

## WORLD ARCHERY INDOOR CHAMPIONSHIPS ANKARA, (TUR)



### TEAM MANAGERS MEETING INFORMATION BOOKLET

VERSION 1.0 (22 February 2016)

**The Team Managers Meeting will take place at  
the "Angora A" Competition Venue  
1 March 2016, Time: 16:00hrs**

All Team Managers are requested to attend this meeting.  
Teams without a Team Manager are requested to send one of their  
athletes to the Team Managers' Meeting.

Please read this document upon receipt  
and bring it with you to the Team Managers' Meeting.

**Dear All World Archery Member Associations,**

On behalf of the Organising Committee and the Turkish Archery Federation, I would like to welcome you to the 12<sup>th</sup> World Archery Indoor Championships 2016, to be held 1 – 6 March in Ankara, the capital of Turkey.

Please enjoy your stay and let us know if there is anything we can do to make your visit comfortable and enjoyable.

I wish good luck and success to your teams.

Sincerely yours,



**Husnu Kocaoglu**

Chairman of the Organising Committee

## Agenda of the Team Managers meeting

Team delegates should be present at the "Angora A Meeting Room" at 15:55hrs.

### Roll call of all attending nations (ED)

#### 1) Opening

- Brought to order by the World Archery Event Director (ED), Mr Chris MARSH
- Introduction of the panel, World Archery ED, Mr Chris MARSH
- Welcome speech, by the World Archery Secretary General, Mr Tom DIELEN
- Welcome speech, by Organising Committee, Mr Husnu KOCAOGLU

#### 2) Introduction of Officials (ED)

- Organising Committee Members introduced by, Mr Husnu KOCAOGLU
- Tournament Judges, introduced by the Chairman of Judges, Mr Randall JONES
- Director of Shooting, introduced by the Chairman of Judges
- Jury of Appeal, announced by Mr Tom DIELEN

#### 3) Technical Aspects of Competition (ED + Chairman of Judges)

- 3.1. Number of participants per class
- 3.2. Competition programme
- 3.3. Practice-training
- 3.4. Equipment inspection
- 3.5. Qualification round & scoring information
- 3.6. Individual elimination round
  - 3.6.1. Recurve Elimination Round
  - 3.6.2. Compound Elimination Round
- 3.7. Team elimination round
  - 3.7.1. Recurve team
  - 3.7.2. Compound team
- 3.8. Individual finals round & team finals round
- 3.9. Appeal procedure (form attached)

#### 4) Technical Matters (ED + Chairman of Judges)

- 4.1. Safe and approved bow drawing techniques
- 4.2. Timing control system
- 4.3. Results system
- 4.4. Rules that apply in this event
  - 4.4.1. Dress regulations
- 4.5. Accreditation cards rules for 2016

## 5) Logistical Aspects (OC)

- 5.1. Transportation: Venue, Airport etc.
- 5.2. Meals, during practice, qualification rounds, finals...
- 5.3. Access control

## 6) Protocol and Ceremonies (OC)

- 6.1. Medal ceremonies, mixed zone and press conferences

## 7) Medical Services (Medical representative)

Medical services and emergencies available

## 8) Clean Sport (Medical representative)

- 8.1. Anti-doping control
- 8.2. Alcohol testing

## 9) Other matters of Importance (World Archery ED)

Security  
Rio 2016 Olympic and Paralympic Games update

## 10) Questions from Team Managers

## 11) Closure (EM)

Date:	Event:	Entry Deadline Type
15 March	2016 Hyundai Archery World Cup – Antalya (TUR)	Preliminary Entry
05 April	2016 Hyundai Archery World Cup - Shanghai (CHN)	<b>FINAL Entry</b>
19 April	2016 Hyundai Archery World Cup - Medellin (COL)	<b>FINAL Entry</b>
23 May	2016 Hyundai Archery World Cup - Antalya (TUR)	<b>FINAL Entry</b>
29 June	2016 World Archery Field Championships (IRL)	Preliminary Entry
06 Sept	2016 World Archery Field Championships (IRL)	<b>FINAL Entry</b>

### Note Rio 2016 Olympic Games:

For those teams that have qualified Olympic quota places at the recent World Championships and Asian qualifier, please ensure that your NOC (National Olympic Committee) confirms acceptance of these places by **1 April 2016**.

For those quota places achieved in 2016, please confirm by **5 June 2016**.

For those quota places unused/not confirmed by the NOC at the above deadline dates, World Archery will be reallocate these places by **15 July 2016**.

## IMPORTANT TELEPHONE NUMBERS

### Competition Management

Mr. Husnu KOCAOGLU

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### Technical Requirements & Field Mgr.

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### Hotel and Accommodation

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### Medical Care

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### World Archery Federation (WA)

Mr. Chris MARSH (WA ED)

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World Archery Indoor Championships  
Ankara, (TUR)  
1 – 6 Mar, 2016



FINAL Version 1.0 (22 February 2016)

## OFFICIALS

### **Tournament Judge Commission Chairman:**

Mr Randall JONES

### **Tournament Judge Commission Deputy Chairman:**

Mrs Katerina PLAKOUDA

### **Director of Shooting:**

Mrs Xiuzhi ZHANG

### **Judges:**

- Fulvio CANTINI
- Jan CERNY
- Jesus GUEVARA
- Sun Hee KIM
- Xinping LI
- Klaus LYKKBAEK
- Andjelko PRASKALO
- Pedro SANZ
- Rubens TERRA NETI
- Paia WAR NONGBRI
- Karola WOORTMAN

### **National Judges:**

- Derya URAZ
- Aslıhan Muazzez UNSAL
- Alper GULER
- Naci UGUR
- Tahsin Çınar GOZACAN

### **Jury of Appeal:**

To be announced on the day of the Team Managers Meeting

### **World Archery Results & Technology Team:**

Mr Matteo PISANI

### **World Archery Communication:**

Mr Chris WELLS

### **World Archery Clean Sport Supervisor:**

Prof. Dr. Rüstü GÜNER



## Points to clarify

### 3) Technical Aspects of the competition

(WA Event Director, Competition Manager + Chairman of Judges)

#### 3.1. Number of Participants per class (Number of Nations: **35**)

Recurve Men	Individual: <b>46</b> (1/16)	Teams: <b>12</b> (1/8)
Recurve Women	Individual: <b>36</b> (1/16)	Teams: <b>11</b> (1/8)
Compound Men	Individual: <b>39</b> (1/16)	Teams: <b>9</b> (1/8)
Compound Women	Individual: <b>26</b> (1/16)	Teams: <b>6</b> (1/4)

Recurve Junior Men	Individual: <b>44</b> (1/16)	Teams: <b>12</b> (1/8)
Recurve Junior Women	Individual: <b>35</b> (1/16)	Teams: <b>11</b> (1/8)
Compound Junior Men	Individual: <b>25</b> (1/16)	Teams: <b>5</b> (1/4)
Compound Junior Women	Individual: <b>23</b> (1/16)	Teams: <b>5</b> (1/4)

(Updated 10 February 2016)

#### 3.2. Competition Programme

The latest competition programme will be provided 1 week prior to official practice on the World Archery website. Any official competition schedule will have indicated the version number and the date/hour it was printed. Latest version of the Competition Schedule is V 1.0 (updated 22 February 2016, 12:00 h)

#### 3.3 Practice

- Training range (**ZELVE Hall**) is available from 28 February.
- Competition and practice ranges are 1km from Green Park Hotel (there is no availability to walk) and 8km from Bilkent Hotel.
- Local transportation is provided. Estimated travel times, 7-12 mins for official hotels.
- Schedule for shuttle buses will be displayed in official hotels.
- The practice range will be open during the lunch time.

#### Official Practice and Equipment Inspection

- 09:00hrs – 12:00hrs for **Senior Recurve men and women and Junior Compound men and women** categories
- 14:00hrs – 17:00hrs for **Senior Compound men and women and Junior Recurve men and women** categories
- Shooting will be organized (in the **TRUVA HALL**), using AB-CD format.

#### Qualification Round Practice

- For practice before the qualification round, recurve and compound athletes will have 3 ends of practice on the Field of Play.
- Non competing athletes can use the practice field, walking distance of the qualification competition venue.
- Transportation is available for athletes between the qualification field, training range and official event hotels.



### 3.4. Equipment Inspection

- 1 March, during official practice.
- Location to be defined and announced by the Chairman of Judges.
- Teams will be announced in (English) alphabetical order by the DOS.
- All teams are to wear their team uniform and bring their accreditation.
- Spare equipment must also be brought for inspection.
- Team Managers are to check the details of their athletes such as, name and date of birth are correct.
- For junior athletes their passport or identity card will be required.
- Inform a Judge if details are not correct and the Judge will inform the World Archery Results Team.
- Instructions to use the tablet scoring system will be carried out if requested.

### Athlete Numbers

- Athlete numbers will be issued (inside the score boards) on the day of the qualification round during practice.
- Athlete numbers must be worn on the quiver or thigh, facing the waiting line while shooting. Safety pins will be distributed to Team Managers

### The Environment

- Team Managers please instruct your team members to use the litter bins provided which are located on the competition, practice ranges and common areas.

### Water

- In an effort to aid the environment, water will be distributed using the familiar WA bottle deposit system.
- 1 bottle of water will be given to all accredited persons. In addition, water stations will be located behind athletes' area.
- A new bottle of water will only be issued by return of the empty bottle. If the empty bottle has been lost, please contact the OC at the information desk.

### Non Smoking

- This is a non-smoking event.
- Smoking is forbidden inside public buildings and in all the competition and training areas. There are designated smoking areas outside the venue.



### 3.5. Qualification Round (in TRUVA HALL)

- JUNIOR - **MORNING** - 2 March, **COMPOUND** Men and Women  
**AFTERNOON** – 2 March **RECURVE** Men and Women  
4 athletes per target in ABCD format  
18m Round (60 arrows)
- SENIOR - **MORNING** - 2 March, **RECURVE** Men and Women  
**AFTERNOON** – 2 March **COMPOUND** Men and Women  
4 athletes per target in ABCD format  
18m Round (60 arrows)

### 3.6. Individual Elimination & Finals Round (TRUVA HALL)

- **2 March**
  - 1/16 for all recurve, junior and senior men and women
  - 1/16 for compound senior women, junior men and junior women
  - To follow immediately after the respective qualification sessions
- **3 March**
  - **MORNING: -**
    - 1/8 & 1/2 for all recurves (Junior and senior men and women)
  - **AFTERNOON: -**
    - 1/16 compound men (only)
    - 1/8 & 1/2 for all compound (Junior and senior men and women)
- Target faces will **NOT** be changed after practice arrows. Please instruct your athletes to mark all arrow holes during practice.
- Matches will start as soon as the field is ready.
- Matches at the start of each session will begin on time. Proceeding matches will follow up on the immediate completion of the prior match. Athletes should be alert and prepared for their matches to start slightly earlier than scheduled.
- Byes are permitted. In case of a bye, athletes might be allowed to shoot on their own target, provided the competition schedule allows. If the competition schedule allows, no score will be recorded or displayed and athletes shooting their bye must respect the DOS timing and signals of the competition. Athletes are permitted to shoot 3 ends of practice for their bye.
- Individual elimination rounds will start at the 1/16 elimination stage (32 athletes, in each category or less, depending on entries).
- There will be no alternate shooting during the preliminary elimination matches.

### 3.6.1 Recurve Elimination

- The sets system, will be used for all individual, team and team matches. Individual matches will consist of the best of 5 sets, (3 arrows per set) and the winner is the athlete to reach a minimum of 6 set points first. Team matches will consist of the best of 4 sets (6 arrows per team). The team that reaches a minimum of 5 set points first will win the match. All matches, up to and including the semi-finals, will be shot simultaneously on the qualification range for the individual and team events.

#### **Book 2, 4.5.2.1 (Recurve)**

- The Elimination Round, in which 32 athletes are seeded according to their positions achieved in the Qualification Round (see Appendix 4-Match Play Charts, 4. Match Play Chart 3 (32 athletes, byes are permitted)). Athletes shoot a series of matches in groups, each match consisting of the best of 5 sets of 3 arrows;

### 3.6.2 Compound Elimination

- Matches for all compound events will use the cumulative scoring, consisting of 5 ends of 3 arrows. All matches, up to and including the semi-finals, will be shot simultaneously on the qualification range for the individual, team and mixed team events.

#### **Book 1, 4.5.2.4.2 (Compound)**

- The Compound Elimination Round, in which 32 athletes are seeded according to their positions in the Qualification Round (see Appendix 4-Match Play Charts, 4. Match Play Chart 3 (32 athletes, byes are permitted)). They shoot a series of matches in groups, each match consisting of five ends with cumulative scoring.
- Shoot offs in individual elimination for both recurve and compound will be decided by a one arrow shoot off "closest to the centre" (40 seconds). Time to shoot an arrow for shoot offs during alternating shooting is 20 seconds. Team shoot offs up to and including the semi-finals, will be shot simultaneously, and then alternatively, arrow by arrow, in medal matches.

## 3.7. Team Elimination Round

### 3.7.1. Recurve Team

- 4 March - MORNING
- Senior men and women starting at the 1/8<sup>th</sup> phase until the semifinals
- Junior men and women starting at the 1/8<sup>th</sup> phase until the bronze finals
- No alternating shooting
- Sets system, 6 arrows, (2 per athlete) at 18m

### 3.7.2. Compound Team

- 4 March - AFTERNOON
- Senior compound men starting at the 1/8<sup>th</sup> phase until the semifinals
- Senior compound women starting at the 1/4<sup>th</sup> phase until the semifinals
- Junior compound men and women starting at the 1/8<sup>th</sup> phase until bronze finals

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- No alternating shooting
- Cumulative scoring, 4 ends of 6 arrows, (2 arrows per athlete)

### 3.8. Individual and Team Medal Matches

- 5 March – RECURVE FINALS
- 6 March – COMPOUND FINALS
- Finals to be staged at the "ZELVE HALL"
- Warm-Up and practice field.
  - Located closer to the FoP for finals.
  - Will have 8 targets. Each competing athlete can practice 60 mins before their match.
  - The area will have water, chairs and tables provided.
- Athletes are not permitted to use scopes on the finals FOP. A TV screen, per shooting position will be provided.
- Coaches will be fitted with a wired individual microphone to record their comments for TV purposes. No sound will go out to the venue. Microphones will be activated immediately when entering the FoP for the match and removed when the match is completed, while exiting the finals FoP. Coaches' comments will be recorded for use in the TV highlights and on matches placed on [www.archery.tv.com](http://www.archery.tv.com) platform.

### 3.9. Appeal Procedure (Form attached)

- An Appeal form is attached to this document (see attached after this chapter, Appendix 1).
- In case of an intent to Appeal or an actual Appeal, the times indicated on the Appeal form must be considered.
- Appeal forms should be given to the Chairman of the Tournament Judge Commission or to their deputy.
- A fee of US\$50- (Euro 45.-) must be paid to the Chairman of the Tournament Judge Commission, for the Appeal to be valid.
- If the Appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the Appeal being rejected, the fee will not be returned.

## 4. Technical Matters (EM + Chairman of Judges)

### 4.1. Safe and Approved Bow Drawing Techniques

### 4.2 Timing Control System

- LONGINES Timing equipment will be used for timing and scoreboards.

### 4.3. Results System

- Qualification Round - scoring will be done by athletes. One athlete records, on the official paper based score sheet, the scores of all other athletes on that target. At the same time, another athlete, on that same target, will enter all the scores of the athletes on that target into the scoring tablet. The other athletes should verify that all scores are written and entered correctly.
- Scorecards MUST have all the totals fully completed, with the 10's and 9 count. Any scorecards not completed correctly with this information will be counted and scored as 0.

- Elimination Round – scoring will be done by athletes. One athlete/team records the arrow values of both athletes/teams on the papers score sheet. While at the same time, the other athlete/team inputs the arrow values in the scoring tablet. Both athletes/teams should verify that all scores are written and entered correctly before returning back to the shooting line.
- At the end of the match, the scorecard must be fully completed and signed by the athletes involved in the match.
- Scoring tablets will be used during the Qualification and Elimination Rounds, but not in the Finals. Mr Matteo PISANI (WA Results & Technology Team) is responsible for the results of the event.

#### 4.4 Rules that apply in this event

##### 4.4.1. Dress Regulations

- Athletes, officials and staff should wear the appropriate clothing having the correct appearance when on the field during competition. Camouflage clothing or accessories are not permitted.
- Athletes, team officials and technicians should wear their national team uniforms and sports shoes having the same appearance as per the division, following WA rules.
- We would like to remind all teams that athlete names and country names or codes are mandatory on the back of their national team uniform shirts for athletes participating in WA major events.

#### 4.5 Accreditation Cards Rules for 2016 and following (1 card per participant/season)

- In 2011, World Archery launched their accreditation card system.
- Athletes and officials that participated in World Archery events in 2015 **are to bring their** accreditation (card, plastic cover and lanyard). A new card, for the indoor world championships only, will be issued for all participants.
- Accredited persons that did not participate at a World Archery even in 2015 will be issued with a complete accreditation (card, plastic cover and lanyard). Newly issued accreditations should be kept for all the events in 2016 and 2017.
- **All persons** (athletes and staff) are required to update their accreditation and profile photos if they did not do this in 2015.
- All accreditation cards need validating when registering with the Organising Committee at the tournament.
- Athletes or officials that forget or lose their accreditation will be issued a new accreditation and will need to pay EUR 25 (USD 30) per card.
- However, if there is a valid reason for not having the original accreditation, this should be made known to WA by the Team Manager or official.

## 5) Logistical Aspects (OC)

### 5.1. Transportation

- Daily transport information and schedules will be placed at the competition field and at all the official event hotels.

### 5.2. Meals during the event

- Meals will be served at the hotel restaurants according to the schedule below:

#### 1. The Green Park Hotel (5 Star)

Breakfast/Dinner: Restaurant, Ground Floor

#### 2. Bilkent Hotel (5 Star)

Breakfast/Dinner: Restaurant, Ground Floor

\*Catering Times:

Breakfast 06:30 - 10:30

Lunch (**on venue**) 12:30 - 14:30

Dinner 19:00 - 21:30

- \* Catering times may be adjusted according to the daily schedule. Teams will be informed in advance.

### 5.3. Access Control

Athletes who are not in competition will not be allowed on the competition field.

Athletes who are not in competition may watch the event in the seating area provided behind the athlete area. A pathway will be laid out for athletes and officials to walk to the stands once they get off the buses at the venue's drop-off point.

Athletes who are eliminated are required to collect their equipment and leave the competition area as soon as possible to allow more room for those athletes still competing.

## 6. Protocol and ceremonies (OC)

### 6.1. Medal Ceremonies

- To begin immediately after the end of the last match.
- All athletes involved in the ceremonies are requested to go to the gathering point, next to the athlete entrance to the main field of play in the finals venue.
- All medal winners are requested to be present at the finals venue gathering point of the Award Ceremony, 15 min before the ceremonies are due to start.
- Medal ceremonies will be conducted immediately after the conclusion of each session during the days of the finals (please check the competition schedule).

### Mixed Zone and Press Conferences:

- Interviews will take place at the Mixed Zone and athletes will be requested to pass through the mixed zone to speak with the media.

## 7. Medical Related issues (Medical representative)

Ambulance and First Aid services will be available from 28 February at the competition venue.

- A doctor and a nurse are available on site for any emergency.
- In cases of emergency in official hotels, please inform the contact person in each hotel.
- The closest hospital for emergencies is Bayındır Hospital Tel+90 312 287 9000. Kızılırmak Mah.1443.Cad.No.17.Sogutozu-Ankara

## 8. Clean Sport

### 8.1 Anti-Doping control

- Anti-Doping control will follow World Archery rules (World Championships, World Cup and World Ranking events).
- Athletes should bring their passports and/or accreditation cards to the anti-doping control station if selected for a test.

### 8.2. Alcohol test

- Athletes should also be available for random alcohol testing during the competition, following World Archery rules.

## 9. Other matters of importance (WA ED)

- Accreditation cards must be worn at all times in the practice and competition areas.
- Only athletes scheduled to compete at certain stages of the event are permitted on the main Field of Play, together with one coach/official.

### Internet access:

- Internet access will be free of charge in the rooms and lobby of official hotels.
- All other hotel expenses including laundry and minibar, etc will be covered by the participants themselves.
- Internet access will be available at the qualification venue for live results.

## 10. Questions from Team Managers

## 11. Closure (ED)

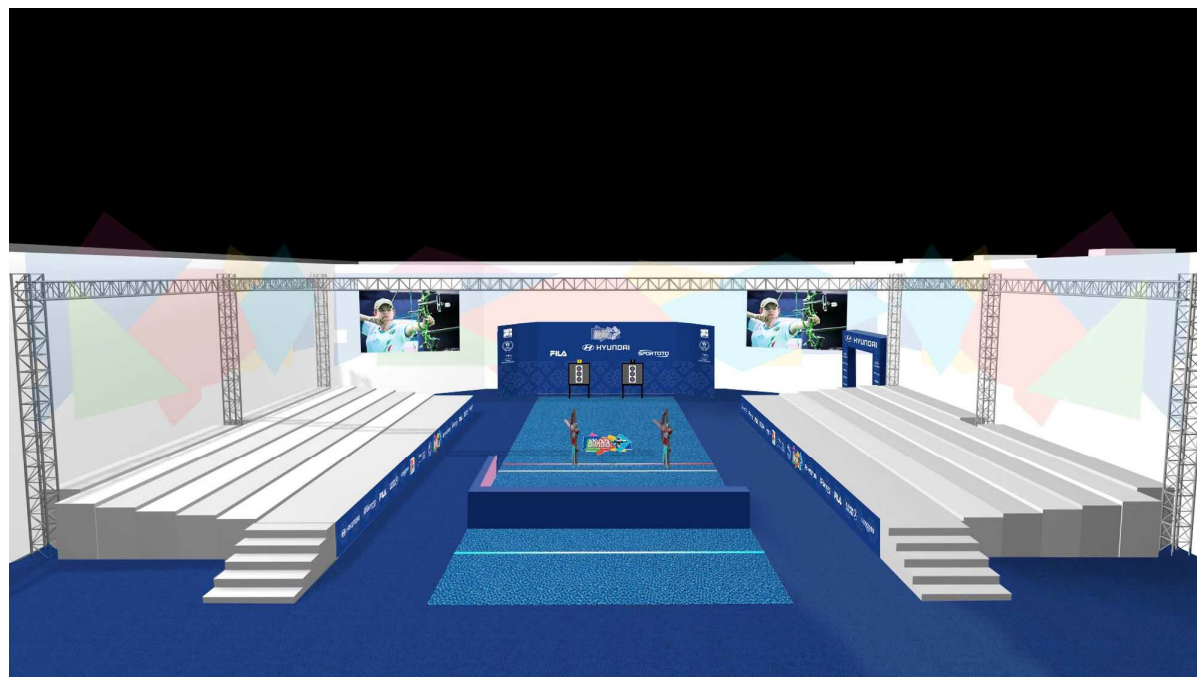


## INFORMATION ABOUT THE ARCHERY VENUES

### A) ARCHERY VENUE FOR QUALIFICATION, ELIMINATIONS:



### B) ARCHERY VENUE FOR FINALS:







## APPEAL FORM

This is an intention of Appeal  
This is an appeal from  
(please tick appropriate box)

☐  
☐

☐ the Team Captain of the following country : -----

Name of the Team Captain: -----

☐ a Team (please name country): -----

☐ an individual person (name) : -----

☐ other (please specify):-----

This appeal is against : -----

Description of Appeal or Protest:

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-----  
-----  
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I believe this action is against the following rules (state article if known): -----

Signature :

Name in printing :-----

### Article 3.13.3:

An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, must be expressed in writing and lodged with the Chairperson of the Tournament Judge Commission within 5 minutes of the end of the relevant round or match, whichever comes first. The written appeal must be lodged with the Jury within 15 minutes of the end of the relevant round or match, whichever comes first, to allow the Jury to come to a decision before the beginning of the next round of the competition.

### Article 3.13.8:

Jury decisions shall be minuted and submitted to the appellant, the Chairperson of the Tournament Judge Commission and the Organizers before the beginning of the next stage of the competition or before the awarding of prizes.

Received on: -----

time: -----

by Chairperson of the Tournament Judge Commission