**TO ALL World Archery Member Associations**

Dear President,

As Chair of the Local Organising Committee (LOC) of the 2023 VERONICA’S CUP to be held in Kamnik, Slovenia on 12-14 May 2023, I would like to invite you all to be part of one of the most important archery events to take place in Slovenia in 2023.

Kamnik, a town embraced by the Kamnik-Savinja Alps, is considered one of the most beautiful medieval towns in Slovenia.

The first written sources about Kamnik go back to 1229. The two castles of Kamnik, Mali grad and Stari grad, were mentioned even earlier. The town boasts a rich Franciscan Library, where about 10,000 volumes of books printed before the end of the 18th century are kept. Šutna is the most beautiful street in the town, featuring typical signboards and other signs of the lively craft activities in the past.

Veronica’s Cup and Kamnik are also known as the traditional very well organized competiton with one of the most beautiful scenery behind the targets.

Sincerely yours,

**Gregor Končan**

**Organising Committee Manager**

Important Dates

Please find enclosed information regarding the details of this event and how to complete registration. To register participation, please complete all the necessary sections in WAREOS/OPEN WAREOS (<https://extranet.worldarchery.sport>) within the deadlines listed below:

* Start date for online registration WAREOS 01 January 2023
* Preliminary Entries 12 February 2023
* Final Entries 21 April 2023
* Late entries fee 06 May 2023
* Hotel Reservation 21 April 2023
* Transportation 21 April 2023
* Visa Support 10 April 2023
* Final Hotel Reservation & Payment 21 April 2023
* Full refund cancellation deadline 21 April 2023

Please respect the stated deadlines.

CATEGORIES

|  |  |  |
| --- | --- | --- |
|  | **RECURVE** | **COMPOUND** |
|  | MEN / WOMEN**(RM/RW)** | UNDER 21 MEN / UNDER 21 WOMEN**(RU21M / RU21W)** | UNDER 18 MEN / UNDER 18 WOMEN**(RU18M / RU18W)** | MEN / WOMEN**(CM/CW)** | UNDER 21 MEN / UNDER 21 WOMEN**(CU21M / CU21W)** | UNDER 18 MEN / UNDER 18 WOMEN**(CU18M / CU18W)** |
| **INDIVIDUAL** | YES | YES | YES | YES | YES | YES |
| **TEAM** | YES | NO | NO | YES | NO | NO |
| **MIXED TEAM** | YES | NO | NO | YES | NO | NO |

PRELIMINARY PROGRAMME

|  |  |
| --- | --- |
| **09 MAY 2023**Tuesday**10 MAY 2023**Wednesday | Arrival of participantsUnofficial practice available (practice field)Arrival of participantsUnofficial practice available (practice field) |
| **11 MAY 2023**Thursday | Arrival of participants *(all day)*Unofficial practice available (practice field) *(morning session)*REGISTRATION (competition field) *(afternoon session)***Official Practice + Equipment Inspection** (competition field) *(afternoon session)* |
| **12 MAY 2023**Friday | **Qualification Round** (Recurve, Compound) |
| **13 MAY 2023**Saturday | **Individual Eliminations** (Recurve, Compound) |
| **14 MAY 2023**Sunday | **Final Rounds + Medal Matches** (Live TV)**Award ceremonies** |
| **15 MAY 2023**Monday | Departure of teams |

**NOTE:** This preliminary programme is subject to change according to participation and TV requirements. All changes will be published and distributed in good time.

PRELIMINARY & FINAL REGISTRATION

All entries, accommodation reservations, transport needs, flight arrival/departure information and visa invitation letter requests are to be completed using the World Archery Online Registration System WAREOS and OPEN WAREOS. These systems now handle the entire registration process for this event. No entry forms, hotel reservations or transportation forms will be accepted.

**Member associations** can login to WAREOS at <http://extranet.worldarchery.sport> with the username and password assigned by World Archery. After entering WAREOS, selecting the event from the list will allow a member association to register their athletes. Select/press the “Entries” button to see the list of categories in the event. Select/press the “category” to enter the athlete and official numbers/details participating for that event. A WAREOS User Manual can be downloaded in PDF format (English) upon login.

**Other athletes / Club archers** (not competing as country but only as club) can register on Open WAREOS at <http://extranet.worldarchery.sport> with their username and password if already registered in the past or register to get the log in details if it’s the first time. After the creation of the profile, follow the instructions to register to the event.

Contact wareos@archery.sport with any questions regarding **technical problems on WAREOS**. For any question regarding the organisation of the event (transport, accommodation, meals, invoices, visa etc.) please contact **directly the LOC**.

Athletes from a minimum of 4 different Member Associations shall be registered and participate in the event. Entries should be completed using WAREOS / Open WAREOS.

Start date for online registration using WAREOS/Open WAREOS **01 JANUARY 2023**

End of Final registration using WAREOS/Open WAREOS **21 APRIL 2023**

Please respect the stated deadlines.

Member Associations can only use WAREOS to make any changes or amendments to entries and will be able to do so at any time. An email will automatically notify the Organising Committee and Member Association of any changes made in WAREOS.

**DRESS REGULATIONS**: Club Archers must respect WA rules (Book 1, point 3.22) in terms of uniform for the WA events. Club Archers cannot use any National Team uniform (neither of his country nor any other).

Club Archer must be present in the Official Practice Day when he will pick up his/her accreditation, confirm name and data given and pass the equipment inspection. The Club Archer is not allowed to miss the official practice and arrive directly to the qualification day. Travel plan should be arranged according to the schedule.

**ENTRY FEE**

Individuals: 90 € / archer

Officials: 0 € / person

Team: 80 € / team

Mixed Team: 80 € / team

Entry fees include daily local transport to and from the practice field to/from official hotels during the qualification, elimination and finals venues (timetable to be confirmed on site) from 12 MAY 2023 to 14 MAY 2023.

**ENTRY FEES IN NON-OFFICIAL HOTELS**

Individuals: 90 € / archer

Officials: 00 € / person

Team: 80 € / team

Mixed Team: 80 € / team

**PENALTY FEES TO BE PAID TO ORGANISING COMMITTEE**

Penalty fees for Late Entries (after final deadline):

100 € / archer

Penalty fees for not filling Preliminary entries

No penalty fee

Penalty fee for differences between preliminary and final entries:

\*If the difference between final and preliminary entries number is more than 4 athletes/officials.

No penalty fee

ACCOMMODATION & GENERAL INFORMATION

AMBIENT Hotel – 3 Star Hotel

* Single Room price: 95.00 EUR per room per day
* Double/Twin Room price: 145.00 EUR per room per day
* Board plan: half board (kosher, halal and other special meal

requests are available for additional 20 EUR per person per day)

* Check-in from 14:00
* Check-out 11:00
* Hotel website: www.ambienthotel.si
* Photo



SPORN Hotel – 3 Star Hotel

* Single Room price: 110.00 EUR per room per day
* Double/Twin Room price: 160.00 EUR per room per day
* Board plan: half board (kosher, halal and other special meal

requests are available for additional 20 EUR per person per day)

* Check-in from 14:00
* Check-out 11:00
* Hotel website: www.sporn.si
* Photo

KRONA Hotel – 3 Star Hotel

* Single Room price: 95.00 EUR per room per day
* Double/Twin Room price: 145.00 EUR per room per day
* Board plan: half board (kosher, halal and other special meal

requests are available for additional 20 EUR per person per day)

* Check-in from 14:00
* Check-out 11:00
* Hotel website: www.hotel-krona.com
* Photo

 

Rooms are allocated on a first come, first serve basis. Accommodation includes breakfast and dinner. Lunch will always be served at the archery venue.

* Final Hotel Reservation & Transportation before **21 APRIL 2022**

Important Note: Please refer to the accommodation pages above for detailed hotel information. Complete all necessary sections in WAREOS and make full payment for entries and accommodation by the specified deadlines. Bank transfers only, no credit cards will be accepted.

In addition, the LOC will be responsible to provide any event information at this hotel and provide transportation to the venues. Private vehicles can be used too.

**LUNCHES**

Lunches will be served on the shooting field from 12 MAY 2023 to 14 MAY 2023. Price for all 3 lunches together is 40 EUR.

Lunches before 12 MAY 2023 cost 15 EUR/day and will be served on the practice field.

PAYMENT CONDITIONS:

All fees should be paid in full before arrival!

To confirm hotels reservations, a minimum 50% deposit of the total amount is required to be bank transferred to the OC before **21 APRIL 2023**. Reservations after this date will be considered only according to availability.

The final outstanding balance shall be made bank transferred to the OC before **21 APRIL 2023**.

BANK DETAILS FOR ACCOMMODATION, TRANSPORTATION AND ENTRY FEES:

A/C Name: LOKOSTRELSKI KLUB KAMNIK

Address: CANKARJEVA CESTA 26

Telephone number: +386 40 507 893

City and Country: Kamnik, Slovenia

Bank: NOVA LJUBLJANSKA BANKA

Account Number: **SI56 0231 2001 3771 875**

Swift: **LJBASI2X**

Bank’s address: TRG REPUBLIKE 2

City: Ljubljana, Slovenia

**NOTE**: ALL PAYMENTS SHALL BE MADE IN EUR BY BANK TRANSFER. All bank charges will be paid by the participants. CREDIT CARDS are not accepted.

Cancellations & Changes

All cancellations and changes must be made through WAREOS / Open WAREOS:

* Cancellations received **before 21 APRIL 2023** a full refund of the deposit payment will be made.
* Cancellations received **after 21 APRIL 2023**, no refund will be given.
* Refunds will be processed after the event.
* Name changes to team officials or athletes (same category and division) will be accepted up to **two (2) days before official practice** without any additional charge or penalty fees.
* Should flight arrival details change last minute, please contact the Organising Committee using the details indicated in the team managers’ booklet.
* If a participant’s arrival is later than the original scheduled arrival date, the room will be charged from the date of the original booking in WAREOS.
* An email will automatically notify the Organising Committee and Member Association of any changes made in WAREOS.

ADDITIONAL INFORMATION

HEALTH REGULATIONS (COVID-19)

* Everybody should follow the Government/public health authorities measures (national and sport-specific regulations) and be aware of the travel restrictions
* For your information, Medical infrastructure/Hospital with proper care will be reachable within 15 minutes from the venue, where COVID-19 test can be done.

Medical emergency contact and location

Hospital: Zdravstveni dom dr. Julija Polca

Address: Novi trg 26, 1241 Kamnik

Phone: +386 1 831 86 00

Transportation

Transportation will be provided from **LJUBLJANA** airport to the official hotel, from two days before the official practice day and until two days after the closing day at 25 EUR price for one way trip. Local transport will be available between the official hotel, practice and competition venues. Transport timetables will be confirmed.

There will be an additional payment of 20 EUR per person, per day for transport between the practice venue and hotels from 07 MAY 2023 to 11 MAY 2023.

Weather

Temperatures in May are expected between 12 and 24 degrees Celsius.

Media Registration

Media representatives can apply for registration by emailing organization@veronicas-cup.org

Internet

Will be available in the official hotels for free (in hotel rooms and in the lobby). There will also be Wi-Fi available for access to results on venue.

Water

Each participant with receive clean bottles of water.

Visa

All participants who need an entry visa to Slovenia, will be required to complete the **Visa Support sections** in WAREOS by no later than **10 APRIL 2023**.

It is the applicants’ responsibility for supplying the necessary information, ensuring all details are up to date, correct and submitted by the deadlines specified.

In addition, all participants that require a visa are kindly requested to supply a copy of their latest/valid passport. Copies of each application can be uploaded on WAREOS. All passport copies and personal details entered/uploaded to WAREOS will be held securely and in the strictest of confidence and not shared with other parties.

LOC CONTACT

Name: Gregor Koncan

Email: organization@veronicas-cup.org

Language: English

Phone number with international extension: +386 40 507 893

web page: [www.veronicas-cup.org](http://www.veronicas-cup.org)

facebook [www.facebook.com/veronicacup](http://www.facebook.com/veronicacup)