# **Team Manager Booklet**







The team managers meeting will take place at:

Porto Bello Hotel - Pamfilya 1 Congress Hall 18 April - 18:00 hrs

All team managers are requested to attend this meeting (maximum 2 representatives per country). Teams without a team manager are advised to send one of their athletes to the meeting.

Please read this document upon receipt, and bring it with you to the team managers meeting

Version 1.0 – 12 April 2022













## **Welcome word from the LOC**

As President of the Organising Committee it is my pleasure to welcome all participating athletes, officials and all distinguished guests to the first stage of the 2021 Hyundai Archery World Cup, in Antalya.

I am sure that all participants – athletes, officials, media representatives and spectators – will enjoy this exciting competition and all athletes will demonstrate their great skill, competitiveness and fairness at this event.

On behalf of the Organising Committee, I would like to thank, very much, World Archery and all its member associations for their support. I am confident that all participants will enjoy unforgettable impressions of the beautiful city of Antalya, Turkey.

I wish you all a very pleasant stay in Antalya and the best of luck, to all athletes in achieving excellent results.

Mr. Husnu KOCAOGLU

The President of LOC













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### **Introduction**

#### 1.1 Opening

- Brought to order by the World Archery head of events and marketing (HE), Mr. T. Aubert
- Introduction of the panel, by World Archery HE, Mr T. Aubert
- Roll call of all attending nations (HE)
- Welcome speech, by Organising Committee

#### 1.2 Introduction of officials (HE)

- Tournament Judges Commission, by the Chairman of Judges
- Director of Shooting, by the Chairman of Judges
- Jury of Appeal, by World Archery HE

#### 1.3 Important dates for the outdoor season

Date	Event	Entry Deadline Type
18 April 2022	Hyundai Archery World Cup Stage 4 – Medellin - COL	Preliminary
25 April 2022	Hyundai Archery World Cup Stage 2 – Gwangju - KOR	Final
30 May 2022	Hyundai Archery World Cup Stage 3 – Paris - FRA	Final
02 June 2022	World Archery 3D Championships – Terni – ITA	Preliminary
27 June 2022	Hyundai Archery World Cup Stage 4 – Medellin - COL	Final
12 August 2022	World Archery 3D Championships – Terni – ITA	Final
12 September 2022	World Archery Field Championships – Yankton - USA	Final
24 September 2022	Hyundai Archery World Cup Final – Tlaxcala - MEX	Final













### **Contacts**

**Organisation Management** 

+90 532 276 98 08 Husnu KOCAOGLU

**Finances** 

Sirer AYDIN +90 533 515 25 33

**Hotel and Accomodation** 

Sirer AYDIN +90 533 515 25 33 Serdar KESEN +90 531 992 13 53

**Transport Manager** 

Burak TÜRKMEN +90 533 020 16 77

**Medical Care** 

Dr. Mehmet Ejder SÖZEN +90 505 535 15 52

Technical requirements and field manager

Alper AYTAÇOĞLU +90 533 632 35 25

**Press Officer** 

+90 532 252 25 48 Cumhur YAVAŞ

**World Archery Federation** 

Thomas AUBERT – head of events and marketing +41 79 664 99 27

Matteo PISANI - head of technology Chris WELLS - head of communications

**Tournament Judge Commission** 

Karla CABRERA - chairperson Guillermina GARCIA - deputy chairperson

David CATALAN

Maren HAASE

Louis Simon PETER

**Robert POTTS** 

**Director of Shooting** 

Tahsin Çınar GÖZAÇAN Serdar ÖZDEMİR

**World Archery Clean Sport supervisor** 

Fiammetta SCARZELLA

Jury of Appeal

To be announced during the meeting













## **Technical aspects of the competition**

#### 3.1 Number of participants per category

Updated 11 April 2022

Member Associations: 47

Recurve Men	Individual:	111 (1/64)	Teams:	25 (1/12)
Recurve Women	Individual:	88 (1/32)	Teams:	19 (1/12)
Compound Men	Individual:	87 (1/32)	Teams:	20 (1/12)
Compound Women	Individual:	55 (1/32)	Teams:	12 (1/8)
		MIXED Tean	ns RECURVE:	28 (1/12)
		MIXED Teams (	COMPOUND:	22 (1/12)

#### 3.2 Competition programme

The current version of the schedule, at the moment of writing the team managers booklet is v1.0 (11 April 2022, 13:00 UTC). Please frequently refer to World Archery website for latest updates of the schedule, as changes may occur during the week.

#### 3.3 Practice

There will be only one practice session for all athletes. The target assignment will not be applied to the official practice session and targets will be set at 70 and 50m in proportion of competing athletes at the moment of final deadline registration.

A training range will be made available by the organisers, and will run according to the following schedule:

Date / Time	09:00 ~ 11:30	14:30 ~ 17:00
17 April 2022, Sunday	25 Targets at 70m + 15 Targets at 50m	25 Targets at 70m + 15 Targets at 50m
18 April 2022, Monday	25 Targets at 70m + 15 Targets at 50m	25 Targets at 70m + 15 Targets at 50m
19 April 2022, Tuesday	30 Targets at 70m + 10 Targets at 50m	40 Targets at 70m













20 April 2022, Wednesday	40 Targets at 70m	40 Targets at 50m
21 April 2022, Thursday	10 Targets at 70m + 30 Targets at 50m	40 Targets at 50m
22 April 2022, Friday	25 Targets at 70m + 15 Targets at 50m	5 Targets at 70m + 35 Targets at 50m
23 April 2022, Saturday	30 Targets at 70m + 10 Targets at 50m	30 Targets at 70m + 10 Targets at 50m

#### **Qualification round practice**

- 3 ends of 3 minutes practice on the Field of Play for qualification to immediately follow once the field is reset.
- Non-competing athletes can use the practice field.
- Transportation is available for athletes between the qualification field, training range and official event hotels. Schedule will be displayed in the official event hotel lobbies.

#### 3.4 Equipment inspection

The equipment inspection will be done a volunteering basis during official practice, meaning that any athlete can proceed to the equipment inspection area to get their equipment revised.

The equipment inspection will not be limited to only the official practice, judges can, at any time during the competition, require inspecting an athlete's bow.

If an equipment is found to be not compliant with World Archery rules, the athlete will need to fix the issue immediately, or will be removed from the competition.

- All teams are to wear their team uniform with their name and have their valid accreditation during official practice
- Spare equipment must also be brought for inspection.
- Team managers are to check the details of their athletes such as, name, date of birth is correct beforehand.
- Inform the Judge if details are not correct and the Judge will inform World Archery Results Team. Instructions to use the tablet scoring system will be carried out if requested.

#### **Athlete (back) Numbers**

Athlete numbers will be issued on the day of the qualification round (with the score cards) during practice.

Athlete numbers must be worn on the quiver or thigh, facing the waiting line while shooting.

#### The Environment

Team managers, please instruct your team members to use the litter bins located on the competition, practice ranges and common areas at all times.

#### Water

In an effort to aid the environment, water will be distributed using bottles located on designated areas

A new bottle of water will only be issued by the return of the empty bottle. If the empty bottle has been lost, please contact the Organising Committee in the LOC Office.

Please make sure to give empty bottles back to the water station. Do not throw them in the trash bin. There is a refund and recycling system for all bottles and bins.

Please use the trash bins provided and clear the area you have used on the FOP before leaving.













#### **Non-Smoking**

This is a non-smoking event.

Smoking is forbidden inside public buildings and all competition and training areas. This also includes electronic cigarettes, refer to book 3, Art.12.8.

#### 3.5 Rounds

After qualification rounds, bonus points will be allocated to top 8 athletes in each category. The points will be allocated on the total score for the 72-arrow qualification, before applying any tie breaking rule.

Target faces will **NOT** be changed after practice arrows. During a session, they will be changed only if the judges require it. Please instruct your athletes to mark all arrow holes during practice and competition.

The sessions will start on time, when there are no practice arrows scheduled on the competition venue, the matches will start as soon as the field is ready. Athletes should be alert and prepared for their matches to start earlier than scheduled.

In case of a bye, athletes may be allowed to shoot on their own target, provided the competition schedule allows. If the competition schedule allows, no score will be recorded or displayed and athletes shooting their bye must respect the DOS timing and signals of the competition. Recurve athletes are permitted to shoot 3 sets of practice and compound athletes are permitted to shoot 5 ends of practice for their bye.

#### 3.6 Appeal procedure

- An Appeal form is attached to this document.
- In case of an intent to appeal or an actual appeal, the times indicated on the Appeal form must be considered.
- Appeal forms should be given to the Chairman of the Tournament Judge Commission or to their deputy.
- A fee of 50 USD (or 50 EUR) must be paid to the Chairman of the Tournament Judge Commission, for the appeal to be valid.
- If the appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the appeal being rejected, the fee will not be returned.













### Results

#### 4.1 Timing control system

World Archery timing equipment will be used for timing and scoreboards on preliminary rounds and finals-

#### 4.2 Results system

- Qualification Round scoring will be completed by athletes. One athlete records, on the official paper based score
  sheet, the scores of all other athletes on that target. At the same time, another athlete, on that same target, will enter
  all the scores of the athletes on that target into the scoring tablet.
- Scorecards MUST be signed by both the athlete and the scorer, have all the totals mathematically correct with the 10s+Xs and X count fully completed. Any scorecards where the 10s+Xs and X count are not completed a "0" will be given for the total of 10s+Xs and X count for that athlete. Any score cards not signed or the score total is missing will result in disqualification.
- Elimination Round scoring will be completed by athletes. One athlete/team records the arrow values of both athletes/teams on the paper score sheet. While at the same time, the other athlete/team inputs the arrow values into the scoring tablet. Both athletes/teams should verify that all scores are written and entered correctly before returning back to the shooting line.
- At the end of the match, the scorecard must be fully completed and signed by the athletes (or agent/judge in the case of finals) involved in the match.
- Scoring tablets will be used during the Qualification and Elimination Rounds, but not in the Finals. Mr. Matteo Pisani (World Archery head of technology) is responsible for the results of the event.
- IMPORTANT NOTE: There will be internet access in the official hotels and the venues. Because of this we will not distribute any printed results and information.

#### 4.3 Rankings

At the end of the event, the Hyundai Archery World Cup Rankings (<a href="https://worldarchery.sport/world-cup-ranking">https://worldarchery.sport/world-cup-ranking</a>) will be updated.

The World Rankings (https://worldarchery.sport/world-ranking) are updated every two weeks.













### **Reminder on Rules**

#### 5.1 Dress regulations

- Athletes, officials and staff should wear the appropriate clothing having the correct appearance when on the field during competition. Open-toed shoes or camouflage clothing, accessories or archery equipment are not permitted.
- Athletes, team officials and technicians should wear their national team uniforms and sports shoes having the same appearance as per the division, following World Archery rules.
- During finals with TV coverage, undershirts, compression shirts or sleeves may be used on condition that they match the team uniform colours or are white. Under shirts and sleeve may include design, names or markings but the predominant colour should be white or the colour of the uniform.
- We would like to remind all teams that athlete names and country names or codes are mandatory on the back of their national team uniform shirts when participating in World Archery events
- Athletes (and their coaches) who are competing in the televised individual matches must wear uniforms of differing predominant colours (t-shirt only). Each athlete and coach must have a second (alternate) uniform that is of a distinctly different colour to their main (primary) uniform and also complies with World Archery rules. The higher seeded athlete will be given the choice of whether they or the lower-seeded athlete will wear their alternate uniform should a change be required.

#### 5.2 Rules update

The current World Archery Constitution and Rules is to be applied for this event (version 2022-03-01)

#### Time to shoot an arrow:

13.4.1 The total time allowed to shoot an end shall be determined by the total number of arrows to shoot in an end, where:

#### 13.4.1.1 For World Ranking Events:

- 20 seconds per arrow is the time allowed for individual alternate shooting, and for all team and mixed team rounds including shoot-offs;
- 30 seconds per arrow is the time allowed for individual shooting during qualifications, Olympic round and Compound rounds where alternate shooting does not apply, including shoot-offs;

#### **Equipment Failure:**

12.2.3. No extra time shall be allowed for equipment failure or the treatment of medical problems, but the athlete concerned may leave the shooting line to resolve the issue and return to shoot any remaining arrow(s) if the time limit permits. In the Team Event other member(s) of the team may shoot in the meantime.













#### 5.3 Accreditation cards rules

#### Rule Book 2 - 3.8 Accreditation

3.8.1.1. Proof of accreditation shall be carried at all times on the competition area and shall be shown on request of appropriate officials.

3.8.1.2. Only holders of appropriate accreditation shall be allowed onto the relevant parts of the competition area.

#### **Accreditation card:**

Athletes and team officials, registered in WAREOS, will be issued a World Archery accreditation and lanyard. Please ensure all details are correctly entered in WAREOS.

Only one accreditation will be issued, with a lanyard, for all the 2022 season. Athletes and team officials should bring their accreditation to all World Archery events such as, World Championships, Hyundai Archery World Cup stages and the Hyundai Archery World Cup Final.

Accreditation will consist of, a photograph, full name, role, category/bow discipline, country of representation, individual World Archery ID code and access privileges.

All accreditations will need to be validated and activated on site at each of the separate World Archery events.

There is a QR code on all accreditations that will be scanned to enter and exit the competition areas. Only athletes scheduled to compete at certain stages of the event are permitted on the Field of Play, together with one coach/official.

#### **Photographs**

Will be taken on venue the day prior to official practice. For athlete who do not already have one.

For a valid photograph, persons are to smile and wear their official Member Association team uniform. No hats or sunglasses can be worn.

Photos are used for both event accreditation and website biographies.

Athletes and team official profile photographs expire after 24 months. Athletes and team officials whose photographs have expired will be contacted to schedule a time during the week to retake the picture, in order to avoid affluence and gathering at accreditation booth.

Any athlete or official that desires to update their photograph in the system can go to the accreditation area to do so during the competition week.

#### Lost/Damage/Replacement costs:

For those persons that unfortunately forget to bring, damage or lose their accreditation, can purchase another accreditation from World Archery accreditation area at the event for the cost of 30 CHF (EUR/USD or local currency will be accepted, at a rate to be displayed on site).

#### **Upgrade card**

Upgrade cards are available for those teams that do not have a coach or team manager available on their team and wish to have a coach for their athlete/team's match.

An upgrade card can be allocated to another athlete or accredited person to perform the role of coach for a specific athlete at that particular event.

Upgrade cards (serial numbered) are individually allocated/valid to an individual person for a particular event athlete/team. As soon as the athlete/team is out of the competition, the upgrade card is no longer active.













For an upgrade card to be issued, an Accreditation Upgrade Form (AUF) needs to be completed and signed by the Team Manager, President, or Secretary General of the Member Association of the athlete/team to be coached. This form can be completed in advance in WAREOS or on venue.

Each upgrade cards costs 30 CHF (EUR/USD or local currency will be accepted, at a rate to be displayed on site).

Upgrade cards will not be available for teams who already reach the maximum number of officials allowed according to World Archery rule (Book 2, Chapter 3, Article 3.7.3.3.). Remember, as stated in the World Archery rules, only 1 accredited team official per athlete is allowed with a maximum of 4 officials if a team has more than 4 athletes competing on the field of play.













### **Logistics**

#### 6.1 Transportation

Daily transportation information and schedules will be placed at the competition field and notice boards at all the official event

#### 6.2 Meals during the event

Breakfast, Lunch and Dinner will be served at the official hotels. However, if team officials would like to have a lunch box at the venue, they should coordinate directly with the hotel the day before.

- Breakfast in all hotels: 06:45 10:00 hrs.
- Lunch in all hotels: 12:00 14:00 hrs.
- Dinners in all hotels 18:30 21:00 hrs

#### 6.3 Internet Access and additional hotel charges

Internet access will be free of charge in the rooms and lobby of official hotels, there will also be free internet access on venue.

All other hotel expenses including laundry and minibar, etc will be covered by the participants themselves.

#### 6.4 Medical related issues

First Aid services will be available from 17-25 April at the archery venues.

In cases of emergencies in official hotels, please inform Dr Mehmet Ejder SÖZEN +905055351552 who is managing medical care operations.

For teams requiring PCR testing before departure, please contact the LOC as soon as possible to organise testing for your team.

The closest hospital for emergencies is:

AKDENIZ SIFA HOSPITAL

Kuskavagi Mah. Ataturk Bulvari No 81

Konyaalti / ANTALYA - TURKEY

+904447606









<sup>\*</sup>Times will adjust to the competition schedule as and when required.





### Protocol, ceremonies, clean sport

#### 7.1 Medal ceremonies

All athletes involved in the ceremonies are requested to go to the gathering point by the athletes' entrance to the main FoP, equipment can be stored in the staging area until the end of the corresponding victory ceremony.

Bronze medal winners are requested to be present at the final venue gathering point of the Award Ceremony, 20 minutes before the ceremonies are due to start.

Medal ceremonies will be conducted immediately after the interview of gold medal winner of each category during the days of the finals (please check the competition schedule).

Athletes are requested to proceed straight to the mixed zone or the ceremony area.

#### 7.2 Mixed zone and press conferences:

Interviews will take place at the Mixed Zone and athletes will be requested to pass through the mixed zone to speak with the media.

#### 7.3 Clean sport

#### **Anti-doping**

Anti-Doping control will follow World Archery rules (Hyundai Archery World Cup and World Ranking events).

Athletes should bring their passports and/or accreditation cards to the anti-doping control station if selected for a test.

#### **Alcohol test**

Athletes and officials should also be available for random alcohol testing during the competition, following World Archery rules.













# **Archery venues**

#### Qualifications and eliminations

Antalya 100. Yil Archery Center
Sabanci Bulvari No 2 Muratpasa / Antalya



#### Finals venue

Antalya Konyaalti Beach Park Ceremony Area Konyaalti Beach Park















### **Team nomination form**

Country:
Recurve Women:
1
2
3
athlete NOT in the team:
Recurve Men:
1
2
3
athlete NOT in the team:
Compound Women:
1
2
3
athlete NOT in the team:
Compound Men:
1
2
3
athlete NOT in the team:
Name and signature of Team Manager:

The results of the 3 highest scoring members of the team, per discipline and gender will automatically be used for the team events. If Team Managers wish to use other athletes of the team, pleased use this form to name the athletes that will be competing in the team event.

Forms to be given to the World Archery head of technology or Chairman of the Judges Commission at least 15 minutes before the start of the team competition.













## **Mixed team nomination form**

Country:
Recurve Mixed team:
1
2
Compound Mixed team:
1
2
Name and signature of Team Manager:

Forms to be given to the World Archery head of technology or Chairman of the Judges Commission at least 15 minutes before the start of the mixed team competition.

The results of the highest scoring male and female members of the team will automatically be used for the mixed team event. If Team Managers wish to use other athletes of the team, pleased use this form to name the athletes that will be competing in



the mixed team event.











# **Appeal Form**

☐ This is an intention of Appeal ☐ This is an appeal form	Appeal Fee
(please tick appropriate box)	<ul><li>50 USD</li><li>50 CHF</li></ul>
Team Manager of the following country:	• 50 EUR
Name of the Team Manager:	
Team (please name country) :	
Individual person (name) :	
Other (please specify) :	
This appeal is against:	
Description of Appeal or Protest:	
I believe this action is against the following rules (state article if known):	
Article 3.13.3.1:	
An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, shall be expressive with the chairperson of the Tournament Judge Commission within five minutes of the end of the relevant round or match, whichever a match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of is first.	oplies. During the Finals of
Article 3.13.8:	
Jury decisions shall be minuted and reported to the appellant, the chairperson of the Tournament Judge Commission and the organise the next stage of the competition or before the awarding of prizes.	ers before the beginning of
Article 3.13.4:	
Amount paid is reviewed and determined by the World Archery Executive Board on an annual basis.	
Received on:/ Time:	
by Chairperson of the Tournament Judge Commission	
Signature: Name in printing:	
10	













Athlete: Rank Country: 1 Target 001 Category: Recurve

	Winner Gold								
	1	2	3	Set Total	Running Total	Set	Set Point		Tot.
1	10	9	10	29	29	2	1	0	2
2	10	9	9	28	57	2	1	0	2
3	10	10	9	29	86	2	1	0	4
4	9	10	10	29	115	2	1	0	6
5						2	1	0	
				-			T	ntal	6

Archer	Signature
Scorer	Signature

Judge Annotations

S.O.

Athlete:	*		Rank
Country:			15
Category:	Recurve	Target 002	10

	Winn	ner		Gold					
	1	2	3	Set Total	Running Total	Set	Po	ints	Tot.
1	10	9	9	28	28	2	1	0	0
2	10	10	9	29	57	2	1	0	2
3	9	10	9	28	85	2	1	0	2
4	9	9	10	28	113	2	1	0	2
5						2	1	0	
s.o.		Closest to th	ne center				Т	otal	2
Archer Scorer	Su Six	guatu guatu nathec	re						



Closest to the center











Athlete: Rank Country: 25 Target 001 Category: Compound

	Wi	nner		Gold			
	1	2	3	Sum	Running Total	10+X	X
1	10	x	9	29	29	2	1
2	×	9	9	28	57	1.	1
3	10	9	X	29	86	2	1
4	10	10	10	30	116	3	0
5	10	9	8	27	143	1	0
s.o.	10	Ĩ		Total	143	9	3
3.0.		Closest to th	ne center				

Archer	Signature
Scorer	Signature
	0

Judge Annotations

Athlete:			Rank
Country:			0
Category:	Compound	Target 002	2

	Winn	ier		Gold						
	1	2	3	Sum	Running Total	10+X	X			
1	9	9	10	28	28	1	0			
2	10	×	х	30	58	3	2			
3	X	9	8	27	85	1	1			
4	9	9	x	28	113	1	1			
5	Х	10	х	30	143	3	2			
	10*		,	Total	143	9	6			

Signature

Judge Annotations













Rank Country: 4 Target 001 Category: Recurve Team

Rank Country: 3 Target 002 Category: Recurve Team

	X	Winne	er			Gol	d					
	1	2	3	4	5	6	Set Total	Tot.	Se	t Po	ints	Tot
1	10	9	8	8	9	10	54	54	2	1	0	1
2	8	10	9	8	9	10	54	108	2	1	0	1
3	10	10	8	10	9	10	57	165	2	1	0	3
4	9	9	10	10	10	9	57	222	2	1	0	5
										То	tal	5
S.O.		Closes	t to the c	enter			1					
Archer		Signal	nec I									

		Winne	er			Gol	d					
	1	2	3	4	5	6	Set Total	Tot.	Se	t Po	ints	Tot
1	10	9	9	10	7	9	54	54	2	1	0	1
2	8	9	9	10	10	9	55	109	2	1	0	3
3	9	9	8	10	9	10	55	164	2	1	0	3
4	9	9	10	9	9	10	56	220	2	1	0	3
										То	tal	3
s.o.			t to the co				1					













Rank Country: 1 Target 001 Category: Compound Team

Country:				Rank
Category:	Compound	Team	Target 002	2

Gold

	X	Winne	er			Gold				
	1	2	3	4	5	6	Sum	Tot.	10+X	x
1	10	9	х	х	х	х	59	59	5	4
2	9	9	10	10	10	9	57	116	3	0
3	X	X	10	х	х	9	59	175	5	4
4	10	9	9	10	10	10	58	233	4	0
5.0.	1	0	1	0	>	(*	Total	233	17	8

	1	2	3	4	5	6	Sum	Tot.	10+X	x
1	10	10	9	10	9	10	58	58	4	0
2	x	10	10	х	10	9	59	117	5	2
3	x	10	9	х	9	10	58	175	4	2
4	x	10	9	10	10	9	58	233	4	1
s.o.	1	0	1	0	1	0	Total	233	17	5
		Closes	to the c	enter						

Winner

Judge Annotations



scorer Signature











Rank Country: 4 Category: **Recurve Mixed Team** Target 001

Rank Country: 11 Category: **Recurve Mixed Team** Target 002

		Winner		Bron	nze					
	1	2	3	4	Set Total	Tot.	Se	Po	ints	Tot
1	8	10	10	8	36	36	2	1	0	1
2	10	8	10	10	38	74	2	1	0	3
3	9	10	9	9	37	111	2	1	0	4
4	9	10	9	9	37	148	2	1	0	4
3.0.		9	143	9				То	tal	4
		Closest to t	he center							
Archer	Si	mature								

	$\times$	Winner		Bro	nze					
	1	2	3	4	Set Total	Tot.	Se	et Points		Tot
1	8	10	8	10	36	36	2	1	0	1
2	8	10	9	8	35	71	2	1	0	1
3	10	8	10	9	37	108	2	1	0	2
4	9	10	10	9	38	146	2	1	0	4
s.o.	1,8	3	1	0				То	tal	5
Archer Scorer	5	Closest to the								



Judge Annotations











Rank Country: Target 015 Category: **Compound Mixed Team** 

Rank Country: 16 Category: Target 016 Compound Mixed Team

1		Winner		1/8			1	
	1	2	3	4	Sum	Tot.	10+X	X
1	10	10	9	9	38	38	2	0
2	10	10	10	9	39	77	3	0
3	х	10	10	9	39	116	3	1
4	х	10	10	9	39	155	3	1
s.o.					Total	155	11	2

	Winner			1/8				
	1	2	3	4	Sum	Tot.	10+X	×
1	10	10	9	9	38	38	2	C
2	X	10	10	9	39	77	3	1
3	Х	10	9	9	38	115	2	1
4	X	10	9	9	38	153	2	1
					Total	153	9	3
s.o.		Closest to the	ne center					

Scorer

Judge Annotations



Judge Annotations









# Policies and Procedures Officials and Team Management

#### **Introduction**

Since we have more and more teams coming with more and more athlete support personnel, it is time that clear provisions are made on the type of official and what their access is to the field of play.

#### **Definition of team officials:**

- Coach (a person that is involved in assisting the athlete from the waiting area and has a qualification in doing so recognised by his national federation)
- Team Manager (the person in charge of the management of the team including taking responsibility for the behaviour of all athletes and other officials. This person is not necessarily a coach)
- Medical (a medical doctor who has a medical certification and who can only act on people of his own team if he is so authorised to doso)
- Other athlete support staff (Physiotherapist, Sport Psychologist, Nutritionist, Biomechanical researcher, ...)
- Other National Federation officials (President, Secretary General, Technical Director, translators...)
- Other World Archery Officials and staff
- Other (not defined and therefore should be avoided) <u>Definition of</u>

#### Field of Play and controlled area:

The definition for the purpose of this document is the area where the archers are shooting their competition, and which is controlled by an accreditation check. This includes the waiting area and the rest area.

For instance, there is a clear difference in terms of the access of a coach that is actively coaching an athlete and a physiotherapist or sport psychologist.

Teams must manage themselves and at no moment will World Archery advantage teams over others. Especially small teams with as good as no officials should not be disadvantaged on the actual field of play.

When we define field of play, we also need to be clear which area we consider. For instance, it is not the same on what is the waiting area where coaches would typically spot the arrows and the tent area where other necessary officials could have access when required (for instance team manager or medical staff in case of emergency).

In terms of the actual management of the team numbers, this is first of all the role of the team itself and their team manager. In case there are issues he will be the first responsible to resolve them or also suffer the consequences of misbehaviour of their athletes or officials.

On the active part of the field of play the current rule works which is maximum 1 coach per athlete

In consultation with the medical committee, it is quite clear that unless in case of medical emergency, there is absolutely NO NEED for any medical staff to have access to the field of play. Depending on the configuration you can argue that they have access to the rest area but in future specific areas should be made available where medical staff and other athlete support staff (such as physiotherapists, chiropractors, ...) can assist the athletes. These areas should provide a minimum privacy and should not just be in an open tent or other open area but close to the access gates of the field of play.



Access for the team manager. A team manager has access to the field of play as long as any athlete of his team is competing or has finished competing in the 15 minutes preceding the time, so he can take care of any official business for his team such as:

- Making sure that his team members are only on the field of play when necessary
- Give information to his team
- File an intention of appeal or appeal if necessary
- Communication with the judges, LOC or World Archery
- Get emergency assistance for his team members

ONLY Team officials that are in proper uniform (meaning clearly identifiable as belonging to the athletes shooting at that time and in the same colour schemes) can be in the controlled area. This includes the National Federation Presidents, Secretary General, Technical Director or anyone else.

#### Use of upgrade cards

Teams can purchase upgrade cards which are non-transmissible and for one event only. These upgrade cards do not provide additional number of officials on the field. In case of misuse they will be invalidated, and further action could be taken.

#### Access to VIP areas for Team officials

In principle there is no access for team officials to VIP areas unless they have a specific VIP accreditation. The following people have automatic access to VIP zones:

- World Archery Executive Board Members & Senior World Archerystaff
- LOC Board & Senior Staff
- World Archery Permanent Committee members (on condition that they are not accredited as team official for the event)
- A maximum of two representatives of future organisers of World Archery events (World Cup stages, World Cup Final, World Championships)
- The President and Secretary General of the host nation if they are not part of the LOC
- Sponsor guests
- Guests of World Archery and the LOC based on an agreed list by the LOC and World Archery
- Jury members if no other place is available for them to be close to the field of play

The LOC might offer additional access for the VIP area at cost for national federation officials. The cost will be communicated upon arrival at the event.

#### Consequences of not respecting access to controlled areas:

Any accredited person that is not respecting the access to the controlled areas will be verbally warned and asked to leave the zone. Failure to do so might result in loss of accreditation for the day, the event or in suspension and fines for the person concerned and/or the team concerned. The decision for the removal of the accreditation lies with the World Archery Secretary General or in his absence the Event Director. For consequences beyond the event, the matter will be sent to the Board of Justice & Ethics.



### **Accreditation Upgrade Form**

Copy for Member Association

Athlete requesting the upgrade:	World Archery ID:
Member Association:	
Member Association allowing the upgrade:	
(the requesting athlete will only be allowed to assist the team	members belonging to the Member Association that accepts the upgrade)
l,,	of, allow
to act as a coach for us at the f	following event
Signature:	
	alid for the duration of the event only, as long as the Team allowing the upgrade has athle um authorised numbers of officials on the field is respected. In case of misuse, the upgrade ca
Payment of made on,	by
	Accreditation Number:
Copy for World Archery	
Athlete requesting the upgrade:	World Archery ID:
Member Association:	
Member Association allowing the upgrade:	
(the requesting athlete will only be allowed to assist the upgrade)	team members belonging to the Member Association that accepts the
l,,	of, allow
to act as a coach for us at the f	following event
Signature:	
Payment of, made on,	by
Signature:	Accreditation Number: