

USER GUIDE:

World Archery Extranet

Frequent Asked Questions

April 2024 | Cecilia Viscarra Moser

1. [Extranet, Wareos and OpenWAREOS](#)
2. [Access to extranet and forgot password](#)
3. [Biographies/profiles in extranet](#)
4. [Change of member association and athlete team transfer](#)
5. [Duplicated profiles](#)
6. [Active vs. inactive biographies](#)
7. [Update member associations' section in extranet](#)
8. [Governance section](#)
9. [Officials and Staff section](#)
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11. [Membership section](#)
12. [Wareos tutorials](#)
13. [International Licence](#)
14. [Development support for coaches](#)
15. [Contacts](#)

What is the difference between extranet, WAREOS and OpenWAREOS?



Extranet: online multi-purpose tool. MA determine who can access the Extranet

Access for Member Associations, Organising Committees and World Archery Staff

4646

.....

Submit

Forgot Password

Inside Extranet is **WAREOS**: platform to register national team athletes to international events. It is the first page when member association user logs in extranet

2021 WAA Congress

Privileges

world archery asia

Dhaka (BAN)
2021-11-12 / 2021-11-12

Registration Opening Date: 2021-08-27
Preliminary Entries Deadline: 0000-00-00
Final Entries Deadline: 2021-10-14
Wareos Email: ctosetti@archery.sport
WAA_2021_Congress_invitation_v.1.0.doc
WAA_2021_Congress_invitation_v.1.0.pdf
Default timezone, when not otherwise specified, is UTC

Open South American Youth Championships

Summary
Privileges

world archery

Guayaquil (ECU)
2021-10-04 / 2021-10-09

Registration Opening Date: 2021-06-14
Preliminary Entries Deadline: 2021-07-31
Final Entries Deadline: 2021-09-15
Wareos Email: ctosetti@archery.sport

OpenWAREOS: separate system meant for individual athletes to register to events that have opened registration

Access for the Open Wareos Competitors or to register at an Open Wareos Competition

Veronica's Cup 2021 World Ranking Event - Kamnik (SLO)
From 7th May 2021 to 9th May 2021

Go to Open Wareos



Extranet and OpenWAREOS are linked, but still completely separate systems with separate functions

I've lost my credentials to access extranet, how can I get new ones?



Forgot password

If you remember at least your ID, then click "[Forgot Password](#)" and enter your credentials

You will receive an email from WAREOS with a temporary password that is valid for two hours

Use your ID and temporary password to log-in and assign a new password

If you do not remember your user ID or have an error message when you try to connect, please contact World Archery's Member Services (members@archery.sport); attach a print screen of the problem

A screenshot of a web form titled "Access for Member Associations, Organising Committees and World Archery Staff". It contains two input fields: the first contains the number "4646" and the second contains a series of dots representing a password. Below the fields are two buttons: a green "Submit" button and a dark grey "Forgot Password" button. The "Forgot Password" button is highlighted with a red rectangular border.A screenshot of a web form titled "Access for Member Associations, Organising Committees and World Archery Staff". Below the title is the heading "Send Credentials". There are two input fields: the first is labeled "ID" and the second is labeled "Email". Both fields have yellow bars covering the text. Below the fields is a large blue "Submit" button.



My ID number can be found in World Archery website under athletes' section



https://www.worldarchery.sport/profile/27969/robin-hood/biography



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🔍 robin hood

Country: All ▾ Categories: All ▾ Current: All ▾

WORLD RANKING ▲ NAME ◇

COUNTRY ◇

AGE ◇

CATEGORY

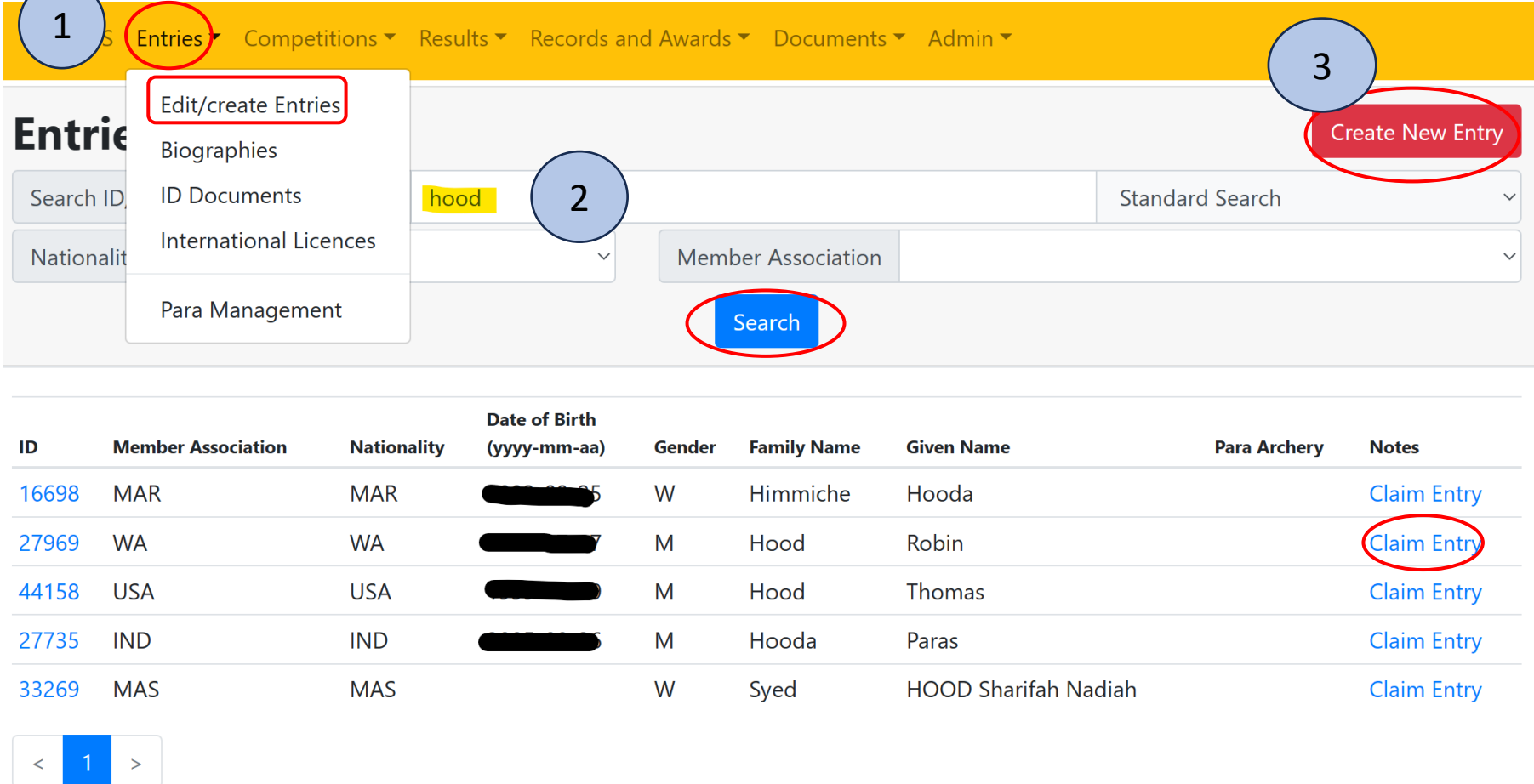


ROBIN HOOD

How can I add a person to extranet? (1)


1. First check if the person is in extranet! Go to Entries>Edit/create Entries
2. Search for the person you want to add by entering full or part of the name
3. In case there is no existing entry for that person then click on “Create New Entry” Watch tutorial video here:

<https://www.youtube.com/watch?v=Anla4NC24-c>



The screenshot shows the 'Entries' management interface. A yellow navigation bar at the top contains 'Entries', 'Competitions', 'Results', 'Records and Awards', 'Documents', and 'Admin'. The 'Entries' dropdown menu is open, showing options: 'Edit/create Entries', 'Biographies', 'ID Documents', 'International Licences', and 'Para Management'. The search area includes a search ID field with 'hood' entered, a 'Nationality' dropdown, a 'Member Association' dropdown, and a 'Standard Search' dropdown. A 'Search' button is highlighted. A 'Create New Entry' button is also visible. Below the search area is a table of members with columns: ID, Member Association, Nationality, Date of Birth (yyyy-mm-aa), Gender, Family Name, Given Name, Para Archery, and Notes. The table lists five members, each with a 'Claim Entry' link in the Notes column. A pagination bar at the bottom shows page 1 of 1.

| ID | Member Association | Nationality | Date of Birth (yyyy-mm-aa) | Gender | Family Name | Given Name | Para Archery | Notes |
|-------|--------------------|-------------|----------------------------|--------|-------------|----------------------|--------------|-----------------------------|
| 16698 | MAR | MAR | ██████-██-██ | W | Himmiche | Hooda | | Claim Entry |
| 27969 | WA | WA | ██████-██-██ | M | Hood | Robin | | Claim Entry |
| 44158 | USA | USA | ██████-██-██ | M | Hood | Thomas | | Claim Entry |
| 27735 | IND | IND | ██████-██-██ | M | Hooda | Paras | | Claim Entry |
| 33269 | MAS | MAS | | W | Syed | HOOD Sharifah Nadiah | | Claim Entry |

 If the person is with another federation, you can claim the entry and please contact members@archery.sport to inform about it. For athletes there is a procedure to follow (See **Team Transfer** slide)

How can I add a person to extranet? (2)

To create an entry, fill in all required fields in orange. Then, the button “Create Entry” will appear.

▶ Watch tutorial video here: <https://www.youtube.com/watch?v=Anla4NC24-c>

World Archery will approve change (might ask for clarification). If urgent, send an email to members@archery.sport

Entries

Close
 Standard Search ▼
 --- ▼ ▼

| | | | |
|----------------------------------|--|---------------------------|---|
| Nationality | <input type="text" value="SUI - Switzerland"/> ▼ | Member Association | <input type="text" value="SUI - Swiss Archery"/> ▼ |
| Family Name | <input type="text" value="Tell"/> | Given Name | <input type="text" value="Guillermo"/> |
| Date of Birth | <input type="text" value="01/01/1990"/> 📅 | Gender | <input type="text" value="M"/> ▼ |
| Name Order On Biographies | <input type="text" value="Given Name Family Name"/> ▼ | Wheelchair | <input type="text" value="No"/> ▼ |

| | | | |
|--|--|---|---|
| Personal Email | <input type="text" value="guillermo.tell@gmail.com"/> Privacy Policy 🔗 | Title (Mr, Doc, etc) | <input type="text"/> |
| Passport Family Name (only if different than Family Name) | <input type="text" value="Family Name"/> | Passport Given Name (only if different than Given Name) | <input type="text" value="Given Name"/> |
| Localized Family Name (using language specific characters) | <input type="text" value="Family Name"/> | Localized Given Name (using language specific characters) | <input type="text" value="Given Name"/> |

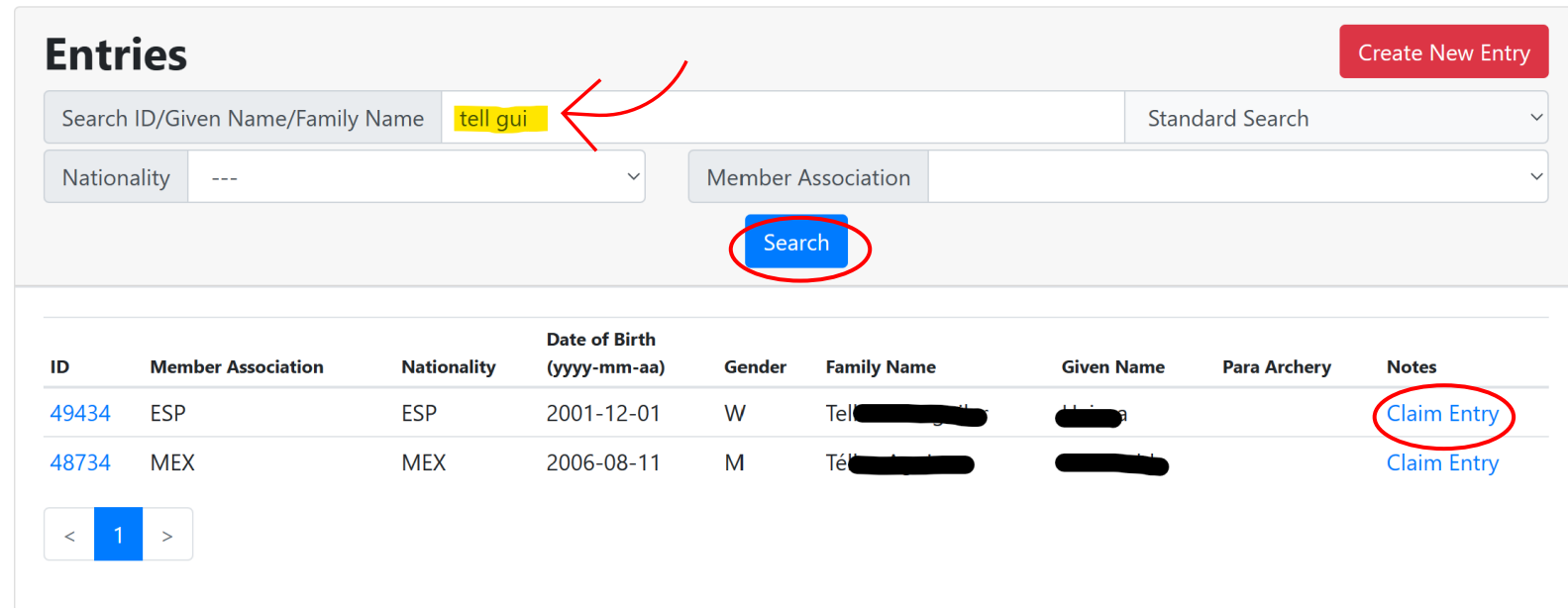


- Avoid using CAPITALS
- Don't forget Wheelchair field
- If using Title, avoid Sr. Sra. Team Manager, Licenciado, etc. only Mr. Ms. Mrs.
- Try to add personal/professional email.
General contact of the MA is not accepted

Our new coach is in extranet with other MA, how can I change it to our MA?

You can claim a person that is with another federation in extranet. However, if this involves an athlete, there is a procedure to follow (see **Team Transfer** slide). For any other function (staff, official, coach), then it is possible to claim an existing entry.

1. First check if the person is in extranet! Go to Entries>Edit/create Entries>Search by name
2. A list of people will appear. Then choose the correct one by clicking Claim Entry



Entries Create New Entry


Search ID/Given Name/Family Name Standard Search

Nationality Member Association

Search


| ID | Member Association | Nationality | Date of Birth (yyyy-mm-aa) | Gender | Family Name | Given Name | Para Archery | Notes |
|-------|--------------------|-------------|----------------------------|--------|----------------|------------|--------------|---|
| 49434 | ESP | ESP | 2001-12-01 | W | Tel [REDACTED] | [REDACTED] | | Claim Entry |
| 48734 | MEX | MEX | 2006-08-11 | M | Tel [REDACTED] | [REDACTED] | | Claim Entry |

< 1 >

 World Archery will approve change (might ask for clarification). Send an email to members@archery.sport to inform about the change indicating if this involves an athlete or a staff/official

What is the procedure for changing an athlete's national federation? (1)

- **Rule:** [Book 1, Art. 2.4](#)
- Applies to **athletes** – not to coaches, staff or member association's officials
- Athletes **shall not have represented** any other member association as a national team member **for at least one year before** the date of the competition
- If athlete has recently **changed nationality**, or acquired a new nationality, he/she **may not represent** the National Team of his/her new Member Association until **one year after such a change** or acquisition
- Three scenarios:
 1. Athlete resides in the requested country for at least one year before competing in the national team
 2. Athlete has more than one valid passport including a passport from the requested country
 3. Athlete has changed nationality to the requested country



WORLD ARCHERY
FÉDÉRATION
MONDIALE
DE TIR À L'ARC

Maison du Sport International
Avenue de Rhodanie 54
1007 Lausanne, Switzerland
Phone: +41 (0)21 614 30 50
Fax: +41 (0)21 614 30 55
E-mail: info@archery.org
www.archery.org

**STATEMENT OF ELIGIBILITY TO
NATIONAL TEAM**
Book 1, Article 2.4.

Athlete Request to Compete for National Team in International Events:

Name of Athlete: _____

Passports : _____ (submit copy of current passport(s))

Country for which Athlete desires to become a national team member:
_____ (the « Requested Country »)

Check as appropriate :

A. _____ I certify that I am eligible to compete as a member of the Requested Country's National Team because I (i) currently reside the Requested Country and have done so for at least one year before competing on the Requested Country's National Team (submit proof of residency regarding Requested Country) and (ii) have not represented any other County for at least one year before the competing for the Requested Country.

B. _____ I have more than one valid passport including a passport from the Requested Country. I chose to compete as a member of the national team of the Requested Country. I am eligible to compete as a member of the National Team for the Requested Country because I satisfy the requirements of Book 1, Articles 2.4.1 through 2.4.3.

C. _____ I have changed my nationality to the Requested Country and desire to become a member of the National Team of the Requested Country. I have not competed for the Requested Country for at least one year since acquiring the nationality of the Requested Country.

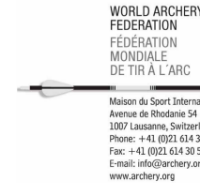
Athlete Signature : _____ Date : _____

What is the procedure for changing an athlete's national federation? (2)



Procedure

- If the athlete **has not** represented any other country in international competitions for **at least one year** before competing for the requested country, then:
 - [National Team Transfer Form](#) signed by athlete, releasing and requesting federation and support documents (passport/resident permit) need to be submitted to World Archery office (members@archery.sport)
 - Requesting federation shall claim the athlete in [Extranet](#) – do not create duplicated profiles!
 - World Archery staff will review documentation and approve changes if above criteria is met



Releasing Member Association Statement (required if « A » selected above):

The undersigned, being the Member Association of _____, authorizes the Athlete to represent the Requested Country in World Archery International Events as per World Archery Rules (Chapter 2, Article 2.4).
Check and complete as appropriate:

_____ (i) the last international event in which the Athlete participated as a member of the National Team of the undersigned was held from ___/___/_____ to ___/___/_____

or _____ (ii) the Athlete has not previously competed as a member of the undersigned's National Team.

Name of Releasing Member Association: _____

Date _____

President or Secretary General signature: _____

Requested Member Association statement:

The undersigned Member Association authorizes the Athlete to represent it in World Archery International Events as per World Archery Rules (Chapter 2, Article 2.4).

Date _____

President or Secretary General signature: _____

I've noticed that a person has more than one profile/bio, what to do?



If you notice that one person has more than one profile/biography:

- Verify if this is the same person
- Sometimes there is slightly different date of birth or the spelling of the name, verify the correct one
- Send an email to World Archery (members@archery.sport) with clear information:
 - ID numbers of duplicate entries
 - Correct information

| Country | Family Name | Given Name | Date of Birth | |
|-----------------|-------------|--------------|---------------|--|
| 32244 FRA (FRA) | Girardy | Yoan | 1985-09-09 | |
| 51096 FRA (SEN) | Girardy | Yoan Nicolas | 1985-09-09 | |

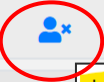
I see that some of our archers in the extranet are marked inactive, but they are active, how can we change this?






- Active/inactive status in the extranet indicates the participation of the person exclusively in international events.
- As soon as there has not been recent participation in such competitions, the system automatically indicates this field as “inactive”.
- This information is internal and will not affect archers’ registration to future events.
- This status does not take into consideration the participation in national competitions, and it is automatically updated.

Biographies

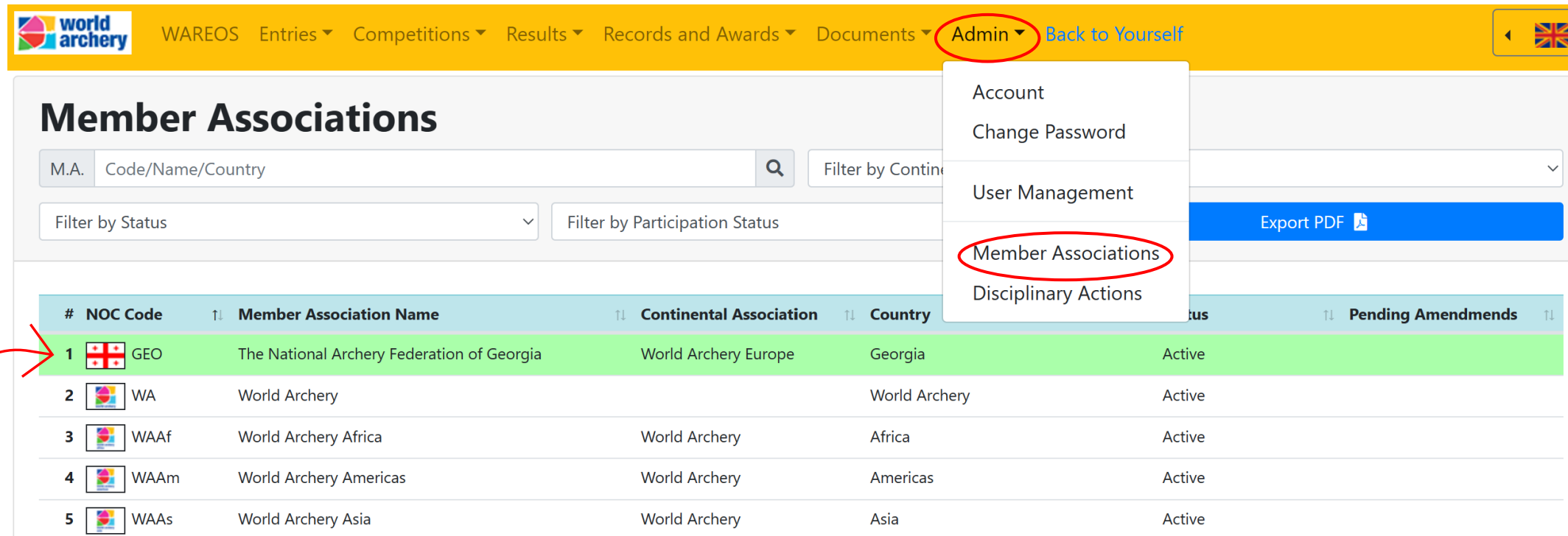
hood ro

| ID | Country | Family Name | Given Name | Date of Birth | |
|-------|---------|-------------|------------|---------------|---|
| 27969 | WA (WA) | Hood | Robin | 2010-07-07 |  |

Legend

-  Active
-  Passed Away
-  Inactive

How can I update my federation's section in extranet? (1)








WAREOS Entries ▾ Competitions ▾ Results ▾ Records and Awards ▾ Documents ▾ Admin ▾ Back to Yourself

Member Associations

M.A. Code/Name/Country 🔍 Filter by Continent ▾

Filter by Status ▾ Filter by Participation Status

Export PDF 📄

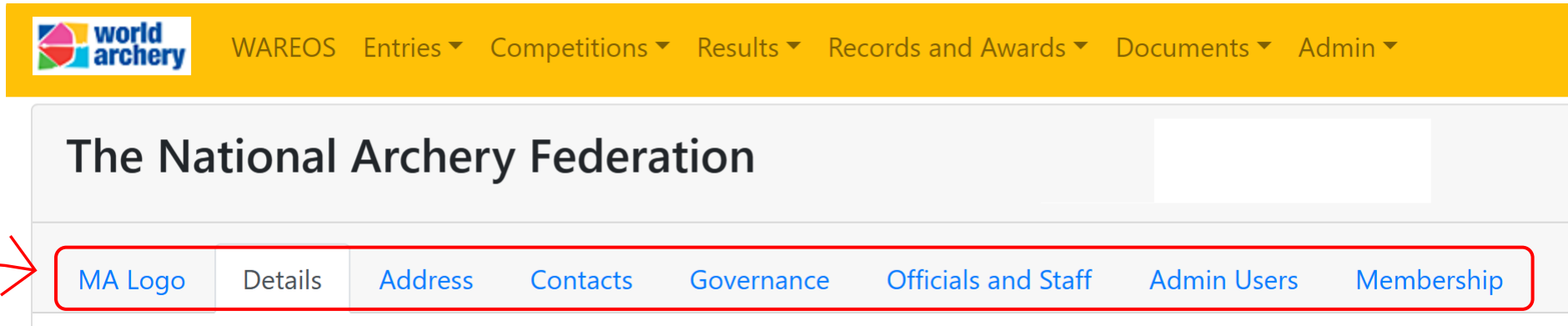
| # | NOC Code | Member Association Name | Continental Association | Country | Status | Pending Amendments |
|---|--|--|-------------------------|---------------|--------|--------------------|
| 1 |  GEO | The National Archery Federation of Georgia | World Archery Europe | Georgia | Active | |
| 2 |  WA | World Archery | | World Archery | Active | |
| 3 |  WAAf | World Archery Africa | World Archery | Africa | Active | |
| 4 |  WAAm | World Archery Americas | World Archery | Americas | Active | |
| 5 |  WAAs | World Archery Asia | World Archery | Asia | Active | |

Go to Admin>Member Associations> your federation will show on the top of the list

- It is important to have your member association's details updated in extranet as World Archery takes this information for communications, membership fee calculation, etc.
- Also, some data is publicly displayed in World Archery's website members' section:

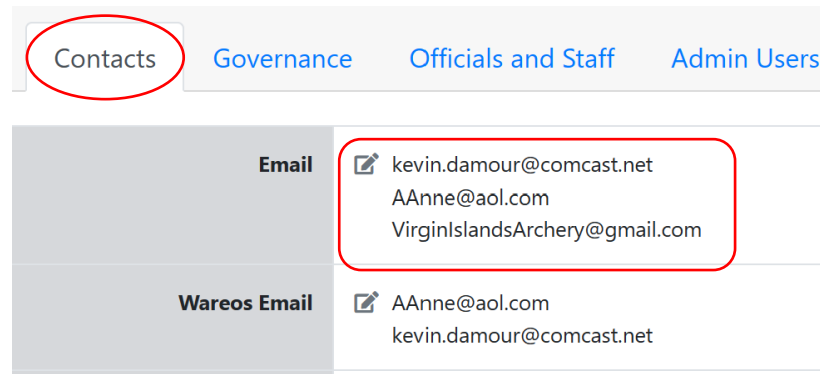
<https://www.worldarchery.sport/members>


How can I update my federation's section in extranet? (2)



There are 8 sub-sections from Member Association

1. **Logo:** send your file in vector format (.eps, .png) to members@archery.sport) to get it uploaded
2. **Details:** visible to other MA that access extranet
3. **Address:** please add GPS coordinates of your office.
4. **Contacts:** make sure that all emails are updates as you will receive general communications (World Archery newsletter, online calls with MA, announcements on licences, etc. You can add multiple emails



 Wareos Email is to receive automatic notifications from Wareos on events' deadlines, approved/rejected changes

How to update governance section in extranet?




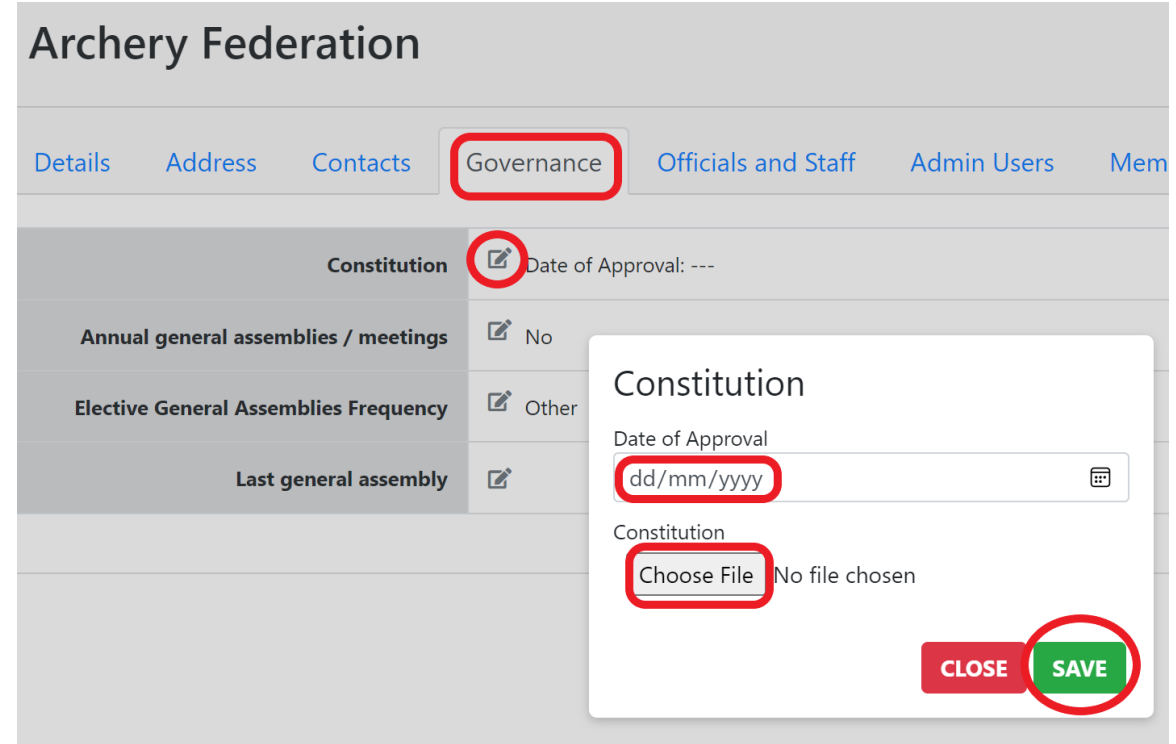
- Transparency is in line with **good governance principles** for institutional bodies within the Olympic movement
- Member associations' governance section in extranet displays:
 - PDF copy of **Constitution** (visible for its own federation – **not possible to see other MA's governance documents**)
 - PDF copy of **last general assembly minutes** (elective or not)
 - Information on frequency of **elective** and **annual general assemblies**
- Go to Admin>Member Associations>select your federation>Governance

| World Archery | | | | | | |
|--|-------------------------|---|--------------------------|-------------------|---|----------------------------|
| MA Logo | Details | Address | Contacts | Governance | Officials and Staff | Admin User |
| Constitution | | Constitution of 2019-12-01 (Uploaded: 2022-12-19) | | | | |
| | | Date of Approval: 2019-12-01 | | | | |
| Annual general assemblies / meetings | | Yes | | | | |
| Elective General Assemblies Frequency | | Every 2 years | | | | |
| Last general assembly | | 2022-03-13 | Not elective | | General Assembly minutes of 2022-03-13 - not elective | |





How to update governance section in extranet?

Procedure

- Go to Admin>Member Associations>select your federation>Governance
- Use pencil icon  to update information and always save your action before closing the pop-up window **SAVE**
 1. Upload constitution in **PDF format and in any language**, and indicate the date of approval
 2. Indicate if annual general assemblies/meetings (AGM) are held, by answering **Yes** or **No**
 3. Indicate if elective AGM are organised **yearly**, every **2** or **4 years** or with other frequency - according to your constitution
- World Archery staff will review information and approve / ask for clarification



The screenshot shows the 'Archery Federation' extranet interface. The 'Governance' tab is selected and highlighted with a red box. Below the tabs, there is a table with the following rows:

| | |
|---------------------------------------|---|
| Constitution |  Date of Approval: --- |
| Annual general assemblies / meetings |  No |
| Elective General Assemblies Frequency |  Other |
| Last general assembly |  |

A pop-up window titled 'Constitution' is open, showing the following fields:


- Date of Approval: (with a calendar icon)
- Constitution: No file chosen

At the bottom right of the pop-up window, there are two buttons: 'CLOSE' and 'SAVE' (highlighted with a red circle).



How can I add our new officials and staff in extranet?



Procedure

- Go to Admin>Member Associations>select your federation>Officials and Staff
- Use pencil icon  to update information and always save your action before closing the pop-up window **SAVE**
- Associations must enter information for the following officials and staff:
 - **President**
 - **Secretary General**Not mandatory but suggested for:
 - Treasurer
 - Executive Board Member
 - Media manager
 - Other

MA Logo Details Address Contacts **Officials and Staff** Admin Users Logs

| | |
|--------------------------|---|
| President + |  Mr Robin Hood Add E-Mail |
| Vice-president + | |
| Secretary general + |  Mr James Bond Add E-Mail |
| Treasurer + | |
| Executive Board Member + | |
| Media manager + | |
| Other + | |

Function

President

Fiona Rider

Personal Email [Privacy Policy](#)

itonmalo@gmail.com

From

11/03/2021

To

01/01/2022

CLOSE **SAVE**

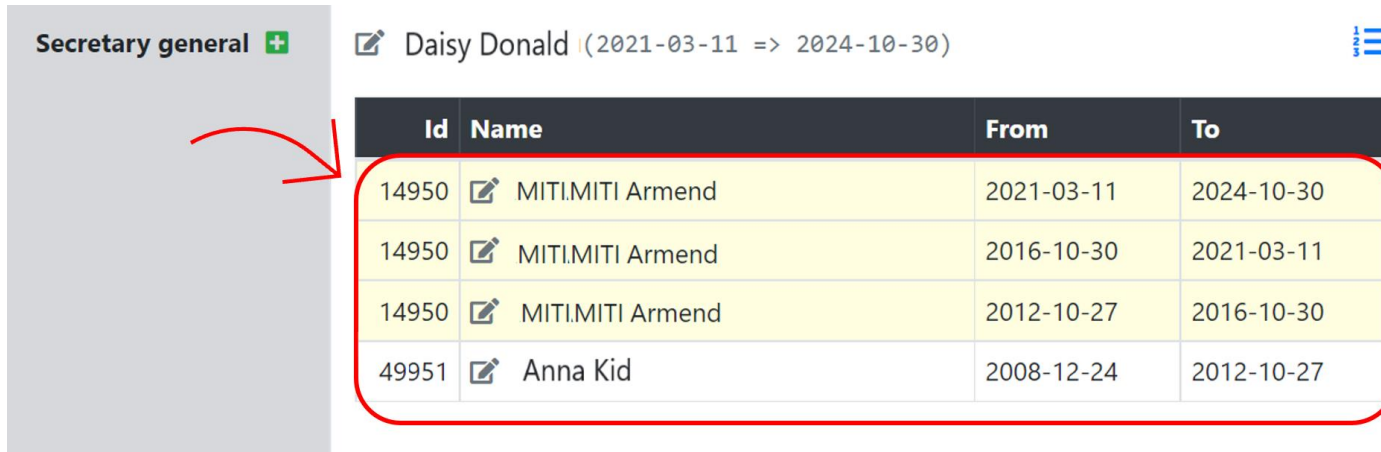
FAQ about officials and staff section





- I don't see the official I want to add in the list, what can I do?

First, verify if a biography exists in Entries>Edit/create Entries. In case there is no existing bio for that person then create an entry ([watch tutorial video here](#)) 

- How do I update the information in case of re-election of officials?

In officials and staff section, add a new entry using the green plus button with the same name. This will provide better historic data. Rule is: one office term, one entry



| Id | Name | From | To |
|-------|--|------------|------------|
| 14950 |  MITI.MITI Armend | 2021-03-11 | 2024-10-30 |
| 14950 |  MITI.MITI Armend | 2016-10-30 | 2021-03-11 |
| 14950 |  MITI.MITI Armend | 2012-10-27 | 2016-10-30 |
| 49951 |  Anna Kid | 2008-12-24 | 2012-10-27 |

- Secretary general has an appointed position with a long-term contract, should I add an end of office term anyway?

Yes, it is advised to add a date within 6-10 years' time

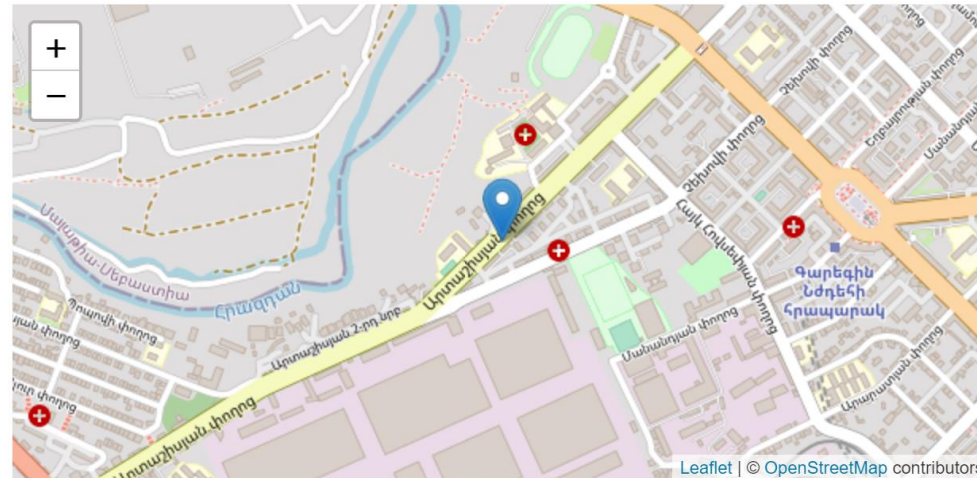
Information shown in World Archery's website



Archery Federation is a World Archery's member association in **Republic**

The organisation was founded in **1993** and affiliated to World Archery in **1982**.

- **Short description** with foundation year, affiliation year and contact info
- **Names of president and secretary general** are displayed in the [World Archery website](#)
- Personal/professional emails **are not shown!**
- Photo – when available – is displayed



CONTACT INFO

Address: Artashisyan Street 79, apt. 27, 0086, Republic

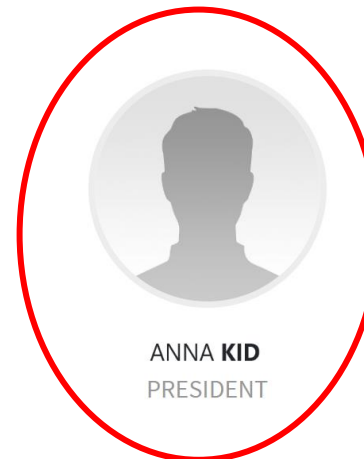
+11 429011

+11 429541

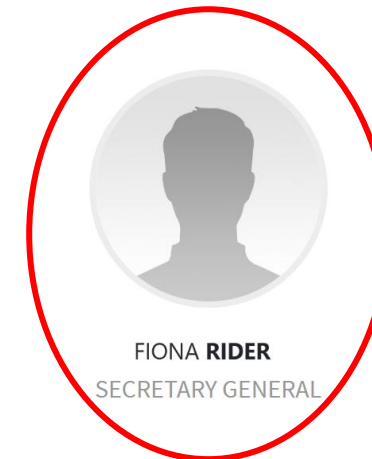
archery@gmail.com



PEOPLE



ANNA KID
PRESIDENT






FIONA RIDER
SECRETARY GENERAL

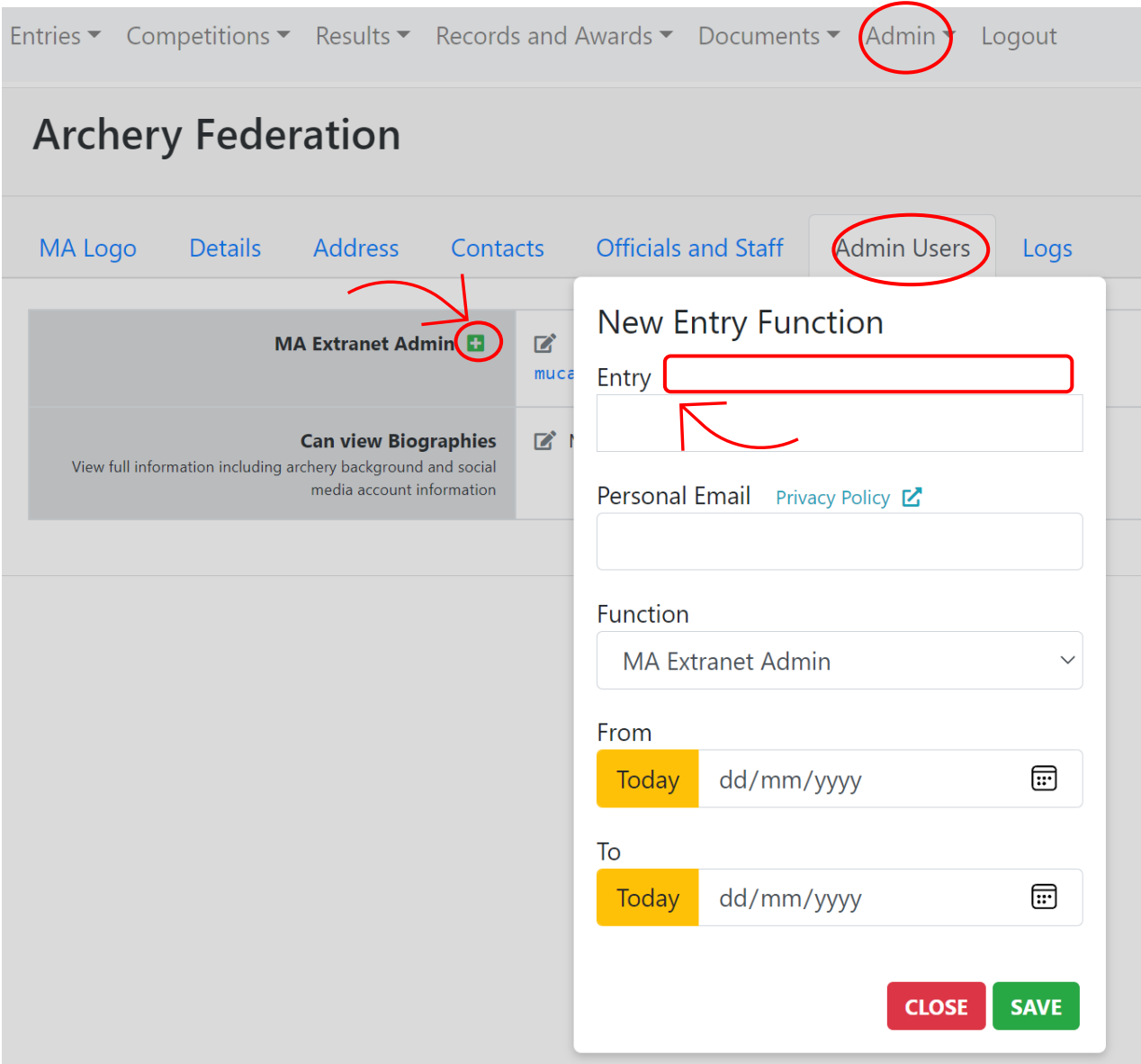
To upload president or SG's photo check the technical specifications here:

<https://documents.worldarchery.sport/?doc=5953&inline=1>



How to assign an admin user?

1. Go to Admin> Member Associations>select your federation>Admin Users
2. Add a new admin user
 - Click the green cross icon 
 - Enter full name or part of the name
 - A list of people will appear, choose the correct one
 - In case there is no existing entry for that person then create an entry ([watch tutorial video here](#)) 
3. Check for a password if necessary
4. Enter all information requested:
 - Professional/personal email (**cannot be MA general email**)
 - Select function MA Extranet Admin
 - Start and end date of the function as admin user
 - always save your action 
5. If needed, remove other admin users' privilege/disable account of former admin users



The screenshot shows the 'Admin Users' section of the World Archery Admin interface. The 'Admin' menu item is circled in red. The 'Admin Users' tab is also circled in red. A red arrow points to the green cross icon next to the 'MA Extranet Admin' entry. A 'New Entry Function' modal form is open, with the 'Entry' field circled in red. The form includes fields for 'Personal Email', 'Function' (set to 'MA Extranet Admin'), 'From' date (set to 'Today'), and 'To' date (set to 'Today'). 'CLOSE' and 'SAVE' buttons are at the bottom of the modal.

How to get a certificate of membership from World Archery?



MA Logo Details Address Contacts Governance Officials and Staff Admin Users **Membership** Logs

| | |
|---|--|
| Number of archers within the federation World Archery membership fee is calculated based on that. It is also required at least once in 4 years to provide a document by national sports governing body such as ministry or Olympic Committee confirming this number | 2300 highest number in past calendar year (2017) |
| Membership Confirmation Document | |
| Confirmation of membership status | |

1. Go to Admin> Member Associations>select your federation>Membership

2. Click on PDF icon of Confirmation of membership status to download the certificate

It is an automatic created document that takes information from MA section. This is why all sections must be updated!





World Archery Federation
Maison du Sport International
Avenue de Rhodanie 54
1007 Lausanne - Switzerland
Phone: +41 21 614 3050 | Fax: +41 21 614 3055
www.worldarchery.sport

To whom it may concern

Confirmation of membership status

As of 9th April 2024, **Federacion Argentina de Tiro con Arco** is member of World Archery with following membership status: **Active**.

According to our records, the following information is valid:



| | |
|-------------------|--|
| Address | FATARCO - World Archery Argentina, Burela 1955 Piso:PB Dpto:1 CP 1431, Ciudad Autónoma de Buenos Aires Argentina |
| Email | wa.argentina@fatarco.com |
| President | Diego Martin ADROVER (term dates: 2023.09.23 - 2025.09.30) |
| Secretary General | Oscar Augusto GAMARI (term dates: 2023.09.23 - 2025.09.30) |

Status of invoices:
No unpaid invoices

We have increased our membership this year, how to update number of athletes in extranet?



MA Logo Details Address Contacts Governance Officials and Staff Admin Users **Membership** Logs

| | |
|---|---|
| Number of archers within the federation World Archery membership fee is calculated based on that. It is also required at least once in 4 years to provide a document by national sports governing body such as ministry or Olympic Committee confirming this number |  2300 highest number in past calendar year (2017) |
| Membership Confirmation Document | |
| Confirmation of membership status |  |

1. Go to Admin> Member Associations>select your federation>Membership>Number of archers within the federation
2. Click on pencil icon to change the number

One of the criteria to calculate World Archery membership fee is the number of archers. If there is an important change, World Archery requires to provide a document by national sports governing body or National Olympic Committee confirming this number.

Where to find Wareos tutorials?

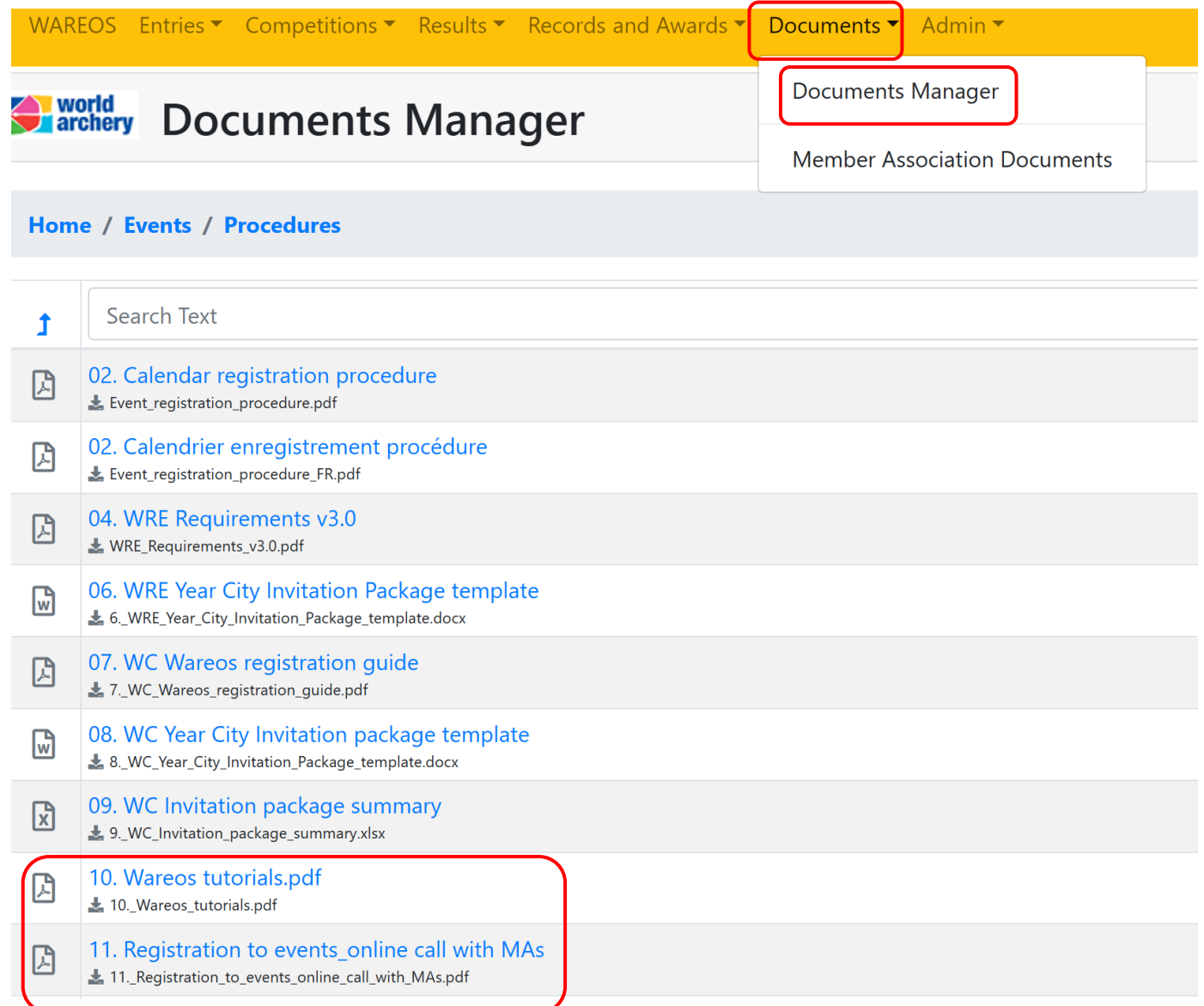
An important source of information is the Documents Manager

1. Go to Documents> Documents Manager

2. Events>Procedures

You will find information about:

- Registration of events to World Archery Calendar
- Wareos manuals
- Online call with MA on registration of teams to events in Wareos
- Event Organisers Manual
- National Team Transfer Form
- Team Management - Policies and Procedures
- Turkish Airlines Extra luggage certificate












WAREOS Entries Competitions Results Records and Awards Documents Admin

world archery Documents Manager

Documents Manager
Member Association Documents

Home / Events / Procedures

Search Text

| | |
|---|---|
|  | 02. Calendar registration procedure Event_registration_procedure.pdf |
|  | 02. Calendrier enregistrement procédure Event_registration_procedure_FR.pdf |
|  | 04. WRE Requirements v3.0 WRE_Requirements_v3.0.pdf |
|  | 06. WRE Year City Invitation Package template 6_WRE_Year_City_Invitation_Package_template.docx |
|  | 07. WC Wareos registration guide 7_WC_Wareos_registration_guide.pdf |
|  | 08. WC Year City Invitation package template 8_WC_Year_City_Invitation_Package_template.docx |
|  | 09. WC Invitation package summary 9_WC_Invitation_package_summary.xlsx |
|  | 10. Wareos tutorials.pdf 10_Wareos_tutorials.pdf |
|  | 11. Registration to events_online call with MAs 11_Registration_to_events_online_call_with_MAs.pdf |

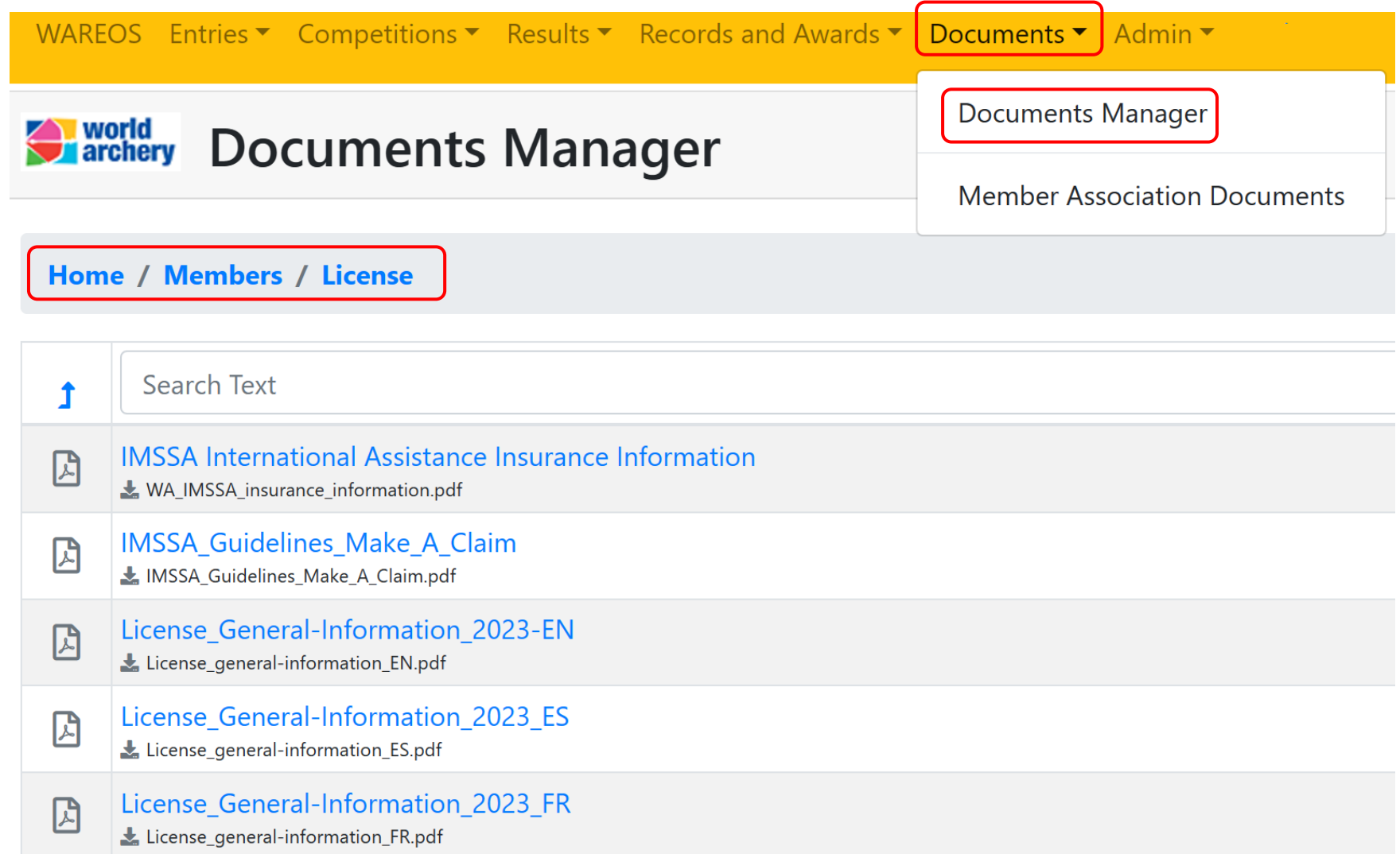
Where to find information on international licence?

An important source of information is the Documents Manager


1. Go to Documents> Documents Manager
2. Members>Licence

You will find:

- Presentation on international licence (online call with MA)
- Insurance information
- Procedures on how to make a claim








WAREOS Entries ▾ Competitions ▾ Results ▾ Records and Awards ▾ Documents ▾ Admin ▾

 **Documents Manager**

Documents Manager
Member Association Documents

[Home](#) / [Members](#) / [License](#)

↑ Search Text

| | |
|---|--|
|  | IMSSA International Assistance Insurance Information WA_IMSSA_insurance_information.pdf |
|  | IMSSA_Guidelines_Make_A_Claim IMSSA_Guidelines_Make_A_Claim.pdf |
|  | License_General-Information_2023-EN License_general-information_EN.pdf |
|  | License_General-Information_2023_ES License_general-information_ES.pdf |
|  | License_General-Information_2023_FR License_general-information_FR.pdf |

I would like to know more about support for coaches' education, who to contact?



An important source of information is the Documents Manager

1. Go to Documents > Documents Manager

2. Members

You will find information about:

- World Archery knowledge sharing programme and equipment donation support
- Education (World Archery online courses, athlete health, courses at World Archery Excellence Centre in Lausanne and prospectus of level 1, 2, 4 coaches' courses)
- Description of Olympic Solidarity programmes

Once you consulted information, you can address your questions to members@archery.sport



Documents Manager

Home / Members

| | Search Text |
|--|--|
| | Development_support |
| | Education |
| | Guide_to_Constitution |
| | Guide_to_Strategy |
| | Job_Advert |
| | License |
| | Manuals |
| | Olympic_Solidarity |
| | Member Association Welcome Kit World_Archery_Welcome_Kit_v3.0.pdf |
| | Member Associations fees decision Member_Associations_fees_decision.pdf |
| | Member Directory World_Archery_Member_Directory.pdf |
| | Membership application World_Archery_Membership_Application_v2.1.docx |

Who to contact within World Archery?



Extranet Help Desk
extranet@archery.sport

Questions related to
OpenWAREOS,
extranet technical
problems



Cecilia Viscarra Moser
members@archery.sport

**Member Services
Coordinator**

Questions about extranet
access, biographies,
members' section, team
transfer, governance,
Olympic Solidarity, other
development programmes



**Marina Bernardino
Silva**

members@archery.sport
Administrative Assistant

Questions related to
online learning access
codes, online calls with
MA, The Shop



Thomas Aubert
taubert@archery.sport

Head of Events

Questions related to
WAREOS,
OpenWAREOS,
registration to an
event International
Licences



Add NOC code in the subject of your communications and screenshot of the problem



Re: ARG - cambio de federacion



Protosorero FATARCO <protosorero@fatarco.com>

To Cecilia Viscarra



16/01/2024

Start your reply all with:

¡Muchas gracias!

¡Genial!

De acuerdo, ¡muchas gracias!

Feedback

Re: BAH / Codes: World Archery Coaching Course and Judging - Target a...



David Rahming <davidjeromerahming@gmail.com>

To Cecilia Viscarra



28/04/2023

No worries. Thank you. I am grateful!!

| Categories | Preliminary Entries | Entries Before PD | Changes After PD | Final Entries |
|---------------------------|---------------------|-------------------|------------------|---|
| Recurve Men | 4 | 0 | 4 | <ul style="list-style-type: none"> BASILADZE Anri (14539) MACHAVARIAN Aleksandre (30893) MAKIEVI Temur (27972) SHAKARASHVILI Vako (48612) |
| Recurve Women | 4 | 0 | 4 | <ul style="list-style-type: none"> GVINCHIDZE Medea (19433) KHARSHILADZE Salome (41789) KLITALADZE Teona (11094) NAVERIANI Tamta (43615) |
| Compound M is and I | 0 | 0 | 0 | 0 |
| Compound Women | 0 | 0 | 0 | 0 |
| Registered Archers | 8 | 0 | 8 | 8 |
| Delegation Official | 0 | 0 | 0 | 0 |
| Team Manager | 1 | 0 | 1 | <ul style="list-style-type: none"> PKHAKADZE Lasha (11243) |
| Coach | 2 | 0 | 1 | <ul style="list-style-type: none"> 9271 - Lekveishvili David (1972-01-20) 14535 - Makiev George (1964-02-08) - Coach |

Gracias/thanks/merci

Cecilia Viscarra Moser
members@archery.sport
Member Services Coordinator
