

Team Manager Booklet



The team managers meeting will take place at:

NFAA Easton Yankton Archery Center

3 October 2022 – 13:30

All team managers are requested to attend this meeting (maximum 2 representatives per country). Teams without a team manager are advised to send one of their athletes to the meeting.

Please read this document upon receipt, and bring it with you to the team managers meeting

Version 1.0 – 27 September 2022



Welcome word from the LOC

Dear Team Managers,

Welcome to the 2022 World Archery Field Championships! I would like to personally extend a warm welcome on behalf of Yankton, South Dakota, USA. We expect your experiences in Yankton and at the NFAA Easton Yankton Archery Center will be first class.

We are proud to have you at our Center and hope that you participate in the variety of opportunities at the Center and in the community. Through the foresight and vision of Jim and Greg Easton and the Easton Sports Foundation, we have been able to develop the NFAA Easton Yankton Archery Center into a facility that is one of the best in the world. We understand the dedication and hard work it has taken for you to qualify and compete in a tournament of this magnitude and we are excited to provide you high-quality facilities that will accentuate this unique, lifetime experience.

Lastly, I would like to say a very special thank you to all of the event sponsors and vendors for their support of this tournament and the NFAA Easton Yankton Archery Center. We encourage you to enjoy the community's restaurants, shops, and accouterments. In South Dakota, the outdoors is not only a place to spend quality time with friends and family, but a lifestyle that includes hunting, fishing, walking, boating, biking, hiking, and of course, shooting archery. The local committee has been working diligently to offer all archers, coaches and spectators the full South Dakota experience and to make this 2022 World Archery Field Championships the best of its kind.

As you continue in archery, we invite you back to Yankton to train in our facility or hopefully participate in another World Tournament. Thank you again for attending and I hope you enjoy your stay in Yankton!

Bruce Cull

Local Organizing Committee Chairman and NFAA Foundation President

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Introduction

1.1 Opening

- Brought to order by the Technical Delegate (TD) Mrs Kristina Reitmeier
- Introduction of the panel (TD)
- Roll call of all attending nations (TD)
- Welcome speech, by Organising Committee

1.2 Introduction of officials (TD)

- Tournament Judges Commission, by the Chairman of Judges
- Director of Shooting, by the Chairman of Judges
- Jury of Appeal (TD)

Contacts

LOC

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World Archery Federation

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Matteo PISANI – head of technology	
Chris WELLS – head of communications	

Tournament Judge Commission

Anthony HILLAIRET- Tournament Judge Commission Chairman
Bettina KRATZMÜLLER - Deputy Chair of Judges
Laura Lynne CHURCHILL
Ringa BALTRUSAITE
Paco GIMENEZ
Robert ERICA
Rolf VOLUNGHOLEN
Andrea AGUILAR
Hossein NASIRINEJAD
Niels BUITENHUIS
Liz PEREZ
José DEL TORNO
Shannon RUSSELL-COWAN

World Archery Clean Sport supervisor

Anne SMITH

Jury of Appeal

To be announced on the day of the Team Managers Meeting

Technical aspects of the competition

3.1 Number of participants per category

Updated 26 September 2022

Member Associations: 24

Recurve Men	Individual:	27	Mixed Teams:	13 (1/2)
Recurve Women	Individual:	20		
Recurve Junior Men	Individual:	15	Mixed Teams:	6 (1/2)
Recurve Junior Women	Individual:	12		
Compound Men	Individual:	28	Mixed Teams:	11 (1/2)
Compound Women	Individual:	19		
Compound Junior Men	Individual:	15	Mixed Teams*:	5 (1/2)
Compound Junior Women*	Individual:	7		
Barebow Men	Individual:	23	Mixed Teams:	8 (1/2)
Barebow Women	Individual:	15		
Barebow Junior Men*	Individual:	4	Mixed Teams*:	3 (1/2)
Barebow Junior Women*	Individual:	4		
			Teams Men:	10 (1/4)
			Teams Women:	7 (1/4)

**These categories will have a competition, but no World Championship title shall be awarded*

3.2 Competition programme

The current version of the schedule, at the moment of writing the team managers booklet is v1.0 (27 September 2022 09:30UTC). Please frequently refer to World Archery website for latest updates of the schedule, as changes may occur during the week.

3.3 Practice

- The main practice range will be located at the NFAA Easton Yankton Archery Center within walking distance of the elimination and finals field. The practice range will open on September 28 and will close on October 11. Daily schedule: 09:00 – 18:00. For access prior to October 2 and after October 9 teams and/or athletes may purchase a daily facility pass.

Qualification round practice

- The practice range for the qualification rounds will be available at Lewis & Clark Recreation Center within walking distance of the call area. Due to the walking distance, transportation will be available from the call area to the far course.
- The practice field have no limits and in any case is under the responsibility of director of shooting.
- Non-competing athletes can use the practice field.
- Given the distance from the qualification ranges, transportation will be available for athletes between the qualification field, training range and official event hotels only one time a day and the timing will be displayed in the official event hotel lobbies.

3.4 Equipment inspection

The equipment inspection will be done during official practice.

The equipment inspection will not be limited to only the official practice, judges can, at any time during the competition, require inspecting an athlete's bow.

If an equipment is found to be not compliant with World Archery rules, the athlete will need to fix the issue immediately, or will be removed from the competition.

- All teams are to wear their team uniform with their name and have their valid accreditation during official practice.
 - While athletes are allowed to wear jeans for qualification, they must have full uniform for inspection and for all rounds after qualification.
 - None of the athletes' clothing, equipment or accessories may have any camouflage pattern on any part
- Spare equipment must also be brought for inspection.
- Team managers are to check the details of their athletes such as, name, date of birth is correct beforehand.
- Inform the Judge if details are not correct and the Judge will inform World Archery Results Team. Instructions to use the tablet scoring system will be carried out if requested.

Athlete (back) Numbers

Athlete numbers will be issued on the day of the qualification round (with the score cards) when groups are called.

Athlete numbers must be worn on the quiver or thigh, facing the waiting line while shooting.

The Environment

Team managers, please instruct your team members to use the litter bins located on the competition, practice ranges and common areas at all times.

Water

Bottles of water will be provided by the LOC. Please discard any used bottles on all FOP.

Non-Smoking

This is a non-smoking event.

Smoking is forbidden inside public buildings and all competition and training areas. This also includes electronic cigarettes, refer to book 4, Art.26.4.

3.5 Rounds

There are 2 courses prepared for two qualification rounds. All qualification rounds are set up on 2 fields, near one to the other with practice field and call area for all athletes. There are 5 (minimum 4) courses of 6 targets prepared for the individual elimination round.

The sessions will start on time, as there are no practice arrows scheduled on the competition venue, the matches will start as soon as the field is ready. Athletes should be alert and prepared for their matches to start earlier than scheduled.

3.6 Appeal procedure

- An Appeal form is attached to this document.
- In case of an intent to appeal or an actual appeal, the times indicated on the Appeal form must be considered.
- Appeal forms should be given to the Chairman of the Tournament Judge Commission or to their deputy.
- A fee of 50 USD (or 50 EUR) must be paid to the Chairman of the Tournament Judge Commission, for the appeal to be valid.
- If the appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the appeal being rejected, the fee will not be returned.

3.7 Athlete Committee election

The election of the athlete field representative within the athlete committee will take place on 3 October 2022. All athletes are encouraged to vote. The exact location of the voting booth will be indicated in the NFAA Easton Yankton Archery Centre.

Results

4.1 Timing control system

World Archery timing equipment will be used for timing and scoreboards during finals.

4.2 Results system

- Qualification Round - scoring will be completed by athletes. One athlete record, on the official paper-based score sheet, the scores of all other athletes on that target. At the same time, another athlete, on that same target, will enter all the scores of the athletes on that target into the scoring tablet.
- Scorecards MUST be signed by both the athlete and the scorer, have all the totals mathematically correct with the 5's+6's fully completed. Any scorecards where the 5's+6's are not completed a "0" will be given for the total of 5's+6's count for that athlete. Any score cards not signed or the score total is missing will result in disqualification.
- Elimination Round – scoring will be completed by athletes. One athlete/team records the arrow values of both athletes/teams on the paper score sheet. While at the same time, the other athlete/team inputs the arrow values into the scoring tablet. Both athletes/teams should verify that all scores are written and entered correctly before returning back to the shooting line.
And
- At the end of the match, the scorecard must be fully completed and signed by the athletes (or agent/judge in the case of finals) involved in the match.
- Scoring tablets will be used during the Qualification and Elimination Rounds, but not in the Finals. Mr. Matteo Pisani (World Archery head of technology) is responsible for the results of the event.
- **IMPORTANT NOTE: There will be internet access in the official hotels and the venues. Because of this we will not distribute any printed results and information.**

Reminder on Rules

5.1 Dress regulations

- Athletes shall wear shirts with name and country at all times.
- Sport shoes or walking boots shall be worn by all athletes and officials, these may be different styles but shall cover the entire foot.
- Athletes may wear trousers of their choice for the Qualification round.
- Athletes shall wear full Team uniform, which shall not include denim, for Team Rounds and Medal Matches.
- Clothing and equipment shall not be camouflage. No oversize or baggy type trousers are allowed.
- Team officials shall have their country on their shirt or jacket, and shall be the same colour, so that they are easily recognisable as part of the team.

5.2 Equipment rules update

There have been some major changes to the Equipment Rules.

- Barebow Rules to allow dampeners (Book 4 – 22.3.6.1)
 - Latest interpretation, as sent to all participating teams from WA office can be found [here](#)

5.3 Accreditation cards rules

Rule Book 2 – 3.8 Accreditation

3.8.1.1. Proof of accreditation shall be carried at all times on the competition area and shall be shown on request of appropriate officials.

3.8.1.2. Only holders of appropriate accreditation shall be allowed onto the relevant parts of the competition area.

Accreditation card:

Athletes and team officials, registered in WAREOS, will be issued a World Archery accreditation and lanyard. Please ensure all details are correctly entered in WAREOS.

Only one accreditation will be issued, with a lanyard, for all the 2022 season. Athletes and team officials should bring their accreditation to all World Archery events such as, World Championships, Hyundai Archery World Cup stages and the Hyundai Archery World Cup Final.

Accreditation will consist of, a photograph, full name, role, category/bow discipline, country of representation, individual World Archery ID code and access privileges.

All accreditations will need to be validated and activated on site at each of the separate World Archery events.

There is a QR code on all accreditations that will be scanned to enter and exit the competition areas. Only athletes scheduled to compete at certain stages of the event are permitted on the Field of Play, together with one coach/official.



Photographs

Will be taken on venue the day prior to official practice. For athlete who do not already have one.

For a valid photograph, persons are to smile and wear their official Member Association team uniform. No hats or sunglasses can be worn.

Photos are used for both event accreditation and website biographies.

Athletes and team official profile photographs expire after 24 months. Athletes and team officials whose photographs have expired will be contacted to schedule a time during the week to retake the picture, in order to avoid affluence and gathering at accreditation booth.

Any athlete or official that desires to update their photograph in the system can go to the accreditation area to do so during the competition week.

Lost/Damage/Replacement costs:

For those persons that unfortunately forget to bring, damage or lose their accreditation, can purchase another accreditation from World Archery accreditation area at the event for the cost of 30 CHF (EUR/USD or local currency will be accepted, at a rate to be displayed on site).

Upgrade card

Upgrade cards are available for those teams that do not have a coach or team manager available on their team and wish to have a coach for their athlete/team's match.

An upgrade card can be allocated to another athlete or accredited person to perform the role of coach for a specific athlete at that particular event.

Upgrade cards (serial numbered) are individually allocated/valid to an individual person for a particular event athlete/team. As soon as the athlete/team is out of the competition, the upgrade card is no longer active.

For an upgrade card to be issued, an Accreditation Upgrade Form (AUF) needs to be completed and signed by the Team Manager, President, or Secretary General of the Member Association of the athlete/team to be coached. This form can be completed in advance in WAREOS or on venue.

Each upgrade cards costs 30 CHF (EUR/USD or local currency will be accepted, at a rate to be displayed on site).

Upgrade cards will not be available for teams who already reach the maximum number of officials allowed according to World Archery rule (Book 2, Chapter 3, Article 3.7.3.3.). Remember, as stated in the World Archery rules, only 1 accredited team official per athlete is allowed with a maximum of 4 officials if a team has more than 4 athletes competing on the field of play.

Logistics

6.1 Transportation

Daily transportation information and schedules will be placed online, at the competition field and notice boards at all the official event hotels.

6.2 Meals during the event

Breakfast will be offered at all official hotels.

Lunch will be served at the NFAA Easton Yankton Archery Center. Daily lunch schedule and menu will be posted on site and online at yankton2022.org. For the qualification days (3-4 October), sack lunches will be provided at the call area.

Dinners are not included in the hotel rates – there are several restaurants and fast-food places around the hotels. At additional cost, teams can sign up for dinner service which will take place at the NFAA Easton Yankton Archery Center. Daily dinner schedule and menu will be posted on site and online at yankton2022.org

Meal passes will be provided at team check in. Please remember that meals are only included for those staying at official hotels. If you would like to add a meal pass to your registration, please notify the LOC as soon as possible.

6.3 Internet Access and additional hotel charges

Internet access will be free of charge in the rooms and lobby of official hotels, there will also be free internet access on venue.

All other hotel expenses including laundry and minibar, etc will be covered by the participants themselves.

6.4 Medical related issues

Basic medical supplies will be available at archery venues.

In cases of emergencies in official hotels during evening hours, please call 911 if immediate medical services are needed. For all other medical issues, please inform Nancy Wenande +1 605-660-0438 who is managing medical care operations.

The closest hospital for emergencies is the Avera Sacred Heart Hospital: 501 Summit St, Yankton, SD 57078; +1 (605) 668-8000

Protocol, ceremonies, clean sport

7.1 Medal ceremonies

All athletes involved in the ceremonies are requested to go to the gathering point by the athletes' entrance to the main FoP, equipment can be stored in the staging area until the end of the corresponding victory ceremony.

Athletes are requested to proceed straight to the mixed zone or the ceremony area.

7.2 Mixed zone and press conferences

Interviews will take place at the Mixed Zone and athletes will be requested to pass through the mixed zone to speak with the media.

7.3 Clean sport

Anti-doping

Anti-Doping control will follow World Archery rules.

Athletes should bring their passports and/or accreditation cards to the anti-doping control station if selected for a test.

Alcohol test

Athletes and officials should also be available for random alcohol testing during the competition, following World Archery rules.

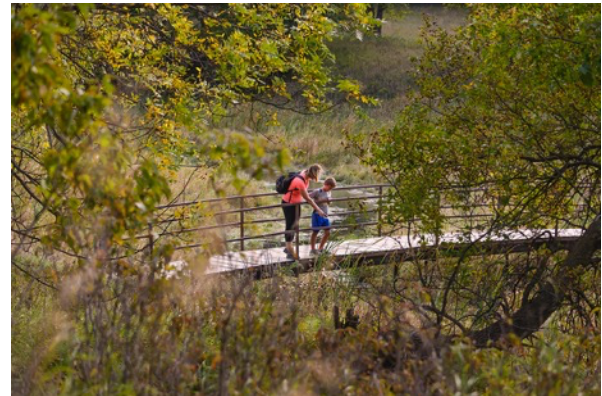
Archery venues

Qualification venue

Lewis & Clark Recreation Area

Gavins Point Horse Camp

43349 SD-52, Yankton, SD 57078



Elimination and Finals Venue

NFAA Easton Yankton Archery Center

800 Archery Lane, Yankton, SD 57078



Team nomination form

Country: _____

Women

1. Recurve Athlete

2. Compound Athlete

3. Barebow Athlete.....

Men:

1. Recurve Athlete

2. Compound Athlete

3. Barebow Athlete

Name and signature of Team Manager:

.....

A team shall be made up by one Recurve athlete, one Compound athlete and one Barebow athlete. The team ranking shall be based on the best athlete's results for each category after the second Qualification Round. (If both the Traditional and the Barebow division are competing the higher result shall be taken for the ranking); If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the team event.

Forms to be given to the World Archery head of technology or Chairman of the Judges Commission at least 15 minutes before the start of the team competition.

Mixed team nomination form

Country: _____

Recurve Mixed team:

1.

2.

Compound Mixed team:

1.....

2.

Barebow Mixed team:

1.....

2.

Recurve Junior Mixed team:

1.

2.

Name and signature of Team Manager:

.....

The results of the highest scoring male and female members of the team will automatically be used for the mixed team event. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the mixed team event.

Forms to be given to the World Archery head of technology or Chairman of the Judges Commission at least 15 minutes before the start of the mixed team competition.

Appeal Form

This is an intention of Appeal This is an appeal form

(please tick appropriate box)

Appeal Fee

- 50 USD
- 50 CHF
- 50 EUR

- Team Manager of the following country: _____
- Name of the Team Manager: _____
- Team (please name country) : _____
- Individual person (name) : _____
- Other (please specify) : _____

This appeal is against: _____

Description of Appeal or Protest:

I believe this action is against the following rules (state article if known): _____

Signature: _____ Name in printing: _____

Article 3.13.3.1:

An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, shall be expressed in writing and lodged with the chairperson of the Tournament Judge Commission within five minutes of the end of the relevant round or match, whichever applies. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first.

Article 3.13.8:

Jury decisions shall be minuted and reported to the appellant, the chairperson of the Tournament Judge Commission and the organisers before the beginning of the next stage of the competition or before the awarding of prizes.

Article 3.13.4:

Amount paid is reviewed and determined by the World Archery Executive Board on an annual basis.

Received on: ____/____/____ Time: _____

by Chairperson of the Tournament Judge Commission

Signature: _____ Name in printing: _____