



world archery para championships

's-Hertogenbosch 2019

3 - 9 JUNE 2019

TEAM MANAGERS BOOKLET

The Team Managers Meeting will take place
near the Qualification Field
on 2 JUNE at 17:30hrs

All Team Managers are requested to attend this meeting
Teams without a Team Manager are advised to send one of
their athletes to the meeting

Please read this document upon receipt
and BRING it with you to the Team Managers Meeting

Version 1.0 May 27, 2019 18:45

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Welcome to the 2019 World Archery Para Championships!

On behalf of Team TOC (LOC), The Dutch Archery Federation, the city of s'-Hertogenbosch and the province of Noord-Brabant: Welcome! It's an honour to host the 2019 World Archery Para Championships and to have all athletes, officials and guests in 's-Hertogenbosch.

We trust you are looking forward to the upcoming event as much as we are. We can't wait to see all participant in action, battling for the medals.

We would like to thank World Archery for their great support and all member associations of World Archery for being part of these World Championships.

There is a lot going on during the week. Besides the competition we have a side-event program, don't forget to visit and try out some activities such as the Archery Museum, Archery escape room and the Archery cinema. Take a picture with our Mascot Archery and share your event moment with us on social:

#archery2019 #shertogenbosch / @archery2019 @shertogenbosch

We wish you all a great stay during these World Archery Para Championships and are confident you will have a great time. Good luck and enjoy!

Warm Regards,

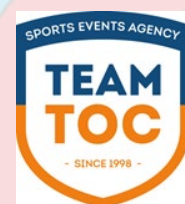
Organization 2019 World Archery Para Championships,

Team TOC,

Mr. Eric Kersten

Dutch Archery Federation,

Mr. Arnoud Strijbis



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Agenda of the Team Managers meeting

Roll call of all attending nations (ED)

Opening

- Brought to order by the World Archery Event Director (ED), Mr. C MARSH
- Introduction of the panel, by World Archery ED, Mr C. MARSH
- Welcome speech, by Organising Committee

2) Introduction of Officials (ED)

- Organising Committee members, by Mr. Eric KERSTEN
- Tournament Judges Commission, by the Chairman of Judges
- Director of Shooting, by the Chairman of Judges
- Jury of Appeal, by World Archery ED

3) Technical aspects of competition (ED + Chairman of Judges)

- 3.1. Number of participants per class
- 3.2. Classification
- 3.3. Competition programme
- 3.4. Practice – training
- 3.5. Equipment inspection
- 3.6. Qualification round & scoring information
 - 3.6.1. Test of the civilian alert system
 - 3.6.2. Missing arrows
- 3.7. Individual elimination round
 - 3.7.1. Recurve
 - 3.7.2. Compound
 - 3.7.3. W1
 - 3.7.4. Visually impaired
- 3.8. Team elimination round
 - 3.8.1. Recurve team
 - 3.8.2. Compound team
 - 3.8.3. W1 team
 - 3.8.4. Recurve mixed team
 - 3.8.5. Compound mixed team
 - 3.8.6. W1 mixed team
- 3.9. Individual finals round & team finals round
- 3.10. Appeal procedure (Form attached)

4) Technical matters (ED + Chairman of Judges)

- 4.1. Timing control system
- 4.2. Results system
- 4.3. Rules that apply in this event.
 - 4.3.1. The ranking (Hyundai Archery World Cup & World Archery Ranking)
 - 4.3.2. Dress regulations
 - 4.3.3. Athletes must have at least 6 arrows during Finals (Rule Book 3 – 13.2.1. – bullet point 3)
 - 4.3.4. Individual alternate shooting (Rule Book 3 – 13.6.2.)

4.3.5. Individual shoot-off (Rule Book 3 – 14.5.2.2.)

4.3.6. Team shoot-off (Rule Book 3 – 14.5.2.3.)

4.4. Accreditation cards for 2019

5) Logistical Aspects (OC)

5.1. Transportation: venue, airport, etc.

5.2. Meals, during practice, qualification rounds, finals...

5.3. Top things to do in 's-Hertogenbosch

6) Protocol and ceremonies (OC)

6.1. Medal ceremonies and mixed zones

7) Medical related issues (Medical representative)

8) Clean Sport (Medical representative)

8.1. Doping control

8.2. Alcohol test

9) Other matters of Importance (World Archery ED)

10) Questions from Team Managers

11) Closure (ED)

Important dates for the outdoor season

Date	Event	Entry Deadline Type
11 March	2019 Hyundai World Championships – 's-Hertogenbosch (NED)	Preliminary Entry
01 April	2019 Hyundai Archery World Cup – Medellin (COL)	FINAL Entry
02 April	2019 Hyundai Archery World Cup – Berlin (GER)	Preliminary Entry
12 April	2019 Olympic Test Event – Tokyo 2020 –	Preliminary Entry
15 April	2019 Hyundai Archery World Cup – Shanghai (CHN)	FINAL Entry
29 April	2019 Hyundai Archery World Cup – Antalya (TUR)	FINAL Entry
10 May	2019 World Archery Para Championships – 's-Hertogenbosch (NED)	FINAL Entry
19 May	2019 Hyundai World Championships – 's-Hertogenbosch (NED)	FINAL Entry
21 May	2019 Youth World Championship – Madrid (ESP)	Preliminary Entry
04 June	2019 World Archery 3D Championships – Lac La Biche (CAN)	Preliminary Entry
10 June	2019 Hyundai Archery World Cup – Berlin (GER)	FINAL Entry
20 June	2019 Olympic Test Event – Tokyo 2020	FINAL Entry
29 July	2019 Youth World Championship – Madrid (ESP)	FINAL Entry
12 August	2019 World Archery 3D Championships – Lac La Biche (CAN)	FINAL Entry

Important telephone numbers

Organization Management

Mr. Eric KERSTEN

Financials & Vouchers

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Medical Care

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Technical Requirements & Field Manager

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Mr. Robert Erica

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Mr. Rein VERWEIJEN

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World Archery Federation (WA)

Mr. Chris MARSH (WA ED)

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Tournament Judge Commission Chairman

Ms. Karla CABRERA

Director of Shooting

Xiuzhi ZHANG

World Archery Judges

Katy LIPSCOMB (Deputy Chair)

Carsten KÜHN

Nataliya RODIONOVA

Christina TIFLIDOU

Rolf VOLUNGHOLEN

Henk WAGEMAKERS

Roy CORTEZ

Alison HAGAMAN

Katerina KONCALOVA

Fai Keong LEONG

Ghazaleh RASSOULI

Ahmed ROUSHDY

National Judges

Marleen KROEDERS (Assistant DOS)
Alfons WAANDERS
Luigi PETRUCCI
Niels BUITENHUIS
Zascha SCHOONEWILLE

Ger VAN DALEN (Practice field)
Marco BUSEMAN (Practice field)
Marco VELD (Practice field)

Jury of Appeal:

To be announced on the day of the Team Managers Meeting

WA Results & Technology Team:

Mr. Matteo PISANI

World Archery Communication:

Mr. Chris WELLS

World Archery Clean Sport Supervisor:

Mr. Martin BAUER

Points to clarify

3. Technical aspects of the competition (ED + Chair of Judges)

3.1. Number of participants per category (Number of Member Associations: 53)

Recurve Men Open	Individual:	68 (1/48)	Teams:	17 (1/12)
Recurve Women Open	Individual:	38 (1/24)	Teams:	6 (1/4)
Compound Men Open	Individual:	81 (1/48)	Teams:	20 (1/12)
Compound Women Open	Individual:	49 (1/24)	Teams:	7 (1/4)
Men W1 Open (Rec/Comp)	Individual:	31 (1/16)	Teams:	5 (1/4)
Women W1 Open (Rec/Comp)	Individual:	16 (1/8)		
Visually Impaired 1	Individual:	11 (1/8)		
Visually Impaired 2/3	Individual:	8 (1/4)		

MIXED TEAMS RECURVE OPEN: 21 (1/12)

MIXED TEAMS COMPOUND OPEN: 25 (1/12)

MIXED TEAMS W1 OPEN (REC/COMP): 8 (1/4)

Updated May 26, 2019

3.2. Classification

- A classification schedule has been sent to the Member Associations.
- Classification will be held the 31 May and 1 June at the NH Koningshof Hotel
 - Rooms: 18, 19 and 20
- VI Classification will be held 1 June at the NH Koningshof Hotel
 - Rooms: 18, 19 and 20

3.3. Competition programme

The latest competition programme will be provided 1 week prior to official practice on the World Archery website. Any official competition schedule will have the version number, date and time printed on it. Latest version of the Competition Schedule at the moment of writing the Team Managers Booklet is V1.0 (26 May 2019, 16:00 UTC).

3.4 Practice

- The training range is 150 meters away from the qualification and elimination field. Practice range will open on June 1 and will close on June 8. Daily schedule: 09:30 – 17:30.
- The qualification and elimination round venue (Rugby field) will be used as the practice facility for those athletes competing in the finals 8 and 9 June.

Official Practice 2 June

- 10:00hrs – 11:45hrs for W1 women and W1 men.
- 12:00hrs – 13:45hrs for Compound Men Open and Visually Impaired 2/3.
- 14:15hrs – 16:00hrs for Recurve Men Open and Visually Impaired 1.
- 16:30hrs – 18:15hrs for Recurve Women Open and Compound Women Open.
- Shooting will be organized in AB format.

Qualification round practice

- 3 ends of 4 minutes practice on the Field of Play for qualification to immediately follow once the field is reset.
- Non-competing athletes can use the practice field, walking distance of the qualification competition venue.
- Transportation is available for athletes between the shooting venues and official event hotels. Schedule will be displayed in the official event hotel reception.

3.5. Equipment inspection:

- Sunday 2 June, during official practice.
- Located to the left of the field.
- Teams will be announced in (English) alphabetical order by the DOS.
- All teams are to wear their team uniform and have their valid accreditation.
- Spare equipment must also be brought for inspection.
- Team managers are to check the details of their athletes such as, name, date of birth are correct beforehand.
- Inform the Judge if details are not correct and the Judge will inform World Archery Results Team.
- Instructions to use the tablet scoring system will be carried out if requested.
- All athletes must bring their classification cards and all assistive devices.

Athlete (back) Numbers:

- Athlete numbers will be issued on the day of the qualification round (with the score cards) during practice.
- Athlete numbers must be worn on the quiver, thigh or wheelchair wheel, facing the waiting line while shooting.

The Environment:

- Team managers, please instruct your team members to use the litter bins located on the competition, practice ranges and common areas at all times.

Water:

- The tap water in the Netherlands is safe to drink. Tap water in the Netherlands is the cleanest water in Europe.
- There will be several free water tap points available on site.

Non-Smoking

- This is a non-smoking event.
- Smoking is forbidden inside public buildings and all competition and training areas. This also includes electronic cigarettes, refer to book 3, Art.12.8.

3.6. Qualification round

COMPOUND MEN OPEN and VISUALLY IMPAIRED 2/3 2 athletes per target in AB format 50m and 30m Round (72 arrows)	3 June at <u>10:00hrs – 13:00hrs</u>
RECURVE MEN OPEN and VISUALLY IMPAIRED 1 2 athletes per target in AB format 70m and 30m Round (72 arrows)	3 June at <u>13:30hrs – 16:30hrs</u>
RECURVE WOMEN OPEN and COMPOUND WOMEN OPEN 2 athletes per target in AB format 70m and 50m Round (72 arrows)	3 June at <u>17:00hrs – 20:00hrs</u>
WOMEN W1 OPEN and MEN W1 OPEN 2 athletes per target in AB format 70m and 50m Round (72 arrows)	4 June at <u>10:00hrs – 13:00hrs</u>

3.6.1 Test of the civilian alert system

On Monday 3 June at 12:00hrs (noon) during the qualification round for compound men and visually impaired 2/3, there will be a test of the civilian alert system from the Dutch Government. It is a loud alarm sound (which can be quite disturbing), this alert is 1 minute and 26 seconds long.

3.6.2 Missing arrows

All missing arrows on the practice or qualification field must be reported to the Judges and Field Crew immediately.

3.7. Individual elimination round

- Recurve women open, compound women open, visually impaired 1 and visually impaired 2/3 will be on the 4 of June in the afternoon. Recurve Men Open and Compound Men open will be on the 5 of June in the morning. W1 Men and W1 Women will be on the 6 of June in the morning.
- Target faces will **NOT** be changed after practice arrows. Please instruct your athletes to mark all arrow holes during practice.
- Matches will start as soon as the field is ready.
- Matches at the start of each session will begin on time. Proceeding matches will follow up on the immediate completion of the prior match. Athletes should be alert and prepared for their matches to start slightly earlier than scheduled.
- In case of a bye, athletes may be allowed to shoot on their own target, provided the competition schedule allows. If the competition schedule allows, no score will be recorded or displayed and athletes shooting their bye must respect the DOS timing and signals of the competition. Recurve athletes are permitted to shoot 3 sets of practice and compound athletes are permitted to shoot 5 ends of practice for their bye.
- Individual elimination rounds will start at the 1/48 elimination stage (104 athletes, or less, depending on entries) for Recurve Men Open and Compound Men Open. While Recurve women open, compound women open, visually impaired 1 and visually impaired 2/3 will start at the 1/24 elimination stage (56 athletes in each category or less, depending on entries).
- The top 8 individual ranked athletes from the qualification round will progress directly to the 1/16 finals.

- Athletes ranked 9th to 104 position will shoot the 1/48 and 1/24 eliminations.
- There will be no alternate shooting during the preliminary elimination rounds.

3.7.1. Recurve elimination

- The sets system will be used for all individual, team and mixed team matches. Individual matches will consist of the best of 5 sets, (3 arrows per set) and the winner is the athlete to reach a minimum of 6 set points first. Team and mixed matches will consist of the best of 4 sets (6 arrows per team and 4 arrows per mixed team). The team that reaches minimum of 5 set points first will win the match. All matches, up to and including the semi-finals, will be shot simultaneously on the qualification range for the individual, team and mixed team events.

Book 1, 4.5.1.4 (Recurve)

- The Elimination Round, in which the top 104 athletes (mandatory for World Archery Championships) are seeded according to their positions in the Qualification Round (see match play chart Appendix 10 and Book 2, Appendix 1). Athletes shoot a series of matches in groups, each match consisting of the best of 5 sets of 3 arrows;

3.7.2. Compound Elimination

- Matches for all compound events will use the cumulative scoring, consisting of 5 ends of 3 arrows. All matches, up to and including the semi-finals, will be shot simultaneously on the qualification range for the individual, team and mixed team events.

Book 1, 4.5.1.5 (Compound)

- The Elimination Round in which the top 104 athletes (mandatory for World Archery Championships) are seeded according to their positions in the 50m Qualification Round (see match play chart Appendix 10 and Book 2, Appendix 1). Athletes shoot a series of matches in groups, each match consisting of 5 ends of 3 arrows;

3.7.3. W1 Elimination

- Matches for all W1 events will use the cumulative scoring, consisting of 5 ends of 3 arrows on the full 80cm target face. All matches, up to and including the semi-finals, will be shot simultaneously on the qualification range for the individual, team and mixed team events.
- The Elimination Round in which the top 104 athletes (mandatory for World Archery Championships) are seeded according to their positions in the 50m Qualification Round (see match play chart Appendix 10 and Book 2, Appendix 1) Athletes shoot a series of matches in groups, each match consisting of 5 ends of 3 arrows;
- Shoot offs in individual elimination for both recurve, compound and W1 will be decided by a one arrow shoot off “closest to the centre” (40 seconds). Time to shoot an arrow for shoot offs during alternating shooting is 30 seconds. Team shoot offs up to and including the semi-finals, will be shot simultaneously, and then alternatively, arrow by arrow, in medal matches.

3.7.4. Visually Impaired divisions Elimination

- The sets system, will be used for all divisions. During the elimination rounds, the athletes stay for all matches on the same target.

3.8. Team and mixed team elimination round

- Recurve mixed open and compound mixed open will start 4 June in the afternoon
- Compound team men and recurve team men open will start 4 June in the afternoon
- Compound women open, W1 men and recurve women open will start 5 June in the afternoon
- W1 mixed team 6 June in the afternoon
- No alternating shooting
- Byes permitted from the 1/12, teams will be allowed to shoot on their allocated target, but no score will be recorded or displayed.
- Shoot off for mixed team, if needed, will be on the 4 June before the 1/12 matches

3.8.1. Recurve team

- Tuesday 4 June - 1/12 elimination phase for men
- Wednesday 5 June – Starting at the 1/8 phase (for men) and 1/4 phase (for women) until the semi-finals
- Up to 4 sets of 6 arrows, 2 arrows per athlete (70 m, sets system)

3.8.2. Compound team

- Tuesday 4 June - 1/12 elimination phase for men
- Wednesday 5 June - Starting at the 1/8 phase (for men) and 1/4 phase (for women) until the semi-finals
- 4 ends of 6 arrows, 2 arrows per athlete (50 m, cumulative scoring)

3.8.3. W1 Men team

- Wednesday 5 June – Starting at the 1/4 until the semi-finals
- 4 ends of 4 arrows, 2 arrows per athlete (50 m, cumulative scoring)

3.8.4. Recurve mixed team

- Tuesday 4 June - 1/12 elimination phase
- Thursday 6 June – Starting at the 1/8 until the semi-finals
- Up to 4 ends of 4 arrows, 2 arrows per athlete (70 m, sets system)

3.8.5. Compound mixed team

- Tuesday 4 June - 1/12 elimination phase
- Thursday 6 June – Starting at the 1/8 until the semi-finals
- 4 ends of 4 arrows, 2 arrows per athlete (50 m, cumulative scoring)

3.8.6. W1 mixed team

- Thursday 6 June – Starting at the 1/4 until the semi-finals
- 4 ends of 4 arrows, 2 arrows per athlete (50 m, cumulative scoring)

3.9. Individual and team medal matches

- Wednesday 5 June – INDIVIDUAL VI 1 and VI 2/3 in the afternoon
- Saturday 8 June – W1 and COMPOUND
- Sunday 9 June – RECURVE
- Finals to be staged at the Archery Arena on the Parade in 's-Hertogenbosch.
- Venue for finals will have two 8 metre “Warm Up” fields.
- Warm-Up field:
 - Located next to the Parade with two targets.
 - Will be open 1 hour before the start of competition.
- Athletes are not permitted to use scopes on the finals FOP. Coaches will be provided a Vanguard scope by the coaches' box on the main FOP.
- Vanguard are the official World Archery scope provided for the main finals field of play for coaches to use. Each scope will be fitted with a wired microphone and possibly a camera. These comments from coaches and athletes are for TV purposes. No sound will go out to the venue. Microphones will only be activated immediately when entering the FoP for the match and deactivated when the match is completed, while exiting the finals FoP. Coaches' comments will be recorded for use in the TV highlights and on matches placed on www.archery.tv platform.

3.10. Appeal procedure (Form attached)

- An Appeal form is attached to this document (see attached after this chapter, Appendix 1).
- In case of an intent to appeal or an actual appeal, the times indicated on the Appeal form must be considered.
- Appeal forms should be given to the Chairman of the Tournament Judge Commission or to their deputy.
- A fee of US\$50- (Euro 50.-) must be paid to the Chairman of the Tournament Judge Commission, for the appeal to be valid.
- If the appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the appeal being rejected, the fee will not be returned.

4. Technical matters (ED + Chairman of Judges)

4.1. Timing control system

- LONGINES Timing equipment will be used for timing and scoreboards.

4.2. Results system

- Qualification Round - scoring will be completed by athletes. One athlete records, on the official paper based score sheet, the scores of all other athletes on that target. At the same time, another athlete, on that same target, will enter all the scores of the athletes on that target into the scoring tablet. The other athletes should verify that all scores are written and entered correctly.
- Scorecards MUST be signed by both the athlete and the scorer, have all the totals mathematically correct with the 10s+Xs and X count fully completed. Any scorecards where the 10s+Xs and X count are not completed a “0” will be given for the total of 10s+Xs and X count for that athlete. Any score cards not signed or the score total is missing will result in disqualification.
- Elimination Round – scoring will be completed by athletes. One athlete/team records the arrow values of both athletes/teams on the paper score sheet. While at the same time,

the other athlete/team inputs the arrow values into the scoring tablet. Both athletes/teams should verify that all scores are written and entered correctly before returning back to the shooting line.

- At the end of the match, the scorecard must be fully completed and signed by the athletes (or agent/judge in the case of finals) involved in the match.
- Scoring tablets will be used during the Qualification and Elimination Rounds, but not in the Finals. Mr. Matteo PISANI (World Archery Results & Technology Manager) is responsible for the results of the event.
- **IMPORTANT NOTE: There will be internet access in the official hotels. Because of this we will not distribute any printed results and information. There will be no pigeon boxes on the field.**

4.3 Rules that apply in this event

4.3.1. The rankings

- The Para World Rankings (<https://worldarchery.org/world-ranking>) are updated every two weeks.

4.3.2. Dress regulations

- Athletes, officials and staff should wear the appropriate clothing having the correct appearance when on the field during competition. Open-toed shoes or camouflage clothing, accessories or archery equipment are not permitted.
- Athletes, team officials and technicians should wear their national team uniforms and sports shoes having the same appearance as per the division, following World Archery rules.
- During finals with TV coverage, undershirts, compression shirts or sleeves may be used on condition that they match the team uniform colours or are white. Under shirts and sleeve may include design, names or markings but the predominant colour should be white or the colour of the uniform.
- We would like to remind all teams that athlete names and country names or codes are mandatory on the back of their national team uniform shirts for athletes participating in World Archery major events.

4.3.4. Athletes must have at least 6 arrows during Finals (Rule Book 3 – 13.2.1. – bullet point 3)

- In the Finals Rounds (individual matches, alternating shooting,) each athlete shall shoot on a separate target butt and shall not go to the target to score and collect the arrows. Each athlete shall appoint an athlete's agent who shall observe the scores recorded and withdraw the arrows. The arrows shall be returned to the athlete at the completion of every end/set after the second end/set;

4.3.5. Individual alternate shooting (Rule Book 3 – 13.6.2.)

- When there is individual alternating shooting, athletes competing shall go to the shooting line upon the 10 seconds alerting signal. At the end of the 10 seconds, one sound signal shall start the 30 second shooting period for the first athlete in the match. As soon as the first arrow is shot and the score is posted or the time runs out, the countdown clock for the opponent athlete is started to indicate the appropriate 30 second shooting period to

shoot one arrow. The athletes of the match shall continue to alternate their shots following the countdown clock visual signal until each athlete has shot his three arrows or the athlete is sure he can no longer win the match. The losing athlete may then vacate the shooting line and congratulate the winner.

- If the time runs out a sound signal shall indicate to the other athlete/team the start of his/their time period or the end of the end/set.

4.3.6. Individual shoot-off (Rule Book 3 – 14.5.2.2.)

- A single arrow shoot-off for score;
- If both archers score a 10 (recurve or W1) or X (compound) on their first shoot-off arrow, then the match would be considered a tie and a second shoot-off arrow will be needed to resolve the match;
- If the score is the same the arrow closest to the centre of the target face shall resolve the tie and if the distance is the same, successive single arrow shoot-offs, until the tie is resolved.
- If both athletes miss the scoring area of the target, both athletes will shoot an additional arrow.

4.3.7. Team shoot-off (Rule Book 3 – 14.5.2.3.)

- A three-arrow (two-arrow for Mixed Team) shoot-off for score, a single arrow by each team member;
- If the score is tied, the team with the arrow closest to the centre shall win;
- If still tied the second arrow (or third) closest to the centre shall determine the winner.

4.4 Accreditation cards rules for 2019 and the future

Rule Book 2 – 3.8 Accreditation

- 3.8.1.1. Proof of accreditation shall be carried at all times on the competition area and shall be shown on request of appropriate officials.
- 3.8.1.2. Only holders of appropriate accreditation shall be allowed onto the relevant parts of the competition area.

Accreditation Card



Lanyard



Accreditation card:

- Athletes and team officials, registered in WAREOS, will be issued a World Archery accreditation and lanyard. Please ensure all details are correctly entered in WAREOS.
- ***Only one*** accreditation will be issued, with a lanyard, for all the 2019 season. Athletes and team officials should bring their accreditation to all World Archery events such as, World Championships, Hyundai Archery World Cup stages and the Hyundai Archery World Cup Final.
- Accreditation will consist of, a photograph, full name, role, category/bow discipline, country of representation, individual World Archery ID code and access privileges.
- All accreditations will need to be validated and activated on site at each of the separate World Archery events.
- There is a QR code on all accreditations that will be scanned to enter and exit the competition areas.

Photographs:

- Will be taken on venue two days before official practice.
- For a valid photograph, persons are to smile and wear their official Member Association team uniform. No hats or sunglasses can be worn.
- Photos are used for both event accreditation and website biographies.
- Athletes and team official profile photographs expire after 24 months.
- Any athlete or official that desires to update their photograph in the system can go to the accreditation area to do so.

Lost/Damage/Replacement costs:

- For those persons that unfortunately forget to bring, damage or lose their accreditation, can purchase another accreditation from World Archery accreditation area at the event for the cost of 30 CHF (EUR/USD at a rate to be displayed on site).

Upgrade card:

- Upgrade cards are available for those teams that do not have a coach or team manager available on their team and wish to have a coach for their athlete/team's match.
- An upgrade card can be allocated to another athlete or accredited person to perform the role of coach for a specific athlete at that particular event.
- Upgrade cards (serial numbered) are individually allocated/valid to an individual person for a particular event athlete/team. As soon as the athlete/team is out of the competition, the upgrade card is no longer active.
- For an upgrade card to be issued, an Accreditation Upgrade Form (AUF) needs to be completed and signed by the Team Manager, President or Secretary General of the Member Association of the athlete/team to be coached. This form can be completed in advance in WAREOS or on venue.
- Each upgrade cards costs 30 CHF (EUR/USD at a rate to be displayed on site).
- Remember, as stated in the World Archery rules, only 1 accredited team official per athlete is allowed with a maximum of 4 officials if a team has more than 4 athletes competing on the field of play.

5. Logistical aspects (OC)

5.1. Transportation

- Daily transportation information and schedules will be placed at the competition field and notice boards at all the official event hotels.

5.2. Meals during the event

- Breakfast in the hotels: 06:30 – 09:00 hrs.
- Lunch will be served at the archery venue: 12:00 – 15:00 hrs.
 - From 1 June - 9 June lunch will be served in the athletes restaurant at the venue in 's-Hertogenbosch.
 - Before 1 June lunch will be served in restaurant Binnenhof of the NH Koningshof hotel, located on the ground floor next to the reception.
Lunch times NH Koningshof: 12h00 – 14h00
- Dinner will be served daily in the Hotel NH Koningshof: 18:00 – 22:00 hrs.
 - Dinner will be served daily in the Hotel NH Koningshof at the following locations, located on the ground floor. Dinner is including one nonalcoholic drink.
28 May – 30 May: Restaurant Binnenhof (located next to the reception)
31 May – 9 June: Kempenzaal

Diet/allergies: please note all diet and allergy wishes should be passed through the WAREOS system to the organizing committee. Do you have a specific diet/allergies please report at the restaurant staff when entering the restaurant.

5.3. Top things to do in 's-Hertogenbosch

ABOUT 'S-HERTOGENBOSCH

The Hyundai World Championships (Para) Archery 2019 are held in 's-Hertogenbosch. The city of 's-Hertogenbosch is known for its Burgundian culture and hospitality. The capital of the province of Noord-Brabant is a city with picturesque streets, interesting history, breath-taking nature and cultural richness.

S-HERTOGENBOSCH

's-Hertogenbosch is the capital of the province North Brabant in the south of the Netherlands. 's-Hertogenbosch, which means 'The Duke's Forest', is colloquially known as Den Bosch. The city is known for its unique Burgundian culture and friendly hospitality. Get to know 's-Hertogenbosch better by discovering this city with the tips below:

THE BOSSCHE BOL

The Bossche bol is a huge profiterole, larger than a tennis ball, filled with special whipped cream and coated with dark chocolate. An original Bossche bol is created in 's-Hertogenbosch, so don't leave the host city without experiencing its favourite pastry.

JHERONIMUS BOSCH

Jheronimus Bosch is one of the most famous inhabitants 's-Hertogenbosch has known. As a painter in the Renaissance, Bosch gained fame for his surreal representations in highly detailed paintings. The Jheronimus Bosch Art Centre in 's-Hertogenbosch is completely dedicated to the life and works of the painter.

SAIL THE WATERWAYS

In the beautiful and historic city centre of 's-Hertogenbosch you can discover the river Binnendieze. Sail the waterways of this river in an open-topped boat to see the city's history, architecture and culture.

MINDERBROEDERSPLEIN

The Minderbroederplein is the square to meet and especially taste the Burgundian lifestyle of 's-Hertogenbosch. The square is quiet, but still in the middle of the historic city centre with nice restaurants for a good lunch or dinner.

ST. JOHN'S CATHEDRAL

The pride of 's-Hertogenbosch can be seen from all corners of the city and it seems as the St. John's Cathedral tops the sky. The gothic cathedral basilica is richly decorated with 600 symbolical figurines. The St. John's Cathedral is open for short visits.

6. Protocol and ceremonies (OC)

6.1. Medal ceremonies

- All athletes involved in the ceremonies are requested to go to the gathering point by the athletes' entrance to the main FoP, equipment can be stored in the staging area until the end of the corresponding victory ceremony.
- Bronze medal winners are requested to be present at the finals venue gathering point of the Award Ceremony, 10 minutes before the ceremonies are due to start.
- Medal ceremonies will be conducted immediately after the conclusion of each gold medal match of each category during the days of the finals (please check the competition schedule).

Mixed zone and press conferences:

- Interviews will take place at the Mixed Zone and athletes will be requested to pass through the mixed zone to speak with the media.

7. Medical related issues (Medical representative)

- First Aid services will be available from 1 – 9 June at the archery venues.
- In cases of emergencies in official hotels, please inform the hotel reception who is managing medical care operations.
- The closest hospital for emergencies is the Jeroen Bosch Ziekenhuis, Henri Dunantstraat 1, 5223 GZ 's-Hertogenbosch.
- Emergency phone number: [112](tel:112)

8. Clean Sport

8.1 Anti-Doping control

- Anti-Doping control will follow World Archery rules.
- Athletes should bring their passports and/or accreditation cards to the anti-doping control station if selected for a test.

8.2. Alcohol test

- Athletes and officials should also be available for random alcohol testing during the competition, following World Archery rules.

9. Other matters of importance (WA ED)

- Accreditation cards must be in your person at all times in the practice and competition areas.
- Only athletes scheduled to compete at certain stages of the event are permitted on the Field of Play, together with one coach/official.
- In order to improve the standard of our events, athletes and team members are kindly requested to complete the online event evaluation questionnaires when they receive the email from World Archery.
- Please remember not to eat food outside of the hotel since quality cannot be guaranteed.

Internet access and additional hotel charges:

- Internet access will be free of charge in the rooms and lobby of official hotels.
- All other hotel expenses including laundry and minibar, etc will be covered by the participants themselves.



10. Questions from Team Managers

11. Closure (ED)

- Closure

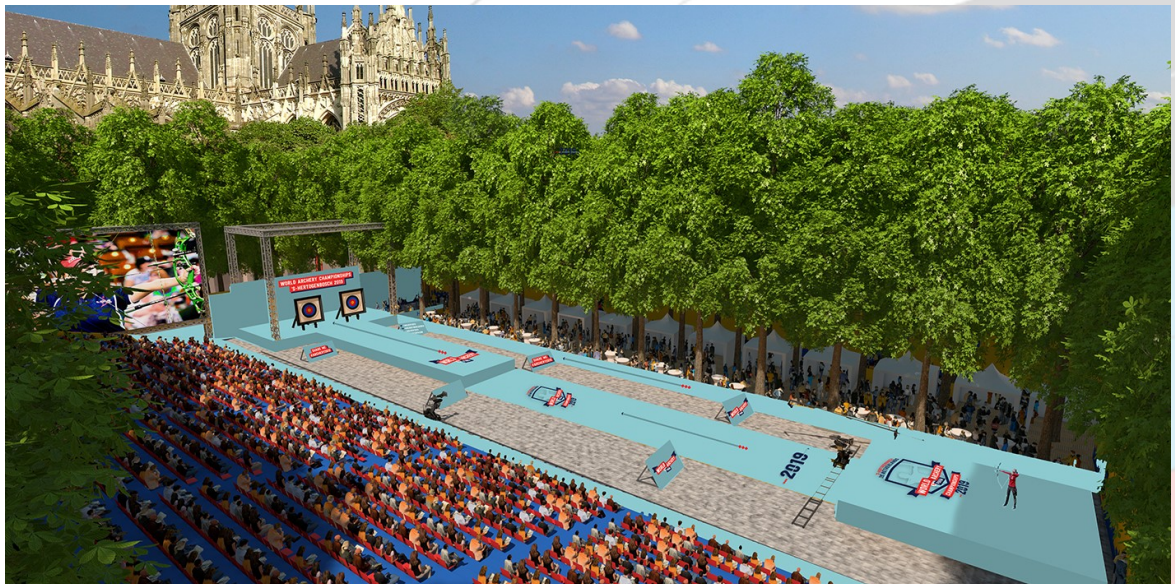
Information about the Archery Venues

A) The Dukes Rugby field - QUALIFICATION AND ELIMINATIONS: Limietlaan, 's-Hertogenbosch



ARCHERY VENUE FOR FINALS:

B) STADIUM Parade, 's-Hertogenbosch



MIXED TEAM FORM MEMBER NOMINATION FORM

National Team:

RECURVE OPEN Mixed Team:

1.

2.

COMPOUND OPEN Mixed Team:

1.

2.

W1 Mixed Team:

1.

2.

Name and signature of Team Official:

.....

The results of the highest scoring male and female members of the team, will automatically be used for the mixed team event. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the mixed team event.

Forms to be given to the World Archery Results Manager or Chairman of the Judges Commission at least 1 hour before the start of the mixed team competition:

Recurve open and compound open on 4 June (1/12 elimination round); W1 6 June (1/4 elimination round)



Appeal Form

This is an intention of Appeal

This is an appeal from

(please tick appropriate box)

Team Manager of the following country:

Name of the Team Manager: _____

Team (please name country) : _____

Individual person (name) : _____

Other (please specify) : _____

This appeal is against: _____

Description of Appeal or Protest:

I believe this action is against the following rules (state article if known): _____

Signature: _____ Print Name: _____

Article 3.13.3.1:

An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, shall be expressed in writing and lodged with the chairperson of the Tournament Judge Commission within five minutes of the end of the relevant round or match, whichever applies. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first.

Article 3.13.8:

Jury decisions shall be minuted and reported to the appellant, the chairperson of the Tournament Judge Commission and the organisers before the beginning of the next stage of the competition or before the awarding of prizes.

3.13.4

Amount paid is reviewed and determined by the World Archery Executive Board on an annual basis.

Received on: ____/____/____ Time: _____

by Chair Person of the Tournament Judge Commission

Signature: _____ Name in printing: _____

Appeal Fee

- USD50
- CHF50
- EUR50

Athlete requesting the upgrade: _____ World Archery ID: _____

Member Association: _____

Member Association allowing the upgrade: _____

(the requesting athlete will only be allowed to assist the team members belonging to the Member Association that accepts the upgrade)

I, _____, _____ of _____, allow
_____ to act as a coach for us ath the following event _____.

Signature: _____

The accreditation will be given upon upgrade payment and will be valid for the duration of the event only, as long as the Team allowing the upgrade has athlete competing. The Team allowing the upgrade will ensure that the maximum authorised numbers of officials on the field is respected. In case of misuse, the upgrade card may be deactivated at any time by World Archery officials.

Payment of _____ made on _____, _____ by _____

Signature: _____ Accreditation Number: _____

Copy for World Archery

Athlete requesting the upgrade: _____ World Archery ID: _____

Member Association: _____

Member Association allowing the upgrade: _____

(the requesting athlete will only be allowed to assist the team members belonging to the Member Association that accepts the upgrade)

I, _____, _____ of _____, allow
_____ to act as a coach for us ath the following event _____.

Signature: _____

Payment of _____ made on _____, _____ by _____

Signature: _____ Accreditation Number: _____



Athlete: _____ Rank **1**
 Country: _____
 Category: **Recurve** Target 001

	<input checked="" type="checkbox"/> Winner			Gold				Tot.	
	1	2	3	Set Total	Running Total	Set Points			
1	10	9	10	29	29	2	1	0	2
2	10	9	9	28	57	2	1	0	2
3	10	10	9	29	86	2	1	0	4
4	9	10	10	29	115	2	1	0	6
5						2	1	0	
Total									6

S.O. Closest to the center

Archer *Signature*
 Scorer *Signature*

Judge Annotations

Athlete: _____ Rank **15**
 Country: _____
 Category: **Recurve** Target 002

	<input type="checkbox"/> Winner			Gold				Tot.	
	1	2	3	Set Total	Running Total	Set Points			
1	10	9	9	28	28	2	1	0	0
2	10	10	9	29	57	2	1	0	2
3	9	10	9	28	85	2	1	0	2
4	9	9	10	28	113	2	1	0	2
5						2	1	0	
Total									2

S.O. Closest to the center

Archer *Signature*
 Scorer *Signature*

Judge Annotations

1/1



Athlete: _____ Rank **25**
 Country: _____
 Category: **Compound** Target 001

	<input type="checkbox"/> Winner			Gold				10+X	X
	1	2	3	Sum	Running Total				
1	10	X	9	29	29	2	1		
2	X	9	9	28	57	1	1		
3	10	9	X	29	86	2	1		
4	10	10	10	30	116	3	0		
5	10	9	8	27	143	1	0		
Total						143	9	3	

S.O. 10 Closest to the center

Archer *Signature*
 Scorer *Signature*

Judge Annotations

Athlete: _____ Rank **2**
 Country: _____
 Category: **Compound** Target 002

	<input checked="" type="checkbox"/> Winner			Gold				10+X	X
	1	2	3	Sum	Running Total				
1	9	9	10	28	28	1	0		
2	10	X	X	30	58	3	2		
3	X	9	8	27	85	1	1		
4	9	9	X	28	113	1	1		
5	X	10	X	30	143	3	2		
Total						143	9	6	

S.O. 10* Closest to the center

Archer *Signature*
 Scorer *Signature*

Judge Annotations

1/1





Country: _____ Rank **4**
 Category: **Recurve** Team Target 001

Country: _____ Rank **3**
 Category: **Recurve** Team Target 002

	Winner						Gold			
	1	2	3	4	5	6	Set Total	Tot.	Set Points	Tot.
1	10	9	8	8	9	10	54	54	2 1 0	1
2	8	10	9	8	9	10	54	108	2 1 0	1
3	10	10	8	10	9	10	57	165	2 1 0	3
4	9	9	10	10	10	9	57	222	2 1 0	5

	Winner						Gold			
	1	2	3	4	5	6	Set Total	Tot.	Set Points	Tot.
1	10	9	9	10	7	9	54	54	2 1 0	1
2	8	9	9	10	10	9	55	109	2 1 0	3
3	9	9	8	10	9	10	55	164	2 1 0	3
4	9	9	10	9	9	10	56	220	2 1 0	3

S.O. _____ Total **5**
 _____ Closest to the center
 Archer *Signature*
 Scorer *Signature*
 Judge Annotations _____

S.O. _____ Total **3**
 _____ Closest to the center
 Archer *Signature*
 Scorer *Signature*
 Judge Annotations _____

1/1



Country: _____ Rank **1**
 Category: **Compound** Team Target 001

Country: _____ Rank **2**
 Category: **Compound** Team Target 002

	Winner						Gold			
	1	2	3	4	5	6	Sum	Tot.	10+X	X
1	10	9	X	X	X	X	59	59	5	4
2	9	9	10	10	10	9	57	116	3	0
3	X	X	10	X	X	9	59	175	5	4
4	10	9	9	10	10	10	58	233	4	0

	Winner						Gold			
	1	2	3	4	5	6	Sum	Tot.	10+X	X
1	10	10	9	10	9	10	58	58	4	0
2	X	10	10	X	10	9	59	117	5	2
3	X	10	9	X	9	10	58	175	4	2
4	X	10	9	10	10	9	58	233	4	1

S.O. _____ Total **233** 17 8
 10 10 X*
 _____ Closest to the center
 Archer *Signature*
 Scorer *Signature*
 Judge Annotations _____

S.O. _____ Total **233** 17 5
 10 10 10
 _____ Closest to the center
 Archer *Signature*
 Scorer *Signature*
 Judge Annotations _____

1/1





Country: _____ Rank **4**
 Category: **Recurve Mixed Team** Target 001

	Winner		Bronze		Set Total	Tot.	Set Points	Tot.
	1	2	3	4				
1	8	10	10	8	36	36	2 1 0	1
2	10	8	10	10	38	74	2 1 0	3
3	9	10	9	9	37	111	2 1 0	4
4	9	10	9	9	37	148	2 1 0	4

S.O. Total **4**

Closest to the center
 Archer *Signature*
 Scorer *Signature*
 Judge Annotations

Country: _____ Rank **11**
 Category: **Recurve Mixed Team** Target 002

	Winner		Bronze		Set Total	Tot.	Set Points	Tot.
	1	2	3	4				
1	8	10	8	10	36	36	2 1 0	1
2	8	10	9	8	35	71	2 1 0	1
3	10	8	10	9	37	108	2 1 0	2
4	9	10	10	9	38	146	2 1 0	4

S.O. Total **5**

Closest to the center
 Archer *Signature*
 Scorer *Signature*
 Judge Annotations

1/1



Country: _____ Rank **1**
 Category: **Compound Mixed Team** Target 015

	Winner		1/8		Sum	Tot.	10+X	X
	1	2	3	4				
1	10	10	9	9	38	38	2	0
2	10	10	10	9	39	77	3	0
3	X	10	10	9	39	116	3	1
4	X	10	10	9	39	155	3	1

S.O. Total **155** 11 2

Closest to the center
 Archer *Signature*
 Scorer *Signature*
 Judge Annotations

Country: _____ Rank **16**
 Category: **Compound Mixed Team** Target 016

	Winner		1/8		Sum	Tot.	10+X	X
	1	2	3	4				
1	10	10	9	9	38	38	2	0
2	X	10	10	9	39	77	3	1
3	X	10	9	9	38	115	2	1
4	X	10	9	9	38	153	2	1

S.O. Total **153** 9 3

Closest to the center
 Archer *Signature*
 Scorer *Signature*
 Judge Annotations

1/1



Policies and Procedures

Officials and Team Management

Introduction

Since we have more and more teams coming with more and more athlete support personnel, it is time that clear provisions are made on the type of official and what their access is to the field of play.

Definition of team officials:

- Coach (a person that is involved in assisting the athlete from the waiting area and has a qualification in doing so recognised by his national federation)
- Team Manager (the person in charge of the management of the team including taking responsibility for the behaviour of all athletes and other officials. This person is not necessarily a coach)
- Medical (a medical doctor who has a medical certification and who can only act on people of his own team if he is so authorised to do so)
- Other athlete support staff (Physiotherapist, Sport Psychologist, Nutritionist, Biomechanical researcher, ...)
- Other National Federation officials (President, Secretary General, Technical Director, translators...)
- Other World Archery Officials and staff
- Other (not defined and therefore should be avoided) Definition of

Field of Play and controlled area:

- The definition for the purpose of this document is the area where the archers are shooting their competition, and which is controlled by an accreditation check. This includes the waiting area and the rest area.

For instance, there is a clear difference in terms of the access of a coach that is actively coaching an athlete and a physiotherapist or sport psychologist.

Teams must manage themselves and at no moment will World Archery advantage teams over others. Especially small teams with as good as no officials should not be disadvantaged on the actual field of play.

When we define field of play, we also need to be clear which area we consider. For instance, it is not the same on what is the waiting area where coaches would typically spot the arrows and the tent area where other necessary officials could have access when required (for instance team manager or medical staff in case of emergency).

In terms of the actual management of the team numbers, this is first of all the role of the team itself and their team manager. In case there are issues he will be the first responsible to resolve them or also suffer the consequences of misbehaviour of their athletes or officials.

On the active part of the field of play the current rule works which is maximum 1 coach per athlete

In consultation with the medical committee, it is quite clear that unless in case of medical emergency, there is absolutely NO NEED for any medical staff to have access to the field of play. Depending on the configuration you can argue that they have access to the rest area but in future specific areas should be made available where medical staff and other athlete support staff (such as physiotherapists, chiropractors, ...) can assist the athletes. These areas should provide a minimum privacy and should not just be in an open tent or other open area but close to the access gates of the field of play.

Access for the team manager. A team manager has access to the field of play as long as any athlete of his team is competing or has finished competing in the 15 minutes preceding the time, so he can take care of any official business for his team such as:

- Making sure that his team members are only on the field of play when necessary
- Give information to his team
- File an intention of appeal or appeal if necessary
- Communication with the judges, LOC or World Archery
- Get emergency assistance for his team members

ONLY Team officials that are in proper uniform (meaning clearly identifiable as belonging to the athletes shooting at that time and in the same colour schemes) can be in the controlled area. This includes the National Federation Presidents, Secretary General, Technical Director or anyone else.

Use of upgrade cards

Teams can purchase upgrade cards which are non-transmissible and for one event only. These upgrade cards do not provide additional number of officials on the field. In case of misuse they will be invalidated, and further action could be taken.

Access to VIP areas for Team officials

In principle there is no access for team officials to VIP areas unless they have a specific VIP accreditation. The following people have automatic access to VIP zones:

- World Archery Executive Board Members & Senior World Archery staff
- LOC Board & Senior Staff
- World Archery Permanent Committee members (on condition that they are not accredited as team official for the event)
- A maximum of two representatives of future organisers of World Archery events (World Cup stages, World Cup Final, World Championships)
- The President and Secretary General of the host nation if they are not part of the LOC
- Sponsor guests
- Guests of World Archery and the LOC based on an agreed list by the LOC and World Archery
- Jury members if no other place is available for them to be close to the field of play

The LOC might offer additional access for the VIP area at cost for national federation officials. The cost will be communicated upon arrival at the event.

Consequences of not respecting access to controlled areas:

Any accredited person that is not respecting the access to the controlled areas will be verbally warned and asked to leave the zone. Failure to do so might result in loss of accreditation for the day, the event or in suspension and fines for the person concerned and/or the team concerned. The decision for the removal of the accreditation lies with the World Archery Secretary General or in his absence the Event Director. For consequences beyond the event, the matter will be sent to the Board of Justice & Ethics.