

**BYLAW**

**Approved by FITA Council on 8 November 2009**

**Effective as of 1 April 2010**

**Book 1, Articles 1.9.3.1, 1.10 (deletion), and 1.10.1.1 (former 1.11.1.1)**

*1.9.3.1    The role of the Secretary General is as follows:*

- *To assist the President in representing FITA in the Olympic Family, and other International Sports Organisations;*
- *The supervision of the FITA Office;*
- *The preparation of Congress, Council and Executive Committee meetings (including the agenda and associated documents);*
- *The preparation of the yearly budget and other financial information necessary for Congress, Council and Executive Committee meetings;*
- *The keeping and distribution of Congress, Council and Executive Committee minutes;*
- *The timely distribution of relevant information to Member Associations and Council;*
- *To edit and approve the official publications;*
- *The processing of temporary affiliations;*
- *The keeping of Records and results as specified in article 1.2.1;*
- *The distribution of Awards*
- *The Secretary General can appoint an ex officio member from the staff to a Committee, with no voting rights.*

**1.10 — THE EXECUTIVE DIRECTOR – deleted**

**1.10 THE FINANCE & AUDIT BOARD – renumbered (former 1.11)**

*1.10.1.1 The primary tasks are:*

- *The review of financial information necessary for Congress, Council and Executive Committee meetings;*
- *The reviewing of income and expenditure accounts, and the quarterly Management Accounts;*
- *The reviewing of the annual budget before it is presented to Council;*
- *Considering matters which relate to finance as it deems appropriate;*
- *Bringing to the attention of the Executive Committee and to Council matters relating to finance they consider requiring attention.*