

PARA ARCHERY WORLD CHAMPIONSHIPS, BEIJING (CHN)



12 - 17 September 2017 TEAM MANAGERS MEETING INFORMATION BOOKLET

FINAL V1.0 - 05 September 2017

The Team Managers Meeting will take place at the meeting room on the ground floor of apartment building, on 12 September at 16:00hrs

All Team Managers are requested to attend this meeting.

Teams without Team Manager are advised to send one of their athletes to the meeting.

Please read this document upon receipt and **BRING** it with you to the Team Managers Meeting.

Dear Team Managers,

On behalf of the Organising Committee (OC) of the World Archery Para Championships 2017, Beijing, and the China Administration of Sports for Persons with Disabilities (CASPD), we warmly welcome you to the World Archery Para Championships 2017, which will be held from 12 – 17 September in Beijing, China.

I wish you all a very pleasant stay in Beijing and the best of luck, to all athletes in achieving excellent results for both this event and also for the rest of the 2017 season.

Ms WANG Meimei
Chairperson of CDPF Executive Board
Vice President of NPC China

Agenda of the Team Managers meeting

Roll call of all attending nations (TD)

Opening

- Brought to order by the World Archery Technical Delegate (TD), Ms C HICKS
- Introduction of the panel, by World Archery TD, Ms, C HICKS
- Welcome speech, by World Archery Secretary General, Mr C MARSH on behalf of Mr Tom DIELEN
- Welcome speech, by Organising Committee, Mr DONG Xuemo

2) Introduction of Officials (TD)

- Organising Committee members, by Mr FAN Hong
- Tournament Judges Commission, by the Chairman of Judges Mr Henk WAGEMAKERS
- Director of Shooting, by the Chairman of Judges
- Jury of Appeal

3) Technical Aspects of Competition (TD + Chairman of Judges)

- 3.1. Number of participants per class
- 3.2. Competition Programme
- 3.3. Practice-training
- 3.4. Equipment Inspection
- 3.5. Qualification Round & scoring information
- 3.6. Individual Elimination Round
 - 3.6.1. Recurve
 - 3.6.2. Compound
 - 3.6.3. W1
- 3.7. Team Elimination Round
 - 3.7.1. Recurve Team
 - 3.7.2. Compound Team
- 3.8. Recurve, Compound and W1 Mixed Team Elimination Round
- 3.9. Appeal Procedure (Form attached)

4) Technical Matters (TD + Chairman of Judges)

- 4.1. Timing Control system
- 4.2. Results system
- 4.3. Rules that apply in this event.
 - 4.3.1. Number of Officials on the Field of Play
 - 4.3.2. Ranking
 - 4.3.3. Dress regulations
- 4.4. Accreditation Cards for 2017

5) Logistical Aspects (OC)

- 5.1. Transportation: Venue, Airport etc.
- 5.2. Meals, during practice, Qualification rounds, finals...
- 5.3. Details to confirm upon arrival
- 5.4. Airport Collection
- 5.5. Information and Service Centre
- 5.6. Wheelchair Repair
- 5.7. Competition Equipment Repair
- 5.8. Payments
- 5.9. Equipment Storage

6) Protocol and ceremonies (OC)

- 6.1. Medal Ceremonies, Mixed Zones and Press Conferences

7) Medical Related issues (Medical representative)

8) Clean Sport (Medical representative)

- 8.1. Doping control
- 8.2. Alcohol test
- 8.3. Classification

9) Other matters of Importance (World Archery TD)

10) Questions from Team Managers

11) Closure (TD)

Date:	Event:	Entry Deadline Type
11 Sept	2017 Youth World Championships (ARG)	FINAL Entry
24 Sept	2017 Hyundai World Championships (MEX)	FINAL Entry
16 Nov	2018 Indoor World Archery Championships (USA)	Preliminary Entry
24 Jan 2018	2018 Indoor World Archery Championships (USA)	FINAL Entry

IMPORTANT TELEPHONE NUMBERS

Chairman of the Organizing Committee

Ms WANG Meimei

Organization Management

Ms ZHOU Xiaojie +86 135 5210 5734

Technical Requirements & Field Mgr.

Mr. GAO Wei (Finals Venue)

Mr. GAO Wei (Qualification Venue)

Accommodation

Mr. LI Jie +86 134 2625 7785

Transport

Mr. LI Jie +86 134 2625 7785

Financials & Vouchers

Mr. YE Wei +86 10 8047 1008

Press Operations

Mr. WEI Chunfeng

World Archery Federation (WA)

Ms Carole HICKS (WA TD) +64 2104 39771

Mr. Chris MARSH (WA ED) +41 79 739 8995

Tournament Judge Commission Chairman:

Henk WAGERMAKERS

Director of Shooting:

Competition Field

- Graham POTTS

Trainings Field

- YE Hua

World Archery Judges:

- Carla CABRERA (Deputy)
- Ringa BALTRUSAITE
- Angelina CHAN
- Maren HAASE
- Alison HAGAMAN
- Ahmed KOURA
- Dave MARTIN
- Lais NUNES
- LI Xinping
- Denis PAQUET
- QU Yinan
- Ghazalah RASSOUILI

National Judges:

- LI Chanshun
- YOU Weidong
- WANG Lian
- MI Tao
- LIN Chaohai
- CHEN Jun
- XIA Yongyan
- HANG Kai
- FAN Weiping
- WANG Jieyong
- LIU Jishan
- YI Yue
- QIU Zhiyi
- GUO Xiuli
- YE Hua

Classification Panel:

- Marco CARPIGNANO (Chief Classifier)
- Lilian BRINK
- Wing Nga CHAN
- Tsung-Ching LIN

Jury of Appeal:

To be announced on the day of the Team Managers Meeting

WA Results & Technology Team:

Mr. Matteo PISANI

World Archery Communication:

Mr. Chris WELLS

World Archery Clean Sport Supervisor:

Mr. Martin BAUER

Points to clarify

3) Technical Aspects of the competition (TD + Chairman of Judges)

3.1. Number of Participants per category (Number of Member Associations: 40)

Recurve Open Men	Individual:	57 (1/48)	Teams:	15 (1/8)
Recurve Open Women	Individual:	32 (1/16)	Teams:	06 (1/4)
Compound Open Men	Individual:	75 (1/48)	Teams:	21 (1/16)
Compound Open Women	Individual:	44 (1/24)	Teams:	07 (1/4)
W1 Open Men	Individual:	28 (1/16)	Teams:	06 (1/4)
W1 Open Women	Individual:	12 (1/8)	Teams:	02 (N/A)

MIXED Teams W1	07 (1/8)
MIXED Teams COMPOUND	23 (1/16)
MIXED Teams RECURVE	15 (1/16)

(Updated 04 September 2017)

3.2. Competition Programme

The latest competition programme will be provided 1 week prior to official practice on the World Archery website. Any official competition schedule will have indicated the version number and the date/hour it was printed. Latest version of the Competition Schedule is V1.0 (updated 04 September 2017, 12:00 h)

3.3 Practice

- The training range is next to the main qualification range located at the same venue at the CASPD complex.
- Practice will be available at the Qualification/Elimination range from 09:00hrs on 11 September and will be closed at 15:00hrs on 15 September.
- General practice times for the practice range from 14:00hrs on 9 September and will be closed at 12:00hrs on 17 September.
- Practice for the finals will be available for those athletes competing in the finals 16 and 17 September, opens from 09:00hrs for the morning session and from 14:00hrs for the afternoon session.
- Teams wishing to practice before 14:00 hrs 9 September are to arrange directly with the Local Organising Committee.

Official Practice and Equipment Inspection

- 12/09/2017 09:00hrs – 11:00hrs Recurve Open Men and Women
- 12/09/2017 11:30hrs – 13:30hrs Compound Open Men
- 12/08/2017 15:00hrs – 17:00hrs Compound Open Women & W1 Men and Women
- Shooting will be organized in AB format.

Qualification Round Practice

- 3 ends of 4 minutes practice on the Field of Play for qualification to immediate follow once the field is reset.

3.4. Equipment Inspection:

- Location: Qualification/Elimination Venue
- Shooting will be organized in AB format.
- Recurve, Compound and W1 12 September, during their respective official practice sessions.
- Equipment inspection location to be announced.
- Teams will be announced in (English) alphabetical order by the DOS.
- All teams are to wear their team uniform, have their valid accreditation and classification card.
- Spare equipment must also be brought for inspection.
- Team Managers are to check the details of their athletes such as, name, date of birth are correct at accreditation/registration desk on arrival.
- Inform the Judge if details are not correct and the Judge will inform World Archery Results Team.
- Instructions to use the tablet scoring system will be carried out if requested.

Athlete (back) Numbers:

- Athlete numbers will be issued on the day of the qualification round (with the score cards) during practice.
- Athlete numbers must be worn on the quiver or thigh, facing the waiting line while shooting.

The Environment:

- Team Managers, please instruct your team members to use the litter bins located on the competition, practice ranges and common areas at all times.

Water:

- In an effort to aid the environment, water will be distributed as follows, one set of full bottles will be issued per team.
- 2 token will be given to all accredited persons at registration.
- A new bottle of water will only be issued by the return of the empty bottle. If the empty bottle has been lost, please contact the Organising Committee at the information desk.
- Please use the trash bins provided and clear the area you have used on the FOP before leaving.

Non Smoking

- This is a non-smoking event, however, there are smoking areas indicated for those that do.
- Smoking is forbidden inside public buildings and all competition and training areas. This also includes electric cigarettes, refer to book 3, Art.12.8.

3.5. Qualification Round

- RECURVE- 13 September (morning recurve women and recurve men)
2 athletes per target in AB format
70m Round (72 arrows)
- COMPOUND - 13 September (afternoon Compound Open Men)
2 athletes per target in AB format
50m Round (72 arrows)
- COMPOUND & W1 - 14 September
(morning Compound Open Women and W1 Men and Women)
2 athletes per target in AB format
50m Round (72 arrows)

3.6. Individual Elimination Round

- 13, 14 and 15 September for Recurve, Compound and W1 disciplines.
- Target faces will **NOT** be changed after practice arrows. Please instruct your athletes/athlete agents to mark all arrow holes during practice.
- Matches will start as soon as the field is ready.
- Matches at the start of each session will begin on time. Proceeding matches will follow up on the immediate completion of the prior match. Athletes should be alert and prepared for their matches to start slightly earlier than scheduled.
- Byes are permitted. In case of a bye, athletes might be allowed to shoot on their own target, provided the competition schedule allows. If the competition schedule allows, no score will be recorded or displayed and athletes shooting their bye must respect the DOS timing and signals of the competition. Recurve athletes are permitted to shoot 3 sets of practice and compound athletes are permitted to shoot 5 ends of practice for their bye.
- Individual elimination rounds will start at the 1/48 elimination stage (104 athletes, in each category or less, depending on entries).
- The top 8 individual ranked athletes from the qualification round will progress directly to the 1/16 finals.
- Athletes ranked 9th to 104 position will shoot the 1/48 and 1/24 eliminations.
- There will be no alternate shooting during the preliminary elimination rounds.

3.6.1 Recurve Elimination

- The sets system will be used for all individual, team and mixed team matches. Individual matches will consist of the best of 5 sets, (3 arrows per set) and the winner is the athlete to reach a minimum of 6 set points first. Team and mixed matches will consist of the best of 4 sets (6 arrows per team and 4 arrows per mixed team). The team that reaches minimum of 5 set points first will win the match. All matches, up to and including the semi-finals, will be shot simultaneously on the qualification range for the individual, team and mixed team events.

Book 1, 4.5.1.4 (Recurve)

- *The Elimination Round, in which the top 104 athletes (mandatory for World Archery Championships) are seeded according to their positions in the Qualification Round (see match play chart Appendix 10 and Book 2, Appendix 1). Athletes shoot a series of matches in groups, each match consisting of the best of 5 sets of 3 arrows;*

3.6.2 Compound Elimination

- Matches for all compound events will use the cumulative scoring, consisting of 5 ends of 3 arrows. All matches, up to and including the semi-finals, will be shot simultaneously on the qualification range for the individual, team and mixed team events.

Book 1, 4.5.1.5 (Compound)

- *The Elimination Round in which the top 104 athletes (mandatory for World Archery Championships) are seeded according to their positions in the 50m Qualification Round (see match play chart Appendix 10 and Book 2, Appendix 1). Athletes shoot a series of matches in groups, each match consisting of 5 ends of 3 arrows;*

3.6.3 W1 Elimination

- Matches for all W1 events will use the cumulative scoring, consisting of 5 ends of 3 arrows on the full 80cm target face. All matches, up to and including the semi-finals, will be shot simultaneously on the qualification range for the individual, team and mixed team events.
- *The Elimination Round in which the top 104 athletes (mandatory for World Archery Championships) are seeded according to their positions in the 50m Qualification Round (see match play chart Appendix 10 and Book 2, Appendix 1). Athletes shoot a series of matches in groups, each match consisting of 5 ends of 3 arrows;*
- Shoot offs in individual elimination for both recurve, compound and W1 will be decided by a one arrow shoot off "closest to the centre" (40 seconds). Time to shoot an arrow for shoot offs during alternating shooting is 20 seconds. Team shoot offs up to and including the semi-finals, will be shot simultaneously, and then alternatively, arrow by arrow, in medal matches.

3.7. Team and Mixed Teams Elimination Round

- Recurve, Compound and W1 14 September - MIXED TEAM ELIMINATION
- Recurve, Compound and W1 14 September - TEAM ELIMINATION
- Start at the 1/8th phase apart from some categories that have less than 8 teams
- No alternating shooting
- Byes permitted, teams will be allowed to shoot on their allocated target, but no score will be recorded or displayed.

3.7.1. Recurve Team

- 14 September
- Starting at the 1/8th phase until the semifinals
- Up to 4 sets of 6 arrows, 2 arrows per athlete (70m, sets system)

3.7.2. Compound Team and W1

- 14 September
- Starting at the 1/8th phase until the semifinals
- 4 ends of 6 arrows, 2 arrows per athlete (50m, cumulative scoring)

3.8. Individual and Team Medal Matches

- 16 September – COMPOUND & W1
- 17 September – RECURVE
- Finals to be staged at the same CASPD complex, next to the Cycling Velodrome.
- Venue for finals will have one "Practice/Warm up field".
- Warm-Up field:
 - Is only for those athletes competing at the finals venue on the same day.
 - Will have targets placed in the same direction to the FoP for finals.
 - The area will have water, tents, chairs and tables.
 - Practice Field will be open 1 hour before the start of competition.
- Practice for recurve athletes, who are qualified for the finals, will be possible on venue the Saturday morning (9.00 to 12.30), September 16.
- To keep the FOP clean for TV images, athletes are not permitted to use scopes on the finals FOP but can use binoculars. Coaches will be allowed to use a scope or binoculars in the coaches' box on the main FOP.

3.9. Appeal Procedure (Form attached)

- An Appeal form is attached to this document (see attached after this chapter, Appendix 1).
- In case of an Intent to Appeal or an actual Appeal, the times indicated on the Appeal form must be considered.
- Appeal forms should be given to the Chairman of the Tournament Judge Commission or to their deputy.
- A fee of US\$50- (Euro 50.-) must be paid to the Chairman of the Tournament Judge Commission, for the Appeal to be valid.
- If the Appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the Appeal being rejected, the fee will not be returned.

4. Technical Matters (ED + Chairman of Judges)

4.1 Timing Control System

- LONGINES Timing equipment will be used for timing and scoreboards.

4.2. Results System

- Qualification Round - scoring will be completed by athletes. One athlete records, on the official paper based score sheet, the scores of all other athletes on that target. At the same time, another athlete, on that same target, will enter all the scores of the athletes on that target into the scoring tablet. The other athletes should verify that all scores are written and entered correctly. Note when a team has more athletes shooting than officials, local volunteers can help with the scoring using the tablet only. They will be trained in the role which is only how to use the tablet, be able to identify which archer's score is being called and can count 0-10 in English.
- Scorecards MUST be signed by both the athlete and the scorer, have all the totals mathematically correct with the 10s+Xs and X count fully completed. Any scorecards where the 10s+Xs and X count are not completed a "0" will be given for the total of 10s+Xs and X count for that athlete. Any score cards not signed or the score total is missing will result in disqualification ref 14.4.1.
- Elimination Round – scoring will be completed by athletes. One athlete/team records the arrow values of both athletes/teams on the paper score sheet. While at the same time, the other athlete/team inputs the arrow values into the scoring tablet. Both athletes/teams should verify that all scores are written and entered correctly before returning back to the shooting line.
- At the end of the match, the scorecard must be fully completed and signed by the athletes (or agent/judge in the case of finals) involved in the match.
- Scoring tablets will be used during the Qualification and Elimination Rounds, but not in the Finals. Mr Matteo PISANI (World Archery Results & Technology Manager) is responsible for the results of the event.

4.3 Rules that apply in this event

4.3.1. Number of Officials on the Field Of Play

- A Team Manager may be helped by other team officials (such as coaches, physiotherapists, psychologists, etc.). There may not be more than one team official on the field of play for each athlete competing at the time. However, the maximum number of team officials on the field of play at the same time is four. This may be increased by one official per category if the Member Association has athletes competing in more than two categories at the same time ref 18.1.2.

4.3.2. The Rankings

- At the end of the event, the World Rankings (www.worldarchery.org) will be updated.

4.3.3. Dress Regulations

- Athletes, officials and staff should wear the appropriate clothing having the correct appearance when on the field during competition. Open-toed shoes or camouflage clothing, accessories or archery equipment are not permitted.
- Athletes, team officials and technicians should wear their national team uniforms and sports shoes having the same appearance as per the division,

following World Archery rules.

- We would like to remind all teams that athlete names and country names or codes are mandatory on the back of their national team uniform shirts for athletes participating in World Archery major events.

4.4 Accreditation Cards Rules for 2017 and the future

Rule Book 2 – 3.8 Accreditation

- 3.8.1.1. Proof of accreditation shall be carried at all times on the competition area and shall be shown on request of appropriate officials.
- 3.8.1.2. Only holders of appropriate accreditation shall be allowed onto the relevant parts of the competition area.

Accreditation Card:

- Athletes and team officials, registered in WAREOS, will be issued a World Archery accreditation and lanyard. Please ensure all details are correctly entered in WAREOS.
- **Only one** accreditation will be issued, with a lanyard, for all the 2017 season. Athletes and team officials should bring their accreditation to all World Archery events such as, World Championships, Hyundai Archery World Cup stages and the Hyundai Archery World Cup Final.
- Accreditation will consist of, a photograph, full name, role, category/bow discipline, country of representation, individual World Archery ID code and access privileges.
- All accreditations will need to be validated and activated on site at each of the separate World Archery events.
- There is a QR code on all accreditations that will be scanned to enter and exit the competition areas.

Photographs:

- Will be taken on venue two days before official practice.
- For a valid photograph persons are to smile and wear their official Member Association team uniform. No hats or sunglasses can be worn.
- Photos are used for both event accreditation and website biographies.
- Athletes and team official profile photographs expire after 24 months.

Lost/Damage/Replacement Costs:

- For those persons that unfortunately forget to bring, damage or lose their accreditation, can purchase another accreditation from World Archery accreditation area at the event for the cost of EUR 30 (USD 30).

Upgrade Card:

- Upgrade cards (serial numbered) are available for those teams that do not have a coach or team manager available on their team and wish to have a coach for their athlete/team's match.
- An upgrade card can be allocated to an athlete to perform the role of coach for a Member Association at that particular event.

- As soon as all the athletes/teams from that Member Association are out of the competition, the upgrade card is no longer active and must be returned to the accreditation desk.
- For an upgrade card to be issued, an Accreditation Upgrade Form (AUF) needs to be completed and signed by the Team Manager, President or Secretary General of the Member Association of the athlete/team to be coached. This form can be completed in advance in WAREOS or on venue.
- Each upgrade card costs USD\$30
- Remember, as stated in the World Archery rules, only 1 accredited team official per athlete is allowed with a maximum of 4 officials if a team has more than 4 athletes competing on the field of play.

5) Logistical Aspects (OC)

5.1. Transportation

- As the accommodation, practice range, qualification range and finals range are all on the same complex, no transport will be required other than for arrival and departure airport transfers.

5.2. Meals during the event

- Meals will be served at the accommodation complex on venue according to the schedule below:

Breakfast: Restaurant, Ground Floor

*Catering Times:	Breakfast	06:30 - 09:00hrs
	Lunch	11:30 - 14:00hrs
	Dinner	17:30 - 20:00hrs

**Times will adjust to the competition schedule as and when required.*

WARNING: Teams are strongly advised not to purchase or consume food from outside the venue as it cannot be guaranteed to be free from supplements that could cause a positive result in anti-doping testing.

5.3. Details to Confirm upon Arrival

- Confirm national flags and national anthem which will be used on award ceremony
- Confirm departure times and flights
- Souvenirs for teams
- Location: meeting room on ground floor of apartment building

5.4. Airport Pick-up

- LOC staff and volunteers in blue T-shirt with a pick-up sign (with championships logo) will meet the teams at Terminal 2 and 3 of Beijing Capital International Airport.

5.5. Information and Service Centre

- There will be information and service centre in the reception of hotel.
- Contact persons:
Ellen ZHANG +86 134 2625 7785 zhangshuai@caspd.org.cn
Tracy HE +86 135 2114 0989

5.6. Wheelchair Repair

- Time: 10-17 September
- Location: Competition venue and hotel lobby
- Notes: Free to repair wheelchairs. Teams need to pay if you need to replace any components or parts.

5.7. Competition Equipment Repair

- Time: 10-17 September
- Location: Competition venue
- Notes: Free to repair equipment. Teams need to pay if you need to replace any components or parts.

5.8. Payments

- Teams have not completed the wire transfer, please finish it as soon as possible.
- Teams pay upon arrival is strongly suggested to use credit card instead of cash.
- We suggest teams could exchange currency in the airport upon arrival

5.9. Equipment Storage

- LOC will provide equipment storage place near competition venue. Teams or athletes need to use the storage place must show the accreditation card.
- Only archery suitcases will be accepted. Equipment such as, arrows or bows will not be accepted if not in an archery bow case.
- Teams or athletes will get a token from LOC staff to show the number of their storage place, meanwhile, your equipment will also be issued the same number as your token. You could take the equipment away only when you show the token to the LOC staff.

6. Protocol and ceremonies (OC)

6.1. Medal Ceremonies

- To begin immediately after the end of the last match.
- All athletes involved in the ceremonies are requested to go to the gathering point. Location will be confirmed during the event.
- All medal winners are requested to be present at the finals venue gathering point of the Award Ceremony, 15 minutes before the ceremonies are due to start.
- Medal ceremonies will be conducted immediately after the conclusion of each session during the days of the finals (please check the competition schedule).

6.2 Opening Ceremony

- Time: 17:00hrs 12 September, 2017
- Location: Para Archery Range A (Final venue)

Mixed Zone and Press Conferences:

- Interviews will take place at the Mixed Zone and athletes will be requested to pass through the mixed zone to speak with the media.

7. Medical Related issues (Medical representative)

- First Aid services will be available from 8–18 September at the venue at the daytime and in Room 8301 of apartment building at night. Mild diseases could be settled by first aid with accreditation card for free.
- For participants with chronic diseases, please bring the regular medicines with you.
- In cases of emergencies in official hotels, please inform Mrs. MA Jing +86 186 1027 7150, or YANG Yonglan +86 158 1040 4400 who is managing medical care operations. All cost in the hospital will be covered by teams.
- The closest hospital for emergencies is the Konggang Hospital of Shunyi District, 101318, Beijing, People's Republic of China
Tel: +86 10 8049 6842

8. Clean Sport

8.1 Anti-Doping control

- Anti-Doping control will follow World Archery rules.
- Athletes should bring their passports and/or accreditation cards to the anti-doping control station if selected for a test.

8.2. Alcohol test

- Athletes should also be available for random alcohol testing during the competition, following World Archery rules.

8.3. Classification

- Any country failing to provide the classification application and current Medical Information Form (MIF) at least 30 days before the event may submit it late, provided it reaches the Chief Classifier at least seven (7) days before the event begins. World Archery will send a penalty payment invoice to the country concerned for immediate payment.
- Any applications for classification or provision of the MIF received after 5 September 2017 will be rejected and the athlete not permitted to compete.
- Location: Strength training room in indoor athletics field

Dear Member Associations,

On 1st October 2017 the new World Archery Classification Handbook and classification rules will become effective. These changes include new criteria for W1 athletes. All W1 archers on the World Archery Master list will have their classification status changed to "Review" with a fixed review date. This will mean that each W1 archer will need to undergo a re-classification prior to competing in any future International event.

World Archery would like to give all Member Associations the opportunity to have their athletes reassessed prior to 1st October 2017 by making re-classification available to all W1 archers present at the World Para Championships in Beijing 2017. All W1 archers will be classified according to the new rules after their competition ends. The only thing which is necessary from your Association is to bring a current Medical Intake Form to Beijing with you and contact Mr. Roman Suda, Head of Classification, to identify the archers who will need to be re-classified. The evaluation schedule will be arranged based on each athlete's elimination from the event. This assessment will have no influence on the results of the event in Beijing.

All Member Associations with W1 athletes will be required to submit a request for classification and include a current Medical Intake Form to Mr. Roman Suda for any athlete not in attendance at the Championships before the athlete is eligible to compete at an International Event. The standard procedures will be followed as per the 2017 Handbook guidelines. After 1 October 2017 all Member Associations with W1 athletes will be required to submit a request for classification at the next international competition entered where classification is available.

To assist Members a list of international Para Archery tournaments at which classification will be available will be published before the end of 2017. The re-classification of W1 athletes will follow the standard procedures outlined in the World Archery Classifiers Handbook. It is important that the appropriate current Medical Intake Form is provided with each application for W1 classification.

Kind regards,

Roman SUDA
World Archery Head of Classification

9. Other matters of importance (WA ED)

- Accreditation cards must be in your procession at all times in the practice and competition areas.
- Only athletes scheduled to compete at certain stages of the event are permitted on the Field of Play, together with one coach/official.
- Please refer to the preliminary entry and final deadline dates for submitting entries to the World Archery events.
- Please ensure the arrival/departure flight information is correctly entered in WAREOS.

Internet access and additional hotel charges:

- Internet access will be free of charge in the rooms and lobby of the accommodation area. Google, Facebook and Twitter are not available in Beijing
- Other expenses such as laundry will be c free but carried out by the participants themselves in the hotel laundry. There is a small shop which sells things like toothpaste, etc and snacks
- A closed network infosystem will be available at the qualification venue for live results.

10. Questions from Team Managers

11. Closure (ED)

Mixed Team Member Nomination Form

National Team:

RECURVE Mixed Team:

1.

2.

COMPOUND Mixed Team:

1.

2.

W1 Mixed Team:

1.

2.

Name and Signature of Team Official:

.....

The results of the highest scoring male and female members of the team, will automatically be used for the mixed team event. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the mixed team event.

Forms to be given to the World Archery Event Director or Chairman of the Judges Commission 1 hour before the start of competition on the 14 September for both recurve, compound and W1.

INFORMATION ABOUT THE ARCHERY VENUES

Venue for Qualification, Eliminations and Finals

China Administration of Sports for Persons with Disabilities:

No 321. Tianbei Road, Houshayu Town, Shunyi District, Beijing China

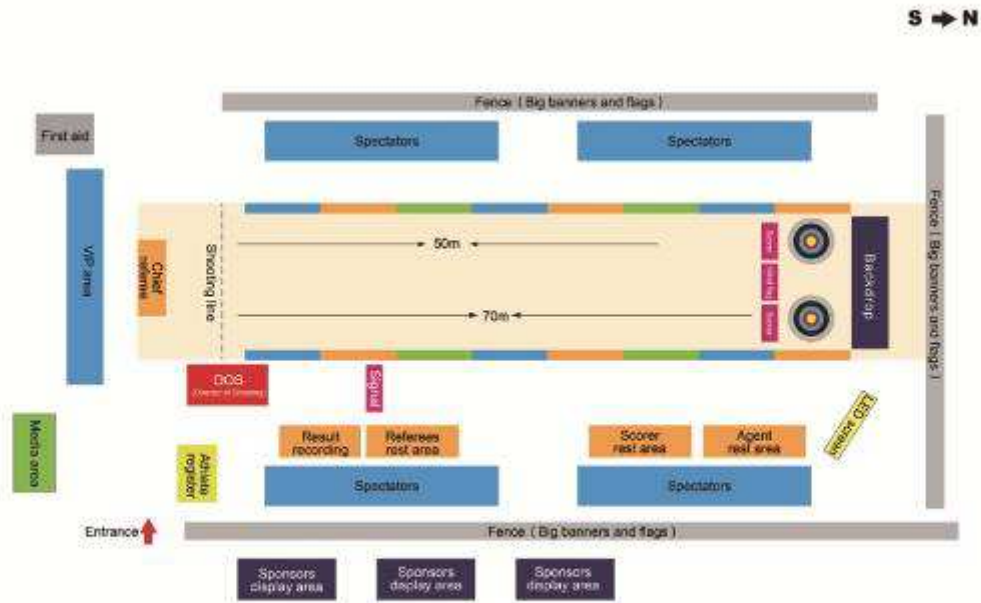


Practice Field – available:

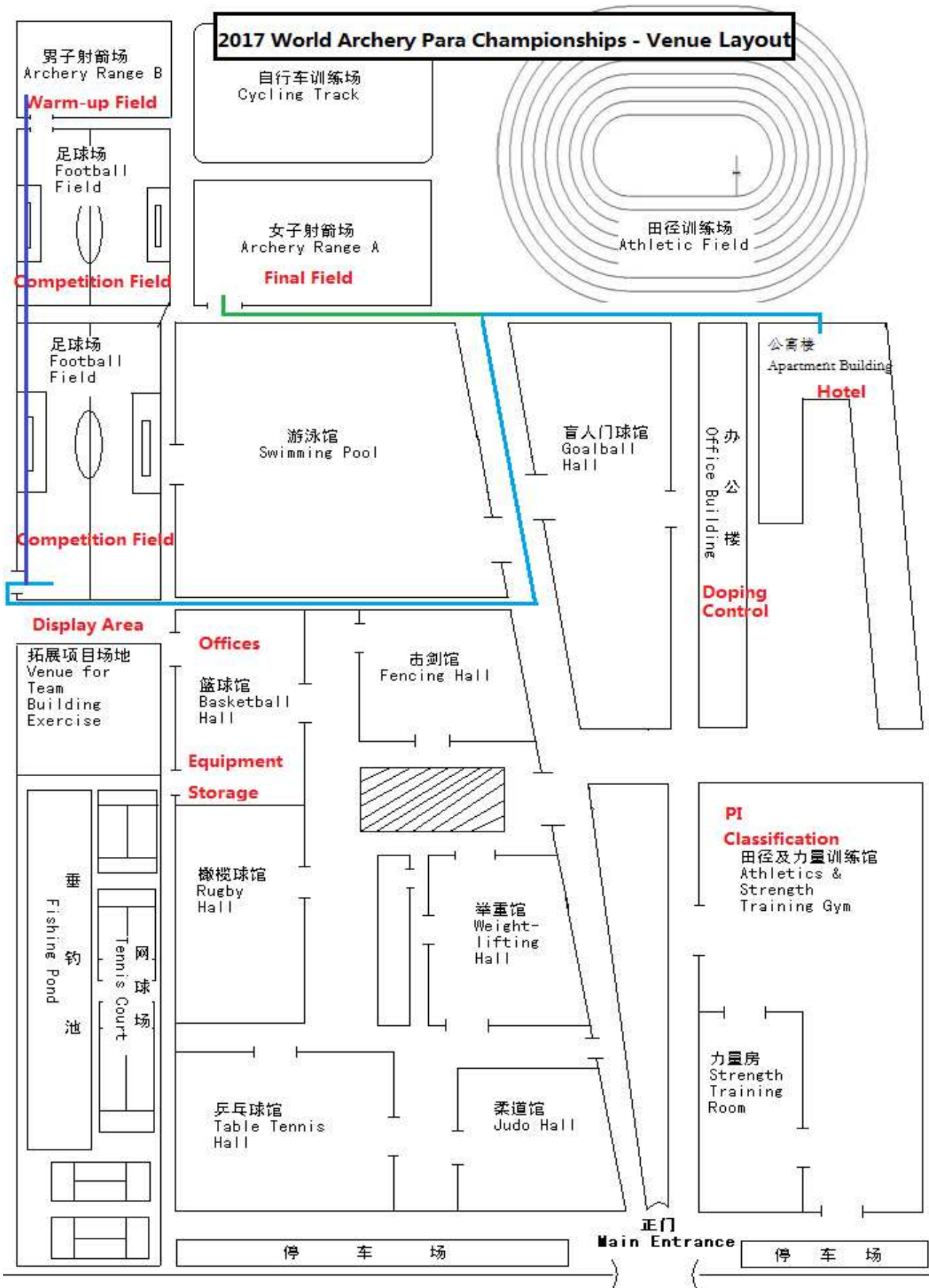
- 10.09.2017 09:00hrs – 17:00hrs
- 11.09.2017 09:00hrs – 17:00hrs
- 12.09.2017 09:00hrs – 17:00hrs
- 13.09.2017 09:00hrs – 17:00hrs
- 14.09.2017 09:00hrs – 17:00hrs
- 15.09.2017 09:00hrs – 17:00hrs
- 16.09.2017 09:00hrs – 12:00hrs

Venue for Finals

Final Field



2017 World Archery Para Championships - Venue Layout



Venue for Qualification, Eliminations and Finals

China Administration of Sports for Persons with Disabilities:

No 321. Tianbei Road, Houshayu Town, Shunyi District, Beijing China





APPEAL FORM

This is an intention of Appeal
This is an appeal from
(please tick appropriate box)

Appeal Fee
• USD50
• CHF50
• EUR50

- Team Manager of the following country: _____
Name of the Team Manager: _____
- Team (please name country): _____
- Individual person (name): _____
- Other (please specify): _____

This appeal is against: _____

Description of Appeal or Protest:

I believe this action is against the following rules (state article if known): _____

Signature: _____ Print Name: _____

Article 3.13.3.1:

An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, shall be expressed in writing and lodged with the chairperson of the Tournament Judge Commission within five minutes of the end of the relevant round or match, whichever applies. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first.

Article 3.13.8:

Jury decisions shall be minuted and reported to the appellant, the chairperson of the Tournament Judge Commission and the organisers before the beginning of the next stage of the competition or before the awarding of prizes.

3.13.4

Amount paid is reviewed and determined by the World Archery Executive Board on an annual basis.

Received on: ____/____/____ Time: _____
by Chair Person of the Tournament Judge Commission

Signature: _____ Name in printing: _____

