



18 – 21 June 2021

TEAM MANAGERS

BOOKLET

The Team Managers Meeting will take place in the

Charléty Stadium - Salle Charpy

on 18 June 16:00-17:00 hrs

All Team Managers are requested to attend this meeting
(maximum 2 representatives per country)

Teams without a Team Manager are advised to send one of
their athletes to the meeting

Please read this document upon receipt
and BRING it with you to the Team Managers Meeting

Version 1.1 – 16 June 2021

As President of the Organising Committee it is my pleasure to welcome all participating athletes, officials to the Final Qualification Tournament and to the third stage of the 2021 Hyundai Archery World Cup, in Paris.

I am sure that all participants, athletes, officials and media representatives will enjoy this exciting competitions and all athletes will demonstrate their great skill, competitiveness and fairness at this event.

For several months our committee is working hard to host all of you in the best conditions, despite the very special environment due to the pandemic. After long and hard negotiations, the French authorities allowed us to host the delegations without quarantine, thanks to the health bubble and the strict protocol, we are setting up for this event. Our main focus is on having athletes compete in a safe and healthy environment and I ask all of you to cooperate with us as much as you can. Despite that we have to forbid movements outside of the venue and the hotel, we hope that our hospitality will make you want to come back in 2022 and give you the opportunity to visit the magnificent City of Paris.

I wish you all a very pleasant stay and the best of luck!

Mr. Jean-Michel Cléroy

CO France Tir à l'Arc President

France Archery Federation President

Contents

Important dates for the outdoor season	5
Important telephone numbers	5
3. Technical aspects of the competition (HE + Chair of Judges)	6
3.1. Number of participants per category (Number of Member Associations: 25)	6
3.2. Competition programme	6
3.3. Practice	6
3.4. Equipment inspection:	7
Athletes Lounge	8
Athletes Stands	8
3.5. Qualification round	8
3.6. Individual elimination round	8
3.7. Team elimination round	8
3.8. Individual and team medal matches	9
3.9. Appeal procedure (Form attached)	9
4. Technical matters (HE + Chairman of Judges)	9
4.1. Timing control system	9
4.2. Results system	9
4.3 Rules that apply in this event	10
5. Logistical aspects (OC)	12
5.1. Transportation	12
5.2. Meals during the event	12
6. Protocol and ceremonies (OC)	13
6.1. Medal ceremonies	13
7. Medical related issues (Medical representative)	13
8. Clean Sport	13
8.1 Anti-Doping control	13
8.2. Alcohol test	13
9. Other matters of importance (WA HE)	13
Information about the Archery Venues	15
Appeal Form	16

Agenda of the Team Managers meeting

Roll call of all attending nations (HE)

Opening

- Brought to order by the World Archery head of events and marketing (HE), Mr. T. Aubert
- Introduction of the panel, by World Archery HE, Mr T. Aubert
- Welcome speech, by Organising Committee

2) Introduction of Officials (HE)

- Organising Committee members, by Sebastien Flute
- Tournament Judges Commission, by the Chairman of Judges
- Director of Shooting, by the Chairman of Judges
- Jury of Appeal, by World Archery HE

3) Technical aspects of competition (HE + Chairman of Judges)

- 3.1. Number of participants per class
- 3.2. Competition programme
- 3.3. Practice-training
- 3.4. Equipment inspection
- 3.5. Qualification round & scoring information
- 3.6. Individual elimination round
 - 3.6.1. Recurve
- 3.7. Team elimination round
 - 3.7.1. Recurve team
- 3.8. Individual finals round & team finals round
- 3.9. Appeal procedure (Form attached)

4) Technical matters (HE + Chairman of Judges)

- 4.1. Timing control system
- 4.2. Results system
- 4.3. Rules that apply in this event.
 - 4.3.1. The ranking (World Archery Ranking)
 - 4.3.2. Dress regulations
 - 4.3.3. Athletes must have at least 6 arrows during Finals (Rule Book 3 – 13.2.1. – bullet point 3)
 - 4.3.4. Individual alternate shooting (Rule Book 3 – 13.6.2.)
 - 4.3.5. Individual shoot-off (Rule Book 3 – 14.5.2.2.)
 - 4.3.6. Team shoot-off (Rule Book 3 – 14.5.2.3.)
- 4.4. Accreditation cards for 2021

5) Logistical Aspects (OC)

- 5.1. Transportation: venue, airport, etc.
- 5.2. Meals, during practice, qualification rounds, finals...

6) Protocol and ceremonies (OC)

- 6.1. Medal ceremonies and mixed zones

7) Medical related issues (Medical representative)

8) Clean Sport (Medical representative)

8.1. Doping control

8.2. Alcohol test

9) Other matters of Importance (World Archery HE)

10) Questions from Team Managers

11) Closure (ED)

Important dates for the outdoor season

Date:	Event:	Entry Deadline Type
19 July 2021	World Archery Youth Championships – Wroclaw	Final
1 August 2021	Hyundai World Archery Championships – Yankton	Preliminary

Important telephone numbers

Organization Management

Jean-Michel Cleroy

+33 7 79 55 74 03

Laurence Frere

+33 6 82 93 42 71

Finances

Julien Megret

+33 6 48 40 92 51

Hotel and Accommodation

Clara Bussignies

+33 6 65 01 26 94

Transport Manager

Kevin Assad Bussière

+33 6 72 66 08 68

Medical Care

COVID – Luc Lenglet

+33 7 64 35 86 15

Dr Jacques Petitjean

+33 6 61 18 11 27

Technical Requirements & Field Manager

Sébastien Flute

+33 6 07 61 33 91

Press Officer

Julien Rossignol

+33 6 82 93 42 55

Olivia Teboul

+33 6 80 10 62 62

Tournament Judge Commission Chairman

Graham Potts

+ 44 778 638 4021

Director of Shooting

Anthony Hillairet

+33 6 83 25 27 21

World Archery Judges

Xiuzhi Zhang (Deputy Chairperson of Judges)

+ 47 90 852 157

Cesar Ivan Araujo Llanes

Kristina Anna Reitmeier

Bjarne Strandby

Christina Tiflidou

Jury of Appeal:

To be announced on the day of the Team Managers Meeting

WA Results & Technology Team:

Matteo Pisani

World Archery Communication:

Chris Wells

World Archery Clean Sport Supervisor:

Fiammetta Scarzella

Points to clarify**3. Technical aspects of the competition (HE + Chair of Judges)****3.1. Number of participants per category (Number of Member Associations: 69)**

Recurve Men	Individual:	153 (1/48)	Teams:	39 (1/12)
Recurve Women	Individual:	105 (1/48)	Teams:	28 (1/12)

*Updated 11 June 2021***3.2. Competition programme**

The latest competition programme will be provided 1 week prior to official practice on the World Archery website. Any official competition schedule will have the version number, date and time printed on it.

Latest version of the Competition Schedule at the moment of writing the Team Managers Booklet is v.1.1 (16 June 2021, 12:45 UTC).

3.3. Practice

The training range is 50 meters away from the qualification and elimination field.

Practice range will open on 17 June and will close on 26 June.

Daily schedule: 08:30 – 18:00 (14:00 on 25 and 26 June). The training will be divided into sessions of 1:30 each. One training session is allocated per day for each archer from 17 to 20 June. From 21 June, you will need to be registered with the organisation to have access to the training field.

- The qualification and elimination round venue will be used as the practice facility for the

athletes competing in the finals on 19, 20 and 21 June.

Practice fields and qualification fields are located at the same address: Charléty Stadium, 99 boulevard Kellermann – 75013 Paris - France

Official Practice 18 June

- 09:00 – 12:00 for recurve men. Shooting will be organized in AB-C odd targets A-C even targets for men.
- 14:00 – 17:00 for recurve women. Shooting will be organized in A/C format for women

Qualification round practice

- 3 ends of 4 minutes' practice on the Field of Play for qualification to immediately follow once the field is reset.
- Non-competing athletes can use the practice field, located close to the qualification competition field with previous authorization for health protocols
- Transportation is available for athletes between the competition venue and the official event hotel. Schedule will be displayed in the official event hotel lobby.

3.4. Equipment inspection:

- Friday 18 June, during official practice.
- Teams will be announced in (English) alphabetical order by the DOS.
- All teams are to wear their team uniform with their name and have their valid accreditation.
- Spare equipment must also be brought for inspection.
- Team managers are to check the details of their athletes such as, name, date of birth is correct beforehand.
- Inform the Judge if details are not correct and the Judge will inform World Archery Results Team.
- Instructions to use the tablet scoring system will be carried out if requested.

Athlete (back) Numbers:

- Athlete numbers will be issued on the day of the qualification round (with the score cards) during practice.
- Athlete numbers must be worn on the quiver or thigh, facing the waiting line while shooting.

The Environment:

- Team managers, please instruct your team members to use the litter bins located on the competition, practice ranges and common areas at all times.

Water:

- In an effort to protect the environment, provided metal bottles by the LOC will be filled from water fountains displayed in the different areas of the venue with – Eau de Paris -. The LOC wants to have a 0% plastic event.

Non-Smoking

- This is a non-smoking event.
- Smoking is forbidden inside public buildings and all competition and training areas. This also includes electronic cigarettes, refer to book 3, Art.12.8.

Athletes Lounge

- The members of the delegations will have access to the athletes lounge to rest and have a dedicated coffee and events shop.

Athletes Stands

- The Paris Stage is one of the first events in France open to spectators. The members of the delegations will not have access to the same stands because of the health protocol allowing no contact outside the health bubble. They will have their dedicated stands reachable from the competition field.

3.5. Qualification round

RECURVE MEN – 19 June, morning (09:00 – 12:30)

AB-C odd targets A-C even targets for men

70m Round (72 arrows)

RECURVE WOMEN – 20 June, morning (09:00 – 12:30)

A/C format

70m Round (72 arrows)

3.6. Individual elimination round

- Target faces will **NOT** be changed after practice arrows. Please instruct your athletes to mark all arrow holes during practice.
- Matches will start as soon as the field is ready.
- Matches at the start of each session will begin on time. Proceeding matches will follow up on the immediate completion of the prior match. Athletes should be alert and prepared for their matches to start slightly earlier than scheduled.
- In case of a bye, athletes may be allowed to shoot on their own target, provided the competition schedule allows. If the competition schedule allows, no score will be recorded or displayed and athletes shooting their bye must respect the DOS timing and signals of the competition. Recurve athletes are permitted to shoot 3 sets of practice.
- The top 8 individual ranked athletes from the qualification round will progress directly to the 1/16 finals.
- There will be no alternate shooting during the preliminary elimination rounds.

3.6.1 Individual elimination

Current World Archery rules will apply for individual elimination.

Since 1 January 2021, the rule of double shoot off has been abrogated. All ties (cut when applicable, 8th position and match shoot offs) will be resolved by a one arrow shoot-off closest to the centre.

3.7. Team elimination round

- No alternating shooting for 1/12 and 1/8 rounds.
- All matches from quarterfinals until gold medal match will be shot on final venue in alternated format
- Byes allowed to shoot where schedule allows it.

3.7.1. Recurve team

- Up to 4 sets of 6 arrows, 2 arrows per athlete (70 m, sets system)

3.8. Individual and team medal matches

- Saturday 19 June – RECURVE men’s team
- Sunday 20 June – RECURVE women’s team
- Monday 21 June – RECURVE Individual women and men

Finals to be staged at the Charl  y Stadium, 99 boulevard Kellermann – 75013 Paris – France.

- Venue for finals will have one “Warm Up” field:
 - Located in the right side of the final field
 - The area will have water, tents, chairs and tables.
 - Will be open 1 hour before the start of competition.
- Athletes are not permitted to use scopes on the finals FOP.

3.9. Appeal procedure (Form attached)

- An Appeal form is attached to this document (see attached after this chapter, Appendix 1).
- In case of an intent to appeal or an actual appeal, the times indicated on the Appeal form must be considered.
- Appeal forms should be given to the Chairman of the Tournament Judge Commission or to their deputy.
- A fee of 50 USD (or 50 EUR) must be paid to the Chairman of the Tournament Judge Commission, for the appeal to be valid.
- If the appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the appeal being rejected, the fee will not be returned.

4. Technical matters (HE + Chairman of Judges)

4.1. Timing control system

- LONGINES Timing equipment will be used for timing and scoreboards.

4.2. Results system

- Qualification Round - scoring will be completed by athletes. One athlete records, on the official paper based score sheet, the scores of all other athletes on that target. At the same time, another athlete, on that same target, will enter all the scores of the athletes on that target into the scoring tablet.
- Scorecards MUST be signed by both the athlete and the scorer, have all the totals mathematically correct with the 10s+Xs and X count fully completed. Any scorecards where the 10s+Xs and X count are not completed a “0” will be given for the total of 10s+Xs and X count for that athlete. Any score cards not signed or the score total is missing will result in disqualification.
- Elimination Round – scoring will be completed by athletes. One athlete/team records the arrow values of both athletes/teams on the paper score sheet. While at the same time, the other athlete/team inputs the arrow values into the scoring tablet. Both athletes/teams should verify that all scores are written and entered correctly before returning back to the shooting line.
- At the end of the match, the scorecard must be fully completed and signed by the athletes (or agent/judge in the case of finals) involved in the match.

- Scoring tablets will be used during the Qualification and Elimination Rounds, but not in the Finals. Mr. Matteo Pisani (World Archery head of technology) is responsible for the results of the event.
- **IMPORTANT NOTE: There will be internet access in the official hotels and at the venue. Because of this we will not distribute any printed results and information. There will be no pigeon boxes on the field.**

4.3 Rules that apply in this event

4.3.1. The rankings

- The World Rankings (<https://worldarchery.sport/world-ranking>) are updated every two weeks.

4.3.2. Dress regulations

- Athletes, officials and staff should wear the appropriate clothing having the correct appearance when on the field during competition. Open-toed shoes or camouflage clothing, accessories or archery equipment are not permitted.
- Athletes, team officials and technicians should wear their national team uniforms and sports shoes having the same appearance as per the division, following World Archery rules.
- During finals with TV coverage, undershirts, compression shirts or sleeves may be used on condition that they match the team uniform colours or are white. Under shirts and sleeve may include design, names or markings but the predominant colour should be white or the colour of the uniform.
- We would like to remind all teams that athlete names and country names or codes are mandatory on the back of their national team uniform shirts when participating in World Archery events.

4.3.3. Athletes must have at least 6 arrows during Finals (Rule Book 3 – 13.2.1. – bullet point 3)

- In the Finals Rounds (individual matches, alternating shooting,) each athlete shall shoot on a separate target butt and shall not go to the target to score and collect the arrows. Each athlete shall appoint an athlete's agent who shall observe the scores recorded and withdraw the arrows. The arrows shall be returned to the athlete at the completion of every end/set after the second end/set.

4.3.4. Individual alternate shooting (Rule Book 3 – 13.6.2.)

- When there is individual alternating shooting, athletes competing shall go to the shooting line upon the 10 seconds alerting signal. At the end of the 10 seconds, one sound signal shall start the 20 second shooting period for the first athlete in the match. As soon as the first arrow is shot and the score is posted or the time runs out, the countdown clock for the opponent athlete is started to indicate the appropriate 20 second shooting period to shoot one arrow. The athletes of the match shall continue to alternate their shots following the countdown clock visual signal until each athlete has shot his three arrows or the athlete is sure he can no longer win the match. The losing athlete may then vacate the shooting line and congratulate the winner.
- If the time runs out a sound signal shall indicate to the other athlete/team the start of his/their time period or the end of the end/set.

4.3.5. Individual shoot-off (Rule Book 3 – 14.5.2.2.)

Individuals :

- *A single arrow shoot-off for score in Indoor and Outdoor;*

- If the score is the same the arrow closest to the centre of the target face shall resolve the tie and if the distance is the same, successive single arrow shoot-offs, until the tie is resolved.
- If both athletes miss the scoring area of the target, both athletes will shoot an additional arrow.

4.3.6. Team shoot-off (Rule Book 3 – 14.5.2.3.)

- A three-arrow shoot-off for score, a single arrow by each team member;
- If the score is tied, the team with the arrow closest to the centre shall win;
- If still tied the second arrow (or third) closest to the centre shall determine the winner.

4.4 Accreditation cards rules for 2021 and the future

Rule Book 2 – 3.8 Accreditation

- 3.8.1.1. Proof of accreditation shall be carried at all times on the competition area and shall be shown on request of appropriate officials.
- 3.8.1.2. Only holders of appropriate accreditation shall be allowed onto the relevant parts of the competition area.

Accreditation Card



Lanyard



Accreditation card:

- Athletes and team officials, registered in WAREOS, will be issued a World Archery accreditation and lanyard. Please ensure all details are correctly entered in WAREOS.
- **Only one** accreditation will be issued, with a lanyard, for all the 2021 season. Athletes and team officials should bring their accreditation to all World Archery events such as, World Championships, Hyundai Archery World Cup stages and the Hyundai Archery World Cup Final.
- Accreditation will consist of, a photograph, full name, role, category/bow discipline, country of representation, individual World Archery ID code and access privileges.
- All accreditations will need to be validated and activated on site at each of the separate World Archery events.
- There is a QR code on all accreditations that will be scanned to enter and exit the competition areas.

Accreditation office:

Accreditation office will be open from Thursday 17 June at 8:00 – at the LOC and Accreditation Office located inside the Stadium.

Please note that accreditation time is taking longer than usual due to the follow up of participants' protocol and testing.

Photographs:

- Will be taken on venue the day prior to official practice. For athlete who do not already have one.
- For a valid photograph, persons are to smile and wear their official Member Association team

uniform. No hats or sunglasses can be worn.

- Photos are used for both event accreditation and website biographies.
- Athletes and team official profile photographs expire after 24 months. Athletes and team officials whose photographs have expired will be contacted to schedule a time during the week to retake the picture, in order to avoid affluence and gathering at accreditation booth.
- Any athlete or official that desires to update their photograph in the system can go to the accreditation area to do so during the competition week.
- To avoid affluence at the accreditation area and ensure social distancing, teams who need to have pictures updated will have will be contacted to define a time slot during the week to have their picture taken.

Lost/Damage/Replacement costs:

- For those persons that unfortunately forget to bring, damage or lose their accreditation, can purchase another accreditation from World Archery accreditation area at the event for the cost of 30 CHF (EUR/USD or local currency will be accepted, at a rate to be displayed on site).

Upgrade card:

- An upgrade card can be allocated to another athlete or accredited person to perform the role of coach for a specific athlete at that particular event.
- Upgrade cards (serial numbered) are individually allocated/valid to an individual person for a particular event athlete/team. As soon as the athlete/team is out of the competition, the upgrade card is no longer active.
- For an upgrade card to be issued, an Accreditation Upgrade Form (AUF) needs to be completed and signed by the Team Manager, President or Secretary General of the Member Association of the athlete/team to be coached. This form can be completed in advance in WAREOS or on venue.
- Each upgrade cards costs 30 CHF (EUR/USD or local currency will be accepted, at a rate to be displayed on site).
- Number of upgrade cards available for teams without any official shall remain in the limits set by World Archery rule (*Book 2, Chapter 3, Article 3.7.3.3.*)¹. Remember, as stated in the World Archery rules, only 1 accredited team official per athlete is allowed with a maximum of 4 officials if a team has more than 4 athletes competing on the field of play.
- **Due to the current restrictions in place with regards to COVID-19 pandemic, upgrade cards will only be delivered to teams who do not have any official registered to the event.**

5. Logistical aspects (OC)

5.1. Transportation

- Daily transportation information and schedules will be placed at the competition field and notice boards at all the official event hotels.

5.2. Meals during the event

- Breakfast in all the hotels: 06:00–09:00
- Lunch will be served at the archery venue: 11:30–14:30

¹ The number of officials that may be entered by a Member Association is limited. At World Championships or World Ranking Events, the number of officials will be limited to 50% of the number of athletes registered rounded up.

- Lunch will NOT be served at the hotels.
- Dinners in all the hotels: 18:30 – 21:30
*Times will adjust to the competition schedule as and when required.

Meal areas will be designed to have a maximum of 6 people per table, which is a regulation in France, please respect this at all times. Please also make sure that those 6 people are from the same country / delegation for tracing purposes.

6. Protocol and ceremonies (OC)

6.1. Medal ceremonies

- All athletes involved in the ceremonies are requested to go to the gathering point by the athletes' entrance to the main FoP, equipment can be stored in the staging area until the end of the corresponding victory ceremony.
- Medal ceremonies will be conducted immediately after the interview of gold medal winner of each category during the days of the finals (please check the competition schedule).
- Athletes are requested to proceed straight to the mixed zone or the ceremony area.

Mixed zone and press conferences:

- Interviews will take place at the Mixed Zone and athletes will be requested to pass through the mixed zone to speak with the media.

7. Medical related issues (Medical representative)

- First Aid services will be available from 18– 27 June at the archery venues.
- In cases of emergencies in official hotel, please contact the reception desk at the hotel.
- The closest hospital for emergencies is the Hôpital du Kremlin Bicêtre - 78 Rue du Général Leclerc, 94270 Le Kremlin-Bicêtre – 24/24 open – Tel : +33 1 45 21 21 21
In France the emergency phone number for foreign people is 112.

8. Clean Sport

8.1 Anti-Doping control

- Anti-Doping control will follow World Archery rules (World Ranking events).
- Athletes should bring their passports and/or accreditation cards to the anti-doping control station if selected for a test.

8.2. Alcohol test

- Athletes and officials should also be available for random alcohol testing during the competition, following World Archery rules.

9. Other matters of importance (WA HE)

- Accreditation cards must be in your person at all times in the practice and competition areas.
- Only athletes scheduled to compete at certain stages of the event are permitted on the Field of Play, together with one coach/official.
- In order to improve the standard of our events, athletes and team members are kindly requested to complete the online event evaluation questionnaires when they receive the email from World Archery.

Testing:

- Every person accredited has been tested prior receiving his/her accreditation.
- LOC will organise between 300 and 800 antigenic and PCR tests per day at the official hotel and on the competition venue. A total of 6000 tests will be made on the TQO and World Cup. Teams will have to register in order to attend tests. It is the responsibility of the appointed people to make their way to the testing facility and have their tests done. These tests will not deliver any certificate.
- A test fee of 70 EUR shall be booked through WAREOS, which covers all necessary tests throughout the event, including the return test with certificate.

Internet access and additional hotel charges:

- Internet access will be free of charge in the rooms and lobby of official hotels.
- All other hotel expenses including laundry and minibar, etc will be covered by the participants themselves.

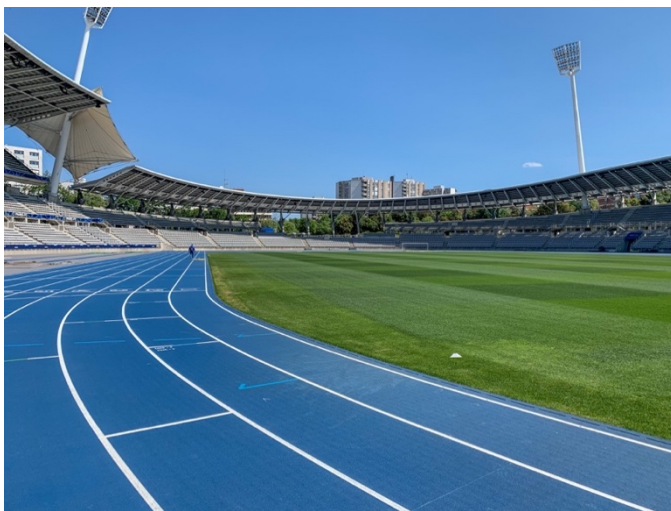
10. Questions from Team Managers

11. Closure (HE)

- Closure

Information about the Archery Venues
QUALIFICATION, ELIMINATIONS AND FINALS:

Charl y Stadium, 99 boulevard Kellermann – 75013 Paris - France





Appeal Form

This is an intention of Appeal
This is an appeal from
(please tick appropriate box)

Appeal Fee

- 50 USD
- 50 CHF
- 50 EUR

Team Manager of the following country: _____

Name of the Team Manager: _____

Team (please name country) : _____

Individual person (name) : _____

Other (please specify) : _____

This appeal is against: _____

Description of Appeal or Protest:

I believe this action is against the following rules (state article if known): _____

Signature: _____ Print Name: _____

Article 3.13.3.1:

An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, shall be expressed in writing and lodged with the chairperson of the Tournament Judge Commission within five minutes of the end of the relevant round or match, whichever applies. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first.

Article 3.13.8:

Jury decisions shall be minuted and reported to the appellant, the chairperson of the Tournament Judge Commission and the organisers before the beginning of the next stage of the competition or before the awarding of prizes.

3.13.4

Amount paid is reviewed and determined by the World Archery Executive Board on an annual basis.

Received on: ____/____/____ Time: _____
by Chairperson of the Tournament Judge Commission

Signature: _____ Name in printing: _____

