Netherlands has a temperate maritime climate, influenced by the North Sea and the Atlantic Ocean, with cool summers and moderate winters. Average daytime temperatures vary from 2°C to 6°C in the winter and 17°C to 20°C in the summer.

Being a small and flat country, the Netherlands has a quite uniform climate, although there's a slightly greater continentality in inland areas

compared to coastal areas, where Rotterdam is located, which in turn are windier.

In summer, from June to August, the temperatures are generally pleasant, but the sun does not shine very often. Cool and rainy days are quite frequent, however, they alternate with warmer days, with the sun peeping through the clouds and the temperature exceeding 25 °C.

INTERNET

Internet is free of charge and available in all official hotels according to the hotels' regulations and at the EPC main hub Rotterdam Ahoy.

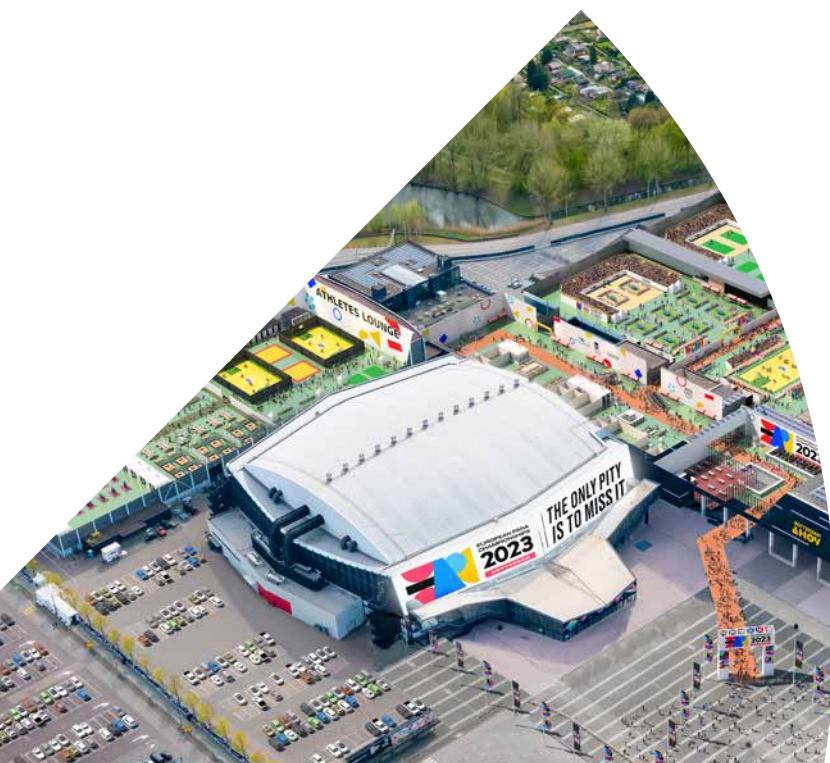
WATER

The tap water in the Netherlands is safe to drink. Tap water in the Netherlands is among the cleanest in Europe.

CONTACT

Registrations

registrations@europeanparachampionships.com



2 COMPETITION

COMPETITION PROGRAM*

 Morning  Afternoon



7 AUG
MON

Official European Para
Championships Opening
Ceremony

13 AUG
SUN

Arrivals day

14 AUG
MON

 Classification (RO, CO, W1)
Free Practice
 Official Practice - Equipment
Inspection



15 AUG
TUE

Qualification Rounds (RO, CO, W1)


16 AUG
WED

Continental Qualifying for Paris

17 AUG
THU

 Doubles Elimination Rounds to 1/2
 Mixed teams Elimination Rounds to 1/2
VI Official practice and Equipment inspection

18 AUG
FRI

 Individuals Elimination Rounds to 1/2
(Euro Champs)
VI Qualification Round and Elimination Rounds
to 1/2

19 AUG
SAT

VI Medals matches
Doubles Medals matches

20 AUG
SUN

Mixed teams Medals Matches
Individuals Medals Matches

21 AUG
MON

Departures day

**The competition program may be subject to change by the LOC.*



CLASSIFICATION

There will be no classification on place for VI categories. The classification for the W1, CO, RO categories will take place on 14 August.

Requests and documents (medical form and information) must be sent to classification@archery.sport later, 13 July 2023.

All information and forms can be found on World Archery Website:
www.worldarchery.sport/sport/disciplines/para-archery/classification

It is the full responsibility of teams to arrive in time. It will not be possible to postpone classification session or official practice nor equipment inspection. It is recommended to the archers registered for classification to arrive one day before their scheduled classification.

LOCATION

The European Para Championships 2023 para-archery event will take place in the Zuiderpark next to Rotterdam Ahoy. For the finals, an archery city center court will be built in the heart of Rotterdam at the Kop van Zuid.

RULES AND REGULATIONS

World Archery Rules apply for the World Championship. Some changes have been done with effect since the 01 March 2023. Please take time for a reading of the update version on World Archery website:
www.worldarchery.sport/rulebook

This competition is only open to archers from World Archery Europe Member Associations and points will be allocated for the 2023 Para-archery European Cup. During the event we will have the Continental Qualifying Tournament for Paris 2024. Details on qualification process is available on IPC website: www.paralympic.org/paris-2024/qualification-regulations

CATEGORIES



Divisions/categories	Wednesday Augustus 16 - Sunday August 20 2023
Individuals Men's and Women's	Recurve Open, Compound Open, W1
Individuals VI	1, 2/3
Teams Mixed 1M + 1W	Recurve Open, Compound Open, W1
Teams Men's and Women's	Double recurve Open, Double Compound Open, Double W1



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FACILITY SERVICES



ENTRY PACKAGE

The organization of the European Para Championships 2023 has created an entry package that includes entry to the event, accreditation, and other facility services that all participants need, but do not want to worry about. The organization strives to create the best setting possible for athletes to excel in.

The para-archery entry package includes **WAE capitation fee, entry fee of €100 for the full competition per archer and official (the LOC does not charge team fees), accreditation, accommodation and tourist tax, transport, catering, and VAT.** A more detailed explanation of each of these can be found in the following paragraphs. Registrations for the entry packages can be made in the Facility Registration System. Please note that the entry package is mandatory for anyone in need of an accreditation.

- ▶ The prices are per person, per night
- ▶ The earliest check-in date is 13 August 2023, and the latest check-out date is 21 August 2023
- ▶ For any additional nights please send your request to the LOC
- ▶ It is not possible to exclude one of the options

	Per person per night. Based on a <u>single</u> use hotel room.	Per person per night. Based on a <u>twin</u> -use hotel room.
Entry package including WAE capitation fee, entry fee, accreditation, accommodation and tourist tax, transport, catering, and VAT.	€270	€210

There are no accreditation-only packages available. For any federation guests or staff that want to visit the event, the organizing committee offers three options:

- ▶ Attending the event as federation staff member
- ▶ Attending the event as a visitor with a ticket (to the LOC every visitor is the same, there will be no distinction between ticket types)
- ▶ Attending the event as a VIP guest with access to the hospitality lounge

More information on federation staff registrations, tickets and VIP/hospitality packages will be sent to you shortly.





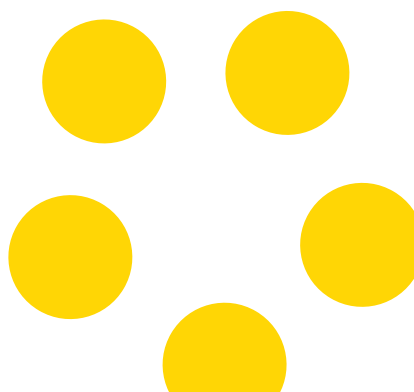
▼ ACCREDITATION

In the entry package accreditation is included. To receive an accreditation all required information needs to be filled in the Facility Registration System. An application cannot be completed without uploading a photo for the accreditation.

Accreditations can be picked up at the accreditation office in Rotterdam Ahoy. Please note that accreditations will only be handed out when all invoices are fully paid. Registration for accreditation on site is not possible.

▼ CATERING

All meals provided by the European Para Championships 2023 will be prepared with the needs of top athletes in mind. There will be great quality healthy foods with regard for any dietary requirements participants might have. In the entry package three meals a day are included. Breakfast and dinner will be served at the hotel. Lunch will be served at Rotterdam Ahoy. Catering starts with dinner on the day of check-in and ends with breakfast on the day of check-out.



ACCOMMODATION

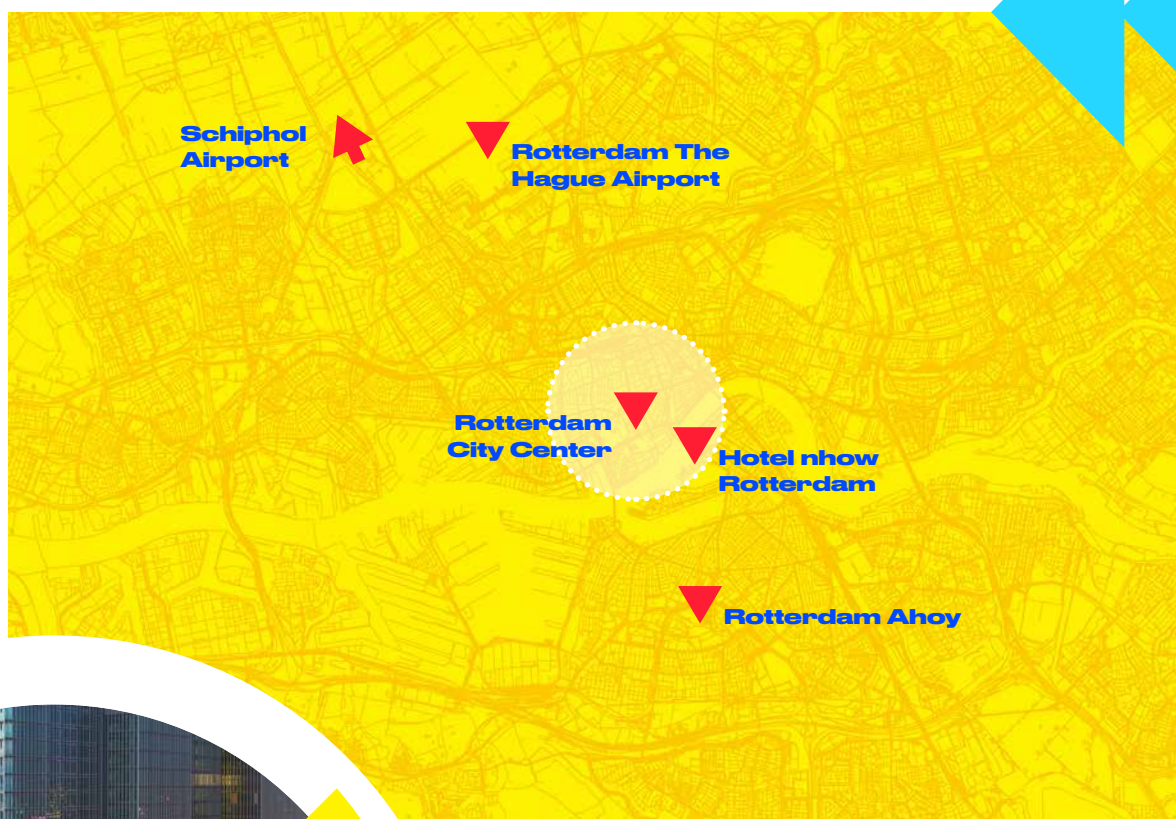
In August 2023, The European Para Championships will use over 1,000 hotel rooms a day in the Rotterdam region. For athletes, only accommodations that are fully accessible for athletes with disabilities will be used. All important preconditions in this area will be met.

During the European Para Championships 2023 all archery athletes and teams will be staying at Hotel nhow Rotterdam.

Hotel nhow Rotterdam

offbeat, lively, dynamic, that's nhow! nhow Rotterdam is located in one of Rotterdam's most iconic buildings and you can be part of it. Be our guest and enjoy the best and legendary view in town. Located on the riverbank of the Nieuwe Maas and right next to the beautiful Erasmus bridge.

Nhow offers 274 hotel rooms, 11 flexible meeting rooms, an amazing rooftop terrace and famous Gastrobar. There is no better place to experience the finest Rotterdam has to offer.



Hotel nhow Rotterdam

Wilhelminakade 137
3072 AP Rotterdam





TRANSPORT

To the Netherlands

Rotterdam The Hague Airport is located just seven kilometres from the city center of Rotterdam and offers flights to and from more than 50 European destinations. Besides this airport, there are several other airports near the city of Rotterdam. Amsterdam Airport Schiphol can be reached from the center of Rotterdam by car or bus within one hour. Travel time to Eindhoven Airport is approximately 75 minutes. Both airports are also easily accessible from Rotterdam by public transport.

The organizing committee will arrange shuttle services from Rotterdam The Hague Airport, Schiphol Airport and Rotterdam Central Station to the selected event hotels. These buses are accessible to athletes with disabilities.

To use this service, please make sure to provide the organization with all arrival and departure flight details in the EPC Facility Registration System as soon as possible.

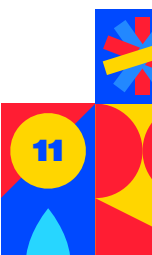
Event transport

The city of Rotterdam has an excellent network of public transport, mostly very well accessible for travelers with disabilities. The organizing committee will arrange shuttle services from Rotterdam The Hague Airport, Schiphol Airport and Rotterdam Central Station to the selected event hotels. These buses are accessible to athletes with disabilities. The organizing committee will take care of the transportation to and from:

- ▶▶ [Rotterdam The Hague Airport and Schiphol Airport](#)
- ▶▶ [Selected event hotels](#)
- ▶▶ [Rotterdam Ahoy](#)
- ▶▶ [City center courts](#)

TERMS AND CONDITIONS

The terms and conditions as stated in appendix 1 apply to the entry packages.



4 REGISTRATION

PROCEDURE

The European Para Championships 2023 has a two-step registration process. The sports registration will take place through the platform and the standard registration procedure of World Archery Europe. There is a separate registration system for the entry package. In the EPC Facility Registration System national federations can register their team members for the entry package.

It is mandatory to register in both EPC Facility Registration System **AND** WAREOS.

SPORTS REGISTRATION

All entries are to be completed using the World Archery Online Registration System WAREOS www.extranet.worldarchery.sport. This system handles the sports registration process for this event. No entry forms will be accepted; all information must be entered into WAREOS.

Member associations can login to WAREOS at www.extranet.worldarchery.sport with the username and password assigned by World Archery. After entering WAREOS, selecting the event from the list will allow a member association to register their athletes. Select/press the "Entries" button to see the list of categories in the event. Select/press the "category" to enter the athlete and official numbers/details participating for that event. A WAREOS User Manual can be downloaded in PDF format (English) upon login.

Contact wareos@archery.sport with any questions regarding technical problems on WAREOS. For any question regarding the organization of the event (transport, accommodation, meals, invoices, visa etc.) please contact directly the LOC at registrations@europeanparachampionships.com.

Athletes from a minimum of 4 different Member Associations shall be registered and participate in the event. A maximum number of **three (3)** athletes per country can be registered into each category and divisions of the event. Member Associations can only use WAREOS to make any changes or amendments to entries and will be able to do so at any time. An email will automatically notify the Organizing Committee and Member Association of any changes made in WAREOS.



EPC FACILITY REGISTRATION SYSTEM

The EPC Facility Registration System is used for the registration for the entry package. Please note that the entry package is mandatory for anyone in need of an accreditation. It is not possible to exclude one of the options. There are no accreditation-only packages.

To receive an accreditation all required information needs to be filled in the Facility Registration System. An application cannot be completed without uploading a photo for the accreditation.



PENALTY FEES

The LOC will charge the teams in the case of changes in registration or non-respect of deadlines:

Penalty fees for Late Entries (after final deadline):	50,00 € per entry
Penalty fees for not filling Preliminary entries	150,00 € per entry
Penalty fee for differences between preliminary and final entries:	150,00 € per entry

If the difference between final and preliminary entries number is more than 4 athletes/officials WAE/WA will charge 50,00 € to the team any change to the final country entry list, such as (but not limited to):

- ▶▶ **Athlete or official name change**
- ▶▶ **Date of birth change**
- ▶▶ **Official position change**
- ▶▶ **Absence or incomplete on-site contact person**

Member Associations that have penalty fees outstanding from 2022 will need to have paid these penalty fees before being eligible to enter and compete.



PAYMENT

After the registration for the entry package in the EPC Facility Registration System an invoice will be sent. This invoice will have to be fully paid by 1 July 2023. In the EPC Facility Registration System the local organization committee will

show when (partial) payment of the invoice has been received. Any entries made after one of the payment deadlines require immediate payment according to the expired deadline.

PAYMENT DETAILS

Bank account holder name	European Para Championships the Netherlands B.V.
Bank account holder address	Angelenweg 153, 5349 TG Oss, The Netherlands
Bank	Rabobank
Bank address	Croeselaan 18, 3521 CB Utrecht, The Netherlands
Account no/IBAN	NL97 RABO 0365 9449 71
Bic/Swift code	RABONL2U
Subject/details	Please mention your team name, debtor number and invoice number in your payment.
Important	All payments shall be made in EUR by bank transfer. Bank transfer fees are responsibility of the sender. Credit cards and travel checks will not be accepted.

DEADLINES

13 February 2023	Registrations opening in WAREOS
1 April 2023	Opening EPC Facility Registration System
13 May 2023	Preliminary Entries deadline
1 June 2023	Closing EPC Facility Registration System
1 July 2023	Payment deadline
13 July 2023	Classification Medical form submission
13 July 2023	Final entries deadline

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APPENDIX 1

TERMS AND CONDITIONS ENTRY PACKAGES

Article 1. Applicability

- 1.1 These general terms and conditions apply to legal and other acts and agreements between the Organiser and the Other Party.
- 1.2 If any provision of the general terms and conditions proves to be void, this will not affect the validity of the other terms and conditions. In consultation, a provision that is in line with the intention of the parties will then replace the void provision.
- 1.3 The applicability of the general terms and conditions of the Other Party is explicitly rejected.
- 1.4 These general terms and conditions may be amended by a mere notification from the Organiser to the Other Party. In the absence of written protest within 30 days after this notification, the amended general terms and conditions will apply from the day of notification to all legal acts and agreements to be concluded and to all agreements in force between the parties and current agreements, insofar as they are executed after the day of notification.
- 1.5 The deadlines in these general terms and conditions will always be final for the Other Party.
- 1.6 Provisions of the general terms and conditions may only be derogated from in writing.

Article 2. The formation and content of the agreement

- 2.1 All offers, quotations, expense budgets, etc. of the Organiser will be subject to contract, unless the Organiser has stated otherwise in writing.
- 2.2 All information and/or specifications provided by the Organiser are approximate only, unless explicitly stated otherwise in writing.
- 2.3 The Organiser will be entitled to engage third parties for the performance of the assignment.
- 2.4 Unless explicitly stated otherwise, any offer from the Organiser will be subject to contract and may still be withdrawn by the Organiser.
- 2.5 The Organiser will have the right to refuse an application without stating any reasons.
- 2.6 The agreement between the Organiser and the Other Party will be concluded after the Other Party has submitted the reservation for one or more hotel rooms and the Organiser has confirmed this to the Other Party in writing.
- 2.7 The reservation is made on the basis of a fully completed reservation form that is submitted to the Organiser.
- 2.8 This reservation may only be changed with the Organiser's approval.
- 2.9 The agreement will only be formed after the Organiser has confirmed the reservation in writing.
- 2.10 Unless explicitly agreed otherwise between the parties, the Other Party cannot derive any rights in respect of the room(s) assigned to them.

Article 3. Obligations of the Other Party

- 3.1 The Organiser may deny an Other Party who, in the sole opinion of the Organiser, acts in violation of the agreement (including but not limited to the accommodation's safety regulations, instructions and house rules) the use of the accommodation with immediate effect.
- 3.2 The Other Party will be responsible for the actions/omissions of any third parties engaged and/or invited by them.
- 3.3 The Other Party will be obliged to take out travel and/or cancellation insurance.
- 3.4 Persons for whom the Other Party has not made any reservations may be removed from the accommodation on the Organiser's instructions. In the event that the Other Party fails to immediately comply with the above notice, the Organiser will be entitled to remove these persons or have them removed at the Other Party's expense and risk, without the Other Party being entitled to claim compensation.
- 3.5 Persons who - in the sole opinion of the Organiser - misbehave in the accommodation (or corresponding spaces) may be denied access by or on behalf of the Organiser with immediate effect.

Article 4. Other Obligations

- 4.1 Without the written permission from the Organiser, the transfer of all or part of the agreement (or the making available of the rented accommodation) by the Other Party to a third party will not be permitted.
- 4.2 If the accommodation is not or not fully used, this will be at the Other Party's expense and risk, and this will not release the Other Party from their payment obligation.
- 4.3 If the Other Party acts in violation of the agreement, the Organiser will be entitled to terminate the agreement without any judicial intervention being required, in which case the Organiser will retain the right to full payment.
- 4.4 If the rented accommodation is left unused or is vacated, the Organiser will have the right to make the accommodation available to others.

Article 5. Cancellation of the event

- 5.1 If an event is cancelled either wholly or partially, the Other Party will not be entitled to compensation, regardless of the cause for the cancellation of the event, unless this is solely attributable to the Organiser due to an intentional act or gross negligence on the part of the Organiser.
- 5.2 If the full or partial cancellation of the event is communicated in writing within 27 days prior to the first check-in date of the hotel accommodation, the Other Party must make a claim under the travel and/or cancellation insurance taken out by them in advance with respect to any accommodation and usage expenses already paid. In the event of written communication more than 27 days prior to the first check-in date, the payment made will be refunded to the Other Party in accordance with the cancellation provisions of Article 7. The Other Party must make a claim under the travel and/or cancellation insurance with respect to the part of any accommodation and usage expenses paid that is refunded.
- 5.3 If the Other Party or persons for whom reservations have been made by a third party (including national and international federations, the government or other bodies) are excluded from participation in the event, the Organiser will not refund any accommodation and usage expenses already paid, other than in accordance with the cancellation provisions specified in Article 7.

Article 6. Price, payment

- 6.1 All (agreed) amounts are exclusive of VAT and any other government levies, unless agreed otherwise in writing.
- 6.2 The Other Party will be obliged to provide security for the obligations under the agreement at any time on the Organiser's demand.
- 6.3 Payment terms of the invoices are 14 days after the invoice date. Payment terms are 8 days if the Organiser has accepted the reservation within one month before the start of an event. The full payment must always be received before the first day of the overnight stay at the latest. The Other Party will be in default by operation of law if payment has not been made within the stated periods. After that, it will owe a contractual interest rate of 1% a month (or part of a month).
- 6.4 Payment must be made in the manner to be specified by the Organiser.
- 6.5 The Organiser will not be in default as long as the Other Party has not (completely) fulfilled their obligations.

Article 7. Cancellation provisions for booked accommodation

- 7.1 After the agreement for the reservation of the accommodation has been formed, it will only be possible to cancel the agreement in writing, and the following cancellation provisions will apply.

Cancellations until 30 April 2023:	0% owed
Cancellations between 1 May 2023 and May 31st 2023:	50% owed
Cancellations from 1 June 2023:	100% owed
- 7.2 If, at the time of cancellation, the Organiser's loss exceeds the cancellation fee included in Article 7.1 of these general terms and conditions, the Other Party must compensate the Organiser for this amount in excess.
- 7.3 The Organiser will be entitled to charge to the Other Party all costs, including full extrajudicial costs subject to a minimum of €250.00 excluding VAT and legal costs.

Article 8. The Organiser's liability

- 8.1 The Organiser will only be liable for damage or loss (i) if this damage or loss is covered by the liability or other insurance, and in that case up to the amount paid out by the insurance, if the insurance company pays out, plus the excess or (ii) in case of an intentional act or gross negligence. If the insurance company does not pay out, the Organiser will be liable at most for the damage or loss up to the amount of the booked accommodation.
- 8.2 If the Organiser is liable, this liability will be limited to direct damage or loss and it will in no event include indirect damage or loss and/or consequential damage or loss.
- 8.3 Notice of the exercise of all rights of action and other authorities, of any nature whatsoever, which the Other Party has vis-à-vis the Organiser, must have been received by the Organiser in writing within 12 months after the time that the Other Party became or could reasonably have been aware of them, in the absence of which they will lapse.
- 8.4 All guests of the Other Party will be present at their own expense and risk. Neither the Organiser nor the owner of/partly entitled to the accommodation will be liable for any damage to property or for accidents of the Other Party or guests, unless the damage has been caused as a result of an intentional act or gross negligence on the part of the Organiser.
- 8.5 The Other Party indemnifies the Organiser against third-party claims (including but not limited to participants and visitors), who suffer damage or loss in connection with the performance of the agreement.

Article 9. Applicable law and competent court

- 9.1 Dutch law applies exclusively to all legal relationships between the Organiser and the Other Party.
- 9.2 The Court of Oost-Brabant has exclusive jurisdiction to hear disputes between the parties, to the extent that mandatory statutory provisions do not oppose this.