









TO ALL WORLD ARCHERY MEMBER ASSOCIATIONS

On behalf of the Organizing Committee of the World Archery Para Championships 2015 and the National Paralympic Committee Germany (DBS), we would like to invite you to the World Archery Para Championships 2015, which will be held from 23rd to 30th August 2015 in Donaueschingen, Germany.

Please find enclosed the necessary documents for registration and reservation, and kindly return related forms within the deadlines stated.

26 May 2015 Preliminary Entry • Only for VI archers : Preliminary entries delayed 26 June 2015 • Hotel Reservation Form & Payment 26 May 2015 • Visa Support Form 1 July 2015 • Final Entry 2 August 2015 • Payment Form 2 August 2015 • Transportation Form 2 August 2015 • Final Hotel Reservation & Remaining Payment 2 August 2015

The Organizing Committee and the citizens of the Black Forest Nature Park sincerely welcome you. We wish you a pleasant stay in Germany at Donaueschingen.

Frank-Thomas Hartleb Director of Sports

National Paralympic Committee Germany

Jürgen Löchelt Event Director

lugen lochet

Local Organizing Committee















Preliminary Programme

Day	Date	Details		
***	Friday 21	Arrival of participants		
		Unofficial Practice		
		Local transport available		
***	Saturday 22	Arrival of participants		
		Unofficial Practice		
		Local transport available		
Day 1	Sunday 23	Official Practice		
		Team Manager's Meeting		
		Equipment Inspection		
		Opening Ceremony		
Day 2	Monday 24 – Friday 28	Qualification, Elimination		
Day 3	Tuesday 25	Individual Elimination		
Day 4	Wednesday 26	Individual Elimination		
Day 5	Thursday 27	Individual & Team Elimination		
Day 6	Friday 28	Team Elimination		
Day 7	Saturday 29	Compound Finals		
Day 8	Sunday 30	Recurve Finals		
		Closing Ceremony		
		Closing Party		
Day 9	Monday 31	Departure		

Remarks:

This competition programme is subject to change according to the number of participants and TV requirements. All changes will be published and distributed in good time.















Preliminary & Final Registration

No entry forms will be used for registering to this event.

All registration process must be done using WAREOS - the World Archery Online Registration System. WAREOS can be found using the following link:

http://register.worldarchery.org

A maximum number of 3 athletes per country (host country included) are allowed to register into each category. Preliminary and final entries have to be done using WAREOS:

Use the username and password that World Archery had assigned to each Member Association. After logging into the WAREOS entry system, please go to "Online Registration" and register all your athletes and athlete officials for this event.

A "WAREOS User Manual" can be downloaded in PDF format (English) from the same website. For any questions regarding WAREOS, please contact the World Archery office, Mr Jae Kyung LEE jklee@archery.org

Starting date for online registration with WAREOS:
 End of preliminary registration:
 End of final registration:
 E-mail athlete medical form (in English) to the chief classifier
 2 February 2015
 26 May 2015
 2 August 2015
 2 August 2015

Please pay attention to the stated deadlines. After the deadlines have passed, MAs will no longer be able to enter or update their teams in WAREOS, and the system will be blocked. If MAs would like to change or proceed with the Final Registration process after the deadline, please contact Mr Jae Kyung LEE jklee@archery.org.

Final entries made after the deadline will have a penalty fee of EUR 50 per athlete/official to be paid to the LOC at the moment of arriving at the event.

Final registrations that differ by more than 4 athletes/officials from the preliminary registration or have been submitted after the preliminary deadline will have a penalty fee of EUR 150 to be paid to the LOC at the moment of arriving at the event.

We also remind you that any entry made later than 3 days before the Team Manager's Meeting will be refused if no preliminary entry and/or final entry were made before. This decision cannot be appealed by the teams and is fully in compliance with the current World Archery rule books and of article 3.7.1.2. Entries after the deadlines are subject to penalties as clearly written in the rule book and the invitation documents of World Cups and World Championships.

A Member Association that has made final entries in WAREOS and does not participate will be invoiced for the number of entries entered in the system, unless the MA has informed World Archery and the LOC in writing at least one week prior to the event that they are unable to attend.

As a final note, only Member Associations in good standing will be eligible to compete. Therefore, any penalty fees outstanding from 2014 must be paid prior to participation.













Accommodation & General Information

The official hotels are: -

 Wyndham Garden Donaueschingen Headquarter Hotel

(LOC staff only)

2. Concorde Hotel Donaueschingen 3. Hotel Solegarten Bad Dürrheim 4. Waldhotel Schrenk Bad Dürrheim 5. Ferienappartement Rother Bad Dürrheim 6. Kurklinik Limberger Bad Dürrheim 7. Sportchalet Bad Dürrheim 8. Kurstift Bad Dürrheim 9. Mercure Franziskaner Villingen 10. Hotel Roessle Fürstenberg 11. Hotel Sternen Kirchen-Hausen

Hotels 3,4,5,6 and 7 are very close together - within a radius of 300 meters.

All teams are requested to send the Hotel Reservation Form before 26 May 2015 and please note, that the reservation will be confirmed with bank remittance of 70% of the total amount. Balance payment of accommodation and entry fee due is 26 June 2015.

Any reservation after these dates will be subject to availability.

- Please refer to our website www.donau2015.com for detailed hotel information. There are hotels available in three different categories with different pricing according to service, facilities, special offers and disabled accessibility. The LOC reserves the right to relocate a nation in another, comparable hotel should the desired hotel requested no longer be available. Please ensure that you complete all necessary forms by the specified dates and make full payment for accommodation at the time of booking (or in cash in Euros upon arrival). No credit cards or traveler's checks will be accepted.
- Participants who book their accommodation in another hotel (non-official hotel) at any time during the event will be required to pay a doubled entry fee, and the LOC is not responsible to provide transportation from this hotel to the venue (transportation for these persons will be provided just from the official hotels). In addition, no information will be distributed to the non-official hotels. Furthermore, they have to register at accreditation at latest the day before the official practice. If they do not register the day before, no changes will be made to the entry list and it is likely that they will not be allowed to compete if registration was not completed on time and they cannot be allocated to a target without making any changes to the other teams.
- Accommodation fee covers meals as following

22 August Dinner

23 - 30. August Breakfast, lunch and dinner, incl. dinner at the Closing Party on 30 August

31 August Breakfast

Participants booking their accommodation in another hotel (non-official hotel) will be charged extra for their lunch at the venue. Free bottled water will be available for all participants.













Payment Conditions

Payment for accommodation & entry fee:

70% of accommodation should be paid by 26 May 2015. Without payment, the reservation cannot be guaranteed. The remaining 30% of the accommodation and entry fees should be paid by 2 August 2015. The invoice of the balance will be issued after the payment is checked.

*Payment Conditions (accommodation & entry fee)

Bank transfer to: Sparkasse Koeln-Bonn

Hahnenstraße 57 50667 Köln

IBAN: DE39 3705 0198 1901 7648 35

BIC-Swift: COLSDE33XXX

Reference: "First entry WAPC 2015 – Nation" respective

"Final entry WAPC 2015 - Nation"

Bank transfer fees are responsible on the sender. Credit cards and traveller's checks will not be accepted.

For any other information about hotels, e.g. location, distance from the venue, details and services, please refer to the official website www.donau2015.com

Travel and Health Insurance

All participants are responsible for their own insurances, particularly (but not exclusive) liability, accident and health insurance. The LOC will not undertake to cover these costs.

For these participants requiring a visa to enter Germany, please note that documentary evidence must be provided of travel health insurance with a minimum coverage of EUR 30,000 valid for the entire Schengen area. Should a participant be unable to prove that he/she can finance the journey and stay from his/her own funds, a third person may undertake to cover all costs associated with the trip. This undertaking is normally to be made to the foreigner's authority in the place of residence of the person making the undertaking (http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen node.html#doc480844bodyText7).

For these participants arriving and/or departing at Zurich Airport and requiring a visa to enter Switzerland, please refer to the authority in the place of residence of these persons and/or to the Swiss authorities.





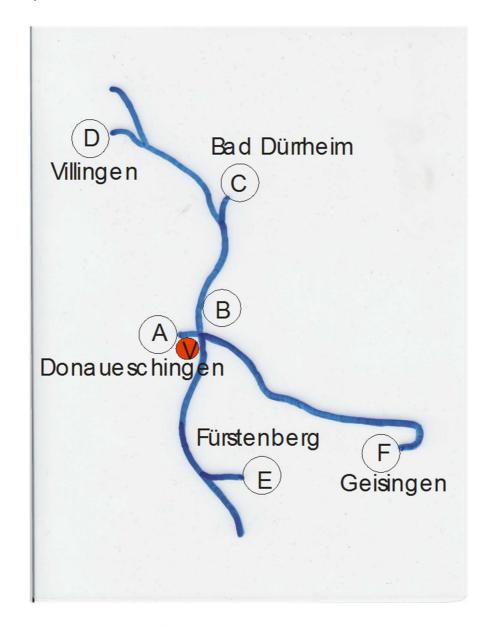








Road Map and Hotel Situation Plan



- A = Windham Garden Head Quarter Hotel 3 km, 10 minutes to the venue
- B= Concorde
 - 3 km, 10 minutes to the venue
- C = Solegarten, Waldhotel, Rother, Kurstift, Limberger, Sportchalet, Schlossklinik 10 km, 15 minutes to the venue
- D = Mercure
 - 15 km, 20 minutes to the venue
- E= Rössle
 - 15 km 20 minutes to the venue
- F= Stemen
 - 17 km, 20 minutes to the venue
- V= venue















Hotel Reservation Form

Country/Team from:		
Contact person:		-
Position:		-
E-mail:		-
Mobile phone:		-
Desired Hotel 1:		-
Desired Hotel 2:		-
Desired Hotel 3:		_
The LOC will provide the hotel that Reservations will be confirmed on a and the payments received.	best meets your team`s needs. a "First Come, First Served" basis and will be subject to a	ıvailability
Number of rooms:	Single Double	
Please provide the LOC with any d	lietary needs for your team members (i.e. no pork, gluter	n free or allergies)
Arrival date: (dd/mm/yy)	Departure date: (dd/mm/yy)	
Signature of President/Secretary Ge	eneral	















To ensure your team is in a hotel that best meets their needs please complete the table below to indicate your team members` disability requirements:

Function	Category	Family Name	First Name	Wheelchair user Y/N	Wheelchair width in cm	Oversize Scooter Y/N width in cm:	Can the athlete transfer out of their wheelchair?
Athlete	Compound Open Men	Jones	Rob	Υ	75 cm	N	N

Please return this document before 25 May 2015 by e-mail info@donau2015.com or fax: +49 (0) 771 89 86 44 100













Transportation Form

•	
Country/Team from:	
Contact person:	
Mobile phone:	
E-mail:	
Airport (SUI). For other arrival airports please con If your team members arrive at different airport transportation form for each airport. Please return this document before 25 May	ation from and to Stuttgart Airport (GER) or Zurich stact the LOC for prices and booking. orts, you must provide the LOC with a separate 2015 by e-mail info@donau2015.com or fax:
+49 (0) 771 89 86 44 100	
A.v.i. a.l/D.a.a.a.ta.	
Arrival/Departure	
We will arrive with our own car, mini bus or bus	
Arrival	Departure
Date: dd/mm/yy	Date: dd/mm/yy
Time	Time













Arrival	
We will arrive by airplane	
Airport (please indicate)	
Flight no.	
Date: dd/mm/yy	
Time	
Departure	
Airport (please indicate)	
Flight no.	
Date: dd/mm/yy	
Time	
Total number of passengers	
Number of wheelchair users who cannot	
transfer	
Number of wheelchair users who can transfer	
Number of large electric wheelchairs	
If your team members arrive at different airpo transportation form for each airport	rts, you must provide the LOC with a separate
 Transportation fee Stuttgart – Donaueschinge Transportation fee Zurich - Donaueschinge 	
Total costs of airport transfer = number of passeng	ers x (60 or 100 €)
Signature of President/Secretary General	













Final Hotel Reservation Form

Country/Tean	n from:						
Contact perso	on:						
Mobile phone	: 						
E-mail:							
- The p open - lunch - meals	ackage includ buffet, breakf is provided at	es logast, later tast, later tastentials t	on the official arrival	wee non	n the hotel and ve -alcoholic drinks)	enue, full board	d (hot/cold
-			ugust or wish to stay lact with the desired h	_			orm below
	-	nead	quarter hotel – staff o	nly)			
Hagelrainstr 78166 Dona							
	ueschlingen iamgardendor	าลเเค	schingen com				
	amgardendon						
_	771 89 86 44		<u>- </u>				
Fax: +49 (0)	771 89 86 44 3	100					
Room Type	Room Rate		Number of Persons		Total		
Single	1.700 €	Χ		=			
Double	1.500€	х		=			
				Γotal	:		
Hotel Conco	rde						
Dürrheimer							
78166 Dona							

Total	
Total:	

Total



Single

Double

www.concorde-donau.de info@concorde-donau.de Tel.: +49 (0) 771 83630 Fax: +49 (0) 771 8363120 Room Type Room Rate

1.300€

1.100€



Х

Number of Persons



=









Hotel Gasthof Rössle

Zähringerstr. 12

78183 Hüfingen-Fürstenberg www.hotel-zum-roessle.de info@zumroessle.com Tel: +49 (0) 771 60010 Fax:+49 (0) 771 600122

1 ax. 143 (0)	771000122				
Room Type	Room Rate		Number of Persons		Total
Single	1.400 €	х		=	
Double	1.200 €	х		=	

Total:		

Hotel Sternen

Ringstraße 1-4

78187 Geisingen OT Kirchen-Hausen

www.hotel-sternen.de info@hotel-sternen.de Tel.: + 49 (0) 7704 8039

Fax: + 49 (0) 7704 803888

Room Type	Room Rate		Number of Persons		Total
Single	1.400 €	х		=	
Double	1.200 €	Х		=	

Total:		

Mercure Hotel am Franziskaner

Rietsstr.27-31

D-78050 Villingen-Schwenningen

www.mercure.com
Tel.: +49 (0) 7721 2970
Fax: +49 (0) 7721 297520

Room Type	Room Rate		Number of Persons		Total
Single	1.400 €	х		=	
Double	1.200€	х		=	

Total:	













Hotel am Solegarten

Luisenstr. 14

78073 Bad Dürrheim

www.solegarten.de info@solegarten.de

Tel.: +49 (0) 7726 370 60 600 Fax: +49 (0) 7726 370 60 666

1 ax. 13 (0)	7720370000	,00			
Room	Room Rate		Number of Persons		Total
Type					
Single	1.400 €	Х		=	
Double	1.200 €	Х		=	

Total:		

Waldeck Spa Resort

Waldstr. 18

78073 Bad Dürrheim

 $\underline{www.hotel\text{-}waldeck.com}$

info@hotel-waldeck.com Tel.: +49 (0) 7726 663 100

Fax: +49 (0) 7726 8001

Room Type	Room Rate		Number of Persons		Total
Single	1.700 €	х		=	
Double	1.500 €	х		=	

Total:		

KWA Kurstift Bad Dürrheim

Am Salinensee 2
78073 Bad Dürrheim
Web: http://www.kwa.de
E-Mail: dold-annette@kwa.de

Tel.: +49 (0) 77 26 63900 Fax: +49 (0) 77 26 63913

Room Type	Room Rate		Number of Persons		Total
Single	1.400 €	х		=	
Double	1.200 €	х		=	

Total:	













Klinik Limberger Hammerbühlstr. 5 78073 Bad Dürrheim www.klinik-limberger.de info@klinik-limberger.de Tel.: +49 (0) 7726 6640

Fax: +4	9 (0)	7726 664114				
Room T	ype	Room Rate		Number of Persons		Total
Single		1.700 €	х		=	
Double		1.500€	Х		=	

Total:

Luisenstraße

51

78073 Bad Dürrheim www.sportchalet.de info@sportchalet.de

Tel.: +49 (0) 7726 37060100 Fax: +49 (0) 7726 37060999

Apartment complex with 10 three-room apartments, each suitable for 4 persons.

Breakfast is served in-house, dinner to be taken at Kurklinik Limberger (5 minutes walk)

Room Type	Room Rate		Number of Persons		Total
Single	1.400 €	х		=	
Double	1.200 €	Х		=	

Total:		













Parkblick Rother Huberstrasse 28 78073 Bad Dürrheim www.parkblick.com info@parkblick.com

Tel.: +49 (0) 7726 7740 Fax: +49 (0) 7726 4206

Apartment complex of 10 apartments, each suitable for 2 persons. Breakfast is served in-house, dinner (tbc)

		-, -			
Room Type	Room Rate		Number of Persons		Total
Single	1.300 €	х		=	
Double	1.100 €	х		=	

T - 1 - 1		
Total:		

Schloss-Klinik Sonnenbühl
Hammerbühlstr. 4
78073 Bad Dürrheim
www.vital-kliniken.de
heike hreidenich@vital-klinike

neike.breidenich@vital-kliniken.de Tel.: +49 (0) 7726 6655135

Tel.: +49 (0) 7726 6655135 Fax: +49 (0) 7726 6656803

Room Type	Room Rate		Number of Persons		Total
Single	1.400 €	х		Ш	
Double	1.200 €	Х		=	

Total:		
		_

Total for Competition:	













Request Form for additional accommodation before the competition

Country/Tean	n from:		 		
Contact perso	on:		 	 	
Mobile phone	2:				
E-mail:					
Airport (plea	se indicate)				
Flight no.					
Date: dd/mr	n/yy				
Time					
Hotel booke	d for Competition:				
Room	Number of Persons	Room Request			
Туре		Dates			
Single					
Double					

Situated in a holiday region, all hotels are nearly booked out.

The LOC has blocked additional rooms in most hotels with special rates. It is recommended that the request for additional nights of accommodation should be arranged and paid through the LOC. The LOC will look for availability and arrange with the hotel, as well as transportation to and from the venue or local clubs. Separate offers will be sent on request.













Payment	Form
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Country/Team from:	
Contact person:	
Mobile phone:	
E-mail:	

1. Entry fee

Entry fee includes accreditation, water supply on the venue, local transportation and opening ceremony.

	Costs		Number of persons		Total
Athlete	EUR 150	Х		=	
Official	EUR 100	Х		=	

For participants accommodated in non-official-hotels

	Costs		Number of persons		Total
Athlete	EUR 350	Х		=	
Official	EUR 200	Х		=	
Extra lunch	EUR 20	Х		=	

Total entry fee:		

2. Airport transportation (round trip)

Airport	Costs		Number of persons		Total
Stuttgart (GER)	EUR 60	Х		=	
Zurich (SUI)	EUR 100	Х		=	
Other Airport	as confirmed	Х		=	

Total airport transfers:	
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3. Accommodation

Hotel chose	n:						
Room type	Room rate		Number o	f	Date		Total
Single		х	•	Х	22 - 31 August	=	
Double		Х		х	22 - 31 August	=	
					Total Accommod	dation	:
Summary:							
Entry fee							
Airport tran	sportation						
Accommoda	ation						
Additional a		n (ı	must be confirmed				
					Total to Pay:		
			ry General			2011	E com or
Please return this document before 2 August by e-mail <u>info@donau2015.com</u> or fax: +49 (0) 771 89 86 44 100							















Visa Support Form

All participants who need an entry visa to Germany, are kindly requested to complete the Visa Support Form below and return it to the LOC, together with scanned copies of each team member's passport photo page as soon as possible, but no later than 1 July 2015 via e-mail to info@donau2015.com

After the LOC has received the Visa Support Form, an official invitation will be provided for visa application. Participants should obtain their visas before departure to Germany.

Note regarding a visa: Those delegations entering Germany via Zurich Airport, Switzerland, have to clarify in advance if they are also in need of a visa to Switzerland; that means that those delegations might have to apply for two visas, one from the German and the other one from the Swiss Embassy.

Family Name	First Name	Date of Birth DD/MM/YY	Nationality and place of birth	Title Athlete/Coach Official	Passport No.	Expiration Date Passp. DD/MM/YY	Location of Visa collection
Petrov	Sergie	24/12/70	Ufa, Russia	Athlete	45285211	05/09/19	Moscow
	Name	Name Name	Name Name DD/MM/YY	Name Name DD/MM/YY and place of birth Petrov Sergie 24/12/70 Ufa,	Name Name DD/MM/YY and place of birth Athlete/Coach Official Petrov Sergie 24/12/70 Ufa, Athlete	Name Name DD/MM/YY and place of birth Athlete/Coach Official Petrov Sergie 24/12/70 Ufa, Athlete 45285211	Name Name DD/MM/YY and place of birth Athlete/Coach Official Date Passp. DD/MM/YY Petrov Sergie 24/12/70 Ufa, Athlete 45285211 05/09/19













Miscellaneous

In all related affairs, please first take a look at our website before calling or mailing as most questions will be answered there. http://www.donau2015.com

Weather

Weather in Germany ranges from 20°C to 30°C (approx. 70° F to 90° F) in August.

Cancellations & Changes

Cancellations must be provided in writing

- Before final entry deadline: full refund of the deposit payment
- After final entry deadline: no refund
- Name change (the same category and division) will be accepted up to 72 hours before the event without any additional charge. The LOC should immediately be informed about any changes in the team members travel details before 27 June 2015.

If your arrival is later than your original schedule, the room charges are starting from the original date indicated by the Member Associations in their accommodation forms.

If your departure is earlier than your original schedule, there will be no refund. Additionally, there will be an extra fee for transportation if needed.

Number of participants

If a category has not the necessary minimum count at the preliminary entries, then the competition will not be held, not even in demonstration, and the member associations will be informed as such.

Classification

Classification will be held on 21 August and 22 August, 9 am to 5 pm.

Classification will only be held for official participants of the championships. For athletes that need to be classified, a medical intake form, translated in English, is mandatory. It must be emailed to the chief classifier by **2 August 2015**: archeryclassification@yahoo.com

Should this information not be submitted by email **before 2 August 2015**, the athlete will <u>not</u> be classified and therefore, will not be eligible to participate in the Championships.













For Visual Impairment (VI) Divisions

VI classification will be conducted the 22nd of August (as additional day the 23rd August depending of the number of archers)

The IBSA Medical Committee has appointed a panel of 2 classifiers will be assigned to the Para World Championships.

- As there will be only 1 panel of V.I. classifiers, there will be no opportunity for protest at the Para World Championships.
- Medical forms for athletes needing V.I. classification can be found on the WA website
- As for the other archers, the medical form has to be completed in English
- V.I. medical forms must be submitted not later than 11 July 2015
- Submit the medical forms to: jklee@archery.org
- Please remember to register V.I. athletes in WAREOS system for the Para World Championships

Classification takes place at Freiburg University, transportation will be arranged by LOC

Lunch during the competition days

The archery venue is equipped with a self-service-restaurant and a bar providing meals, snacks and beverages. All countries that do not book their accommodation at one of the official hotels via the LOC will be charged extra cost for meals.

The restaurant offers a daily changing hot/cold buffet with meat, fish and vegetarian meals. For individual diet needs, please provide relevant information on the Hotel Reservation Form.

Local Transportation

Entry fees include local transportation (between official hotels and the venue). Bus timetables will be distributed in the hotel lobbies and at the venue upon arrival.

Practice Field

Practice field will be open from 20 August 2015.

Pre-competition arrivals

Practice facilities at local archery clubs are at your disposal. For any additional information, e.g. prices and availability, please contact directly info@donau2015.com

Tourism

The LOC will provide you with the possibility of having tours around the city. Please refer to our website.

Media Registration

Media representatives should register by e-mail: info@donau2015.com















Archery Venues

The archery venue consists of both a qualification, training and finals field. Inside the venues there will be areas for secured equipment storage for each country.

The venue is equipped with a restaurant, bar, shopping and display areas, closed circuit TV, video screen and Wi-Fi hotspots. Internet connection Hot Spot Wi-Fi will be available on the venue for free, although registration- (login) will be mandatory according to German law.

Opening & Closing Ceremony

Archery Venue/World Archery code. Detailed information will be provided.

Water on the field

Bottled water will be provided on the field.

LOC Contact

LOC Donaueschingen c/o Wyndham Garden Donaueschingen Hagelrainstr. 16 78166 Donaueschingen

Tel: +49(0) 771 89 86 44 844 Fax: +49 (0) 771 89 86 44 100 www.donau2015.com

info@donau2015.com









